

Minutes of a Special Meeting of the Board of Directors of the  
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on May 4, 2023

Directors Present: Jodie Lawston, Michael Esparza, Richard Collins & Roland Skumawitz

Directors Absent: Betty Potalivo

Also Present: Jeff Morris of DPMC; Treasurer of RPMWC Bruce Knox, General Manager Eric Steinlicht,  
and Administrative Assistant Marissa Fehling

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1. Call to Order: Regular Meeting was called to order at 2:00 p.m. by President Lawston.
2. Pledge of Allegiance: President Lawston led the Pledge of Allegiance.
3. Roll Call: Fehling verified that a quorum was present.
4. Public Comment Period:  
No public comments were made.

**--ACTION ITEMS--**

5. Long Term Financial Plan and Cost of Service Analysis – General Manager Eric Steinlicht  
The board will vote on selecting a facilitator to develop and provide a Long-Term Financial Plan as well as Cost of Service Analysis for the District.

Staff Recommendation:

Authorize the General Manager to approve Mr. Jeff Armstrong's proposal to develop and provide a Financial Long-Term Plan as well as Cost of Service Analysis.

Steinlicht explained PVCSD's current rates and informed that some rate increases were skipped during a previous Cost Analysis. Steinlicht reviewed a few projects that have recently been taken on and informed that some compensations should be considered in the next Cost of Service Analysis. Steinlicht informed that the lowest proposal received was from Mr. Jeff Armstrong for \$15,000 and includes long-term financial planning. Lawston inquired on why rate increases were previously skipped. Esparza inquired on whether we could raise rates immediately under Prop 218. Skumawitz noted that it would have had to be an item on the agenda to be voted on today. Upon a motion by Director Skumawitz, seconded by Director Lawston, and a unanimous vote, General Manager, Steinlicht was authorized to approve Mr. Jeff Armstrong's proposal and come back to a future meeting with rate recommendations.

6. Strategic Planning Facilitation Services – General Manager Eric Steinlicht  
The Board will vote on selecting a facilitator to develop and provide a Strategic Plan for the District.

Staff Recommendation:

Authorize the General Manager to approve Mr. Jeff Armstrong's proposal to develop and provide a Strategic Plan.

Steinlicht informed that PVCSD does not have a Strategic Plan and was asked by the Board to investigate some options. Steinlicht explained Mr. Jeff Armstrong's background in Strategic Planning and noted that his proposal was for \$10,000. Upon a motion by Director Esparza,

seconded by Director Skumawitz, and a unanimous vote, General Manager, Steinlicht was authorized to approve Mr. Jeff Armstrong's proposal to develop and provide a Strategic Plan.

**--CLOSED SESSION--**

7. The Board of Directors Will Meet in a Closed Session to Discuss:
  - A. CONFERENCE WITH LEGAL COUNSEL –  
Potential/Threatened/Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b) (One (1) Matter)
  
  - B. CONFERENCE WITH LEGAL COUNSEL –  
Potential/Threatened/Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b) (One (1) Matter)

The Board entered into a closed session at 2:11 p.m.

8. Open Session –
  - A. Reportable Action from closed session.

The meeting was reconvened to open session at 3:33 p.m. with no reportable actions.

9. Adjournment-  
With nothing further to discuss, a motion was made by Director Skumawitz to adjourn at 3:34 p.m., seconded by Director Esparza unanimously approved.

*Marissa Fehling*  
Marissa Fehling, Recording Secretary