

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

33129 Cole Grade Road
Pauma Valley, CA 92061
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SPECIAL MEETING
SUPPLEMENTAL MATERIALS PACKET

DATE: Monday, January 27th, 2025
TIME: 3:00 PM – **Open Session**
VENUE: Board Room, Pauma Valley Community Services District
33129 Cole Grade Road, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

PAUMA VALLEY COMMUNITY SERVICES DISTRICT
Minutes of a Special Meeting of the Board of Directors

Held on December 09, 2024

Directors Present: Fred Nelson, Richard Collins, Michael Esparza, Zan Villanueva, and Lolo Levy
Also Present: Resident Janet Scott, Bruce Knox of RPMWC, Laurie Kariya of RPMWC, Jeff Morris of DPMC, General Manager Eric Steinlicht, and Office Manager Marissa Fehling

1. Call to Order: Special Meeting was called to order at 1:00 PM by Esparza.
2. Pledge of Allegiance: The Pledge of Allegiance was led by Esparza.
3. Roll Call: Fehling verified that a quorum was present.
4. Public Comment Period:
There were none.

--ACTION ITEMS--

5. Administering the Oath of Office to Incoming Board Directors –
The incoming Board of Directors: Mr. Fred Nelson, Ms. Lolo Levy, Mr. Zan Villanueva and re-elected Mr. Mike Esparza will be administered the Oath of Office by the Office Manager and Board Clerk, Ms. Marissa Fehling.

Staff Recommendation:

1. Administer the Oath of Office to all incoming Board of Directors.
2. Discuss and take other action as appropriate.

Fehling administered the oath to all incoming Board of Directors, who subsequently affirmed their commitment to their duties as Board Directors of the Pauma Valley Community Services District.

Motion: Villanueva moved to approve the administration of the Oath of Office. The motion was seconded by Esparza and the motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Villanueva

Seconded by: Esparza

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

6. Election of Officers for Calendar Year 2025 -
The Board of Directors will vote to fill all available Board role vacancies as needed.

Staff Recommendation:

Discuss and take other action as appropriate.

President

Nelson moved to elect himself as Board President, seconded by Levy. The motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Nelson

Seconded by: Levy

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

Vice President

Villanueva moved to elect Collins as Vice President, seconded by Esparza. The motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Villanueva

Seconded by: Esparza

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

Treasurer

Esparza moved to elect Levy as Board Treasurer, seconded by Collins. The motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Esparza

Seconded by: Collins

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

Secretary

Nelson moved to elect Esparza as Board Secretary, seconded by Collins. The motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Nelson

Seconded by: Collins

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

7. Approval and Adoption of the District Calendar –
The Board of Directors will consider approving and adopting a designated District Calendar that includes scheduling details regarding Regular Meetings of the Board of Directors and observed holidays.

Staff Recommendation:

Discuss and take other action as appropriate.

Steinlicht presented and explained the various calendar options available to the Board for consideration. The Board discussed the proposed calendar options, including considerations for meeting schedules and holiday observances. Esparza requested that the November and December meetings be scheduled for the third Monday of the month due to the holidays.

Motion: Villanueva moved to adopt calendar Exhibit A with Esparza’s recommended changes. The motion was seconded by Esparza and the motion was carried by the following roll call vote:

Result: Approved (Unanimous)

Moved by: Villanueva

Seconded by: Esparza

Ayes: Villanueva, Esparza, Nelson, Levy, Collins

--CLOSED SESSION --

8. The Board of Directors will Meet in Closed Session to Discuss:
- A. **CONFERENCE WITH LEGAL COUNSEL**
Potential/ Threatened/ Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)(Three (3) Matters)
 - B. **CONFERENCE WITH LEGAL COUNSEL**

Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)
Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District
(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

C. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION

Title: General Counsel

Authority: Government Code Section 54957

The Board proceeded into closed session at 1:21 p.m.

9. Open Session
 - A. Reportable Actions.

The meeting resumed to open session at 2:45 p.m. with no reportable actions.

10. Adjournment
There being no further business to come before the Board, the meeting adjourned at 2:50 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

PAUMA VALLEY COMMUNITY SERVICES DISTRICT
Minutes of a Regular Meeting of the Board of Directors

Held on November 25, 2024

Directors Present: Roland Skumawitz, Michael Esparza, Larry Curtis & Richard Collins
Also Present: Resident Charles Mathews, Orest Baransky, Oak Tree Resident, General Manager Eric Steinlicht, and Office Manager Marissa Fehling

1. Call to Order: Regular Meeting was called to order at 10:00 a.m. by President Skumawitz.
2. Pledge of Allegiance: The Pledge of Allegiance was led by Curtis.
3. Roll Call: Fehling verified that a quorum was present.
4. Public Comment Period:
Mr. Baransky, a resident of Oak Tree, inquired about the process of opting out of the Security Services the District provides to its customers. Esparza provided details from a recent meeting with the Oak Tree Board and explained that when the District was formed, Security Services were included as part of the overall services provided. He then clarified that opting out would require the area to be annexed out of all the District services. Additionally, Esparza briefly outlined the range of services provided by the District's Security team.

--SERVICE RECOGNITION AND AWARDS--

5. Service Recognition Awards Presented to President Skumawitz and Secretary Curtis –
Steinlicht and the Board of Directors recognized the dedicated service of President Skumawitz and Secretary Curtis. Awards were presented in appreciation of their contributions and leadership during trying times. President Skumawitz and Secretary Curtis expressed gratitude for the recognition and shared brief remarks reflecting on their time with the District.

--CONSENT ITEMS--

Items 6-10 appearing on the Consent Calendar may be voted on by single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.

6. Minutes of the Regular Board Meeting September 23rd, 2024
7. Minutes of Special Board Meeting on October 28th, 2024
8. Review of Balance Sheet, Revenue and Expense Report
9. Accounts Receivable Report
10. PVCSD Security Report

Upon a motion by Skumawitz, seconded by Esparza, and a unanimous vote, items 6-10 were approved as presented.

--DISCUSSION ITEMS--

11. Annual Health Insurance Plan Comparison & Review -
Esparza informed that staff did some research and provided a comparison of health plans that were available to the District and found that Cal Choice was still the best option available.
12. Lift Station Assessment by Carollo Engineers -
Steinlicht provided an update on tools provided that have been helpful and explained the benefits of them.

--INFORMATIONAL ITEMS--

13. General Managers Report –
Steinlicht presented the General Manager’s Report.

14. Miscellaneous Items
 - A. Requested items for future agendas **(Directors and Staff Only)**
 - a) Salary and Total Compensation Study-
 - b) Critical Spare Part Inventory Replacement Program CMMS
 - c) LAFCO Service Area Annexation
 - B. Board Comments
Collins expressed his appreciation to staff and Board of Directors for all their hard work throughout the year. He also commended Fehling for her notable improvement in financial knowledge. Curtis too thanked staff and the Board of Directors for their dedication and service to the District.
 - C. Announcements - None
 - D. **Next Regular Meeting of the Board:**
 - a) TBD

15. Adjournment
With nothing further to discuss, the meeting adjourned at 10:27 a.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

Pauma Valley Community Services District
Balance Sheet (Unaudited)
As of November, 2024

1	ASSETS		
2	Cash/Investment		
3	Checking	\$	328,774
4	LAIF		654
5	Petty Cash		368
6	LAIF Fair Market Value		(8)
7	Total Cash/Investments		<u>329,788</u>
8	Accounts Receivable		
9	Dues Receivable		50,106
10	Accounts Receivable Other		2,207
11	Accounts Receivable		25
12	Total Accounts Receivable		<u>52,338</u>
13	Other Current Assets		
14	Due from RPMWC		19,976
15	Interest Receivable		198
16	Allowance Account		4,944
17	Prepaid Insurance		17,412
18	Prepaid Solar Rooftop Lease		22,250
19	Undeposited Funds		-
20	Total Other Current Assets		<u>64,780</u>
21	Fixed Assets, Net		2,459,876
22	Other Assets		
23	Investment in USLRGMA		(6,446)
24	Deferred Outflows - Pension		1,224,393
25	Total Other Assets		<u>1,217,947</u>
	TOTAL ASSETS	\$	<u><u>4,124,729</u></u>
26	LIABILITIES		
27	Current Liabilities		
28	Accounts Payable	\$	24,247
29	PERS Vacation Liability		-
30	Accrued Expenses		1,056
31	Accrued Payroll		29,710
32	Accrued Federal Payroll Taxes		2,198
33	Accrued State Payroll Taxes		243
34	Accrued Retirement		2,149
35	Payroll Liabilities		-
36	Direct Deposit Liabilities		(132)
37	Compensated Absences		23,106
38	Total Current Liabilities		<u>82,577</u>
39	Long Term Liabilities		
40	Net Pension		317,882
41	Deferred Inflows - Pensions		1,576,071
42	Total Long Term Liabilities		<u>1,893,953</u>
43	TOTAL LIABILITIES		<u>1,976,530</u>
44	Fund Balance		
45	Retained Earnings		2,121,476
46	Net Income		26,723
47	Total Fund Balance		<u>2,148,199</u>
	TOTAL LIABILITIES & FUND BALANCE	\$	<u><u>4,124,729</u></u>

Pauma Valley Community Services District
Statement of Revenues and Expenses (Unaudited)
For Period Ending November 30, 2024

	A	B	C	D	E
	November 2024 Month to Date Actuals	FY 25 YTD Actuals	FY 25 Adopted Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Sewer Charges	\$ 47,484	\$ 226,700	\$ 565,198	\$ 338,498	40%
3 Security Patrol Charges	53,004	266,132	636,053	369,922	42%
4 Property Tax	13,575	21,553	136,774	115,221	16%
5 Interest	1	26	-	(26)	0%
6 RPMWC Lease	2,500	12,500	30,000	17,500	100%
7 Admin Services	-	480	-	(480)	0%
8 Other Revenue	350	10,028	8,520	(1,508)	118%
9 Security Gate Charge	42,983	214,913	515,790	300,878	42%
10 TOTAL REVENUE	159,897	752,331	1,892,335	1,140,004	152%
11 EXPENSE					
12 Salaries and Benefits					
13 Salaries	64,755	344,049	787,000	442,951	44%
14 Health Insurance	13,908	44,428	108,600	64,172	41%
15 Payroll Taxes	5,173	26,129	63,168	37,039	41%
16 PERS	4,866	26,547	69,200	42,653	38%
17 Uniforms	252	886	2,650	1,764	33%
18 Workers' Comp. Ins	2,183	8,732	23,220	14,488	38%
19 Total Salaries & Benefits	91,137	450,771	1,053,838	603,067	134%
20 Operations & Administrative Expenses					
21 Dwelling Live	857	3,952	8,900	4,948	44%
22 Electricity	5,077	29,014	59,570	30,556	49%
23 Liability Insurance	3,768	22,457	58,200	35,743	39%
24 Miscellaneous	2,107	2,601	3,500	899	74%
25 Telephones	737	3,691	15,200	11,509	24%
26 Postage	-	1,632	4,900	3,268	33%
27 Operator Contract Services	7,822	38,622	92,400	53,778	42%
28 Oak Tree Repair & Maint.	40	3,505	5,000	1,495	70%
29 Sewer line maintenance	233	8,498	35,000	26,502	24%
30 Sludge Removal	3,360	7,560	54,600	47,040	14%
31 SCADA Maintenance	-	-	-	-	0%
32 Plant Repairs & Maintenance - Other	3,409	21,420	20,000	(1,420)	107%
33 Building Repairs & Maintenance	886	4,719	20,000	15,281	24%
34 Airpark maintenance	-	225	1,000	775	23%
35 Gate Repairs & Maintenance	7,031	12,019	37,600	25,581	32%
36 Repairs & Maintenance - Other	-	-	-	-	0%
37 Office Supplies	2,592	14,774	27,100	12,326	55%
38 Utility Shop Supplies	108	1,027	1,000	(27)	103%
39 Security Supplies	136	1,950	1,280	(670)	152%
40 Gate Supplies	102	2,297	2,300	3	100%
41 Vehicles	691	7,526	16,400	8,874	46%
42 Drainage	-	7,794	12,000	4,206	65%
43 State Maint. Fee	-	-	31,000	31,000	0%
44 Water Tests & Analysis	310	2,517	12,400	9,883	20%
45 Fees	-	11,873	9,500	(2,373)	125%
46 Engineering	-	3,419	30,000	26,581	11%
47 Professional Services	2,220	9,566	44,500	34,934	21%
48 Pre-employment Gates	-	39	300	261	13%
49 Schools & Meetings	1,464	6,324	13,000	6,676	49%
50 Long Term Financial Plan	-	-	-	-	0%
51 Audit	5,500	11,200	10,500	(700)	107%
52 Accounting	3,518	8,507	54,000	45,493	16%
53 Legal	4,100	19,890	57,000	37,110	35%
54 SGMA Technical Study	-	387	-	(387)	0%
55 Guard Houses /Roadway Lease	-	2	2	-	100%
56 Contingency	1,166	5,831	25,000	19,169	23%
57 Total Operations & Admin Expenses	57,233	274,837	763,152	488,315	36%
58 TOTAL EXPENSE	148,370	725,609	1,816,990	1,091,381	40%
59 NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ 11,527	\$ 26,723	\$ 75,344	\$ 48,621	35%

Pauma Valley Community Services District
Balance Sheet (Unaudited)
As of December, 2024

1	ASSETS		
2	Cash/Investment		
3	Checking	\$	299,493
4	LAIF		654
5	Petty Cash		368
6	LAIF Fair Market Value		(8)
7	Total Cash/Investments		300,507
8	Accounts Receivable		
9	Dues Receivable		18,982
10	Accounts Receivable Other		2,207
11	Accounts Receivable		25
12	Total Accounts Receivable		21,214
13	Other Current Assets		
14	Due from RPMWC		21,241
15	Interest Receivable		198
16	Allowance Account		4,944
17	Prepaid Insurance		14,714
18	Prepaid Solar Rooftop Lease		22,250
19	Undeposited Funds		4,638
20	Total Other Current Assets		67,985
21	Fixed Assets, Net		2,462,348
22	Other Assets		
23	Investment in USLRGMA		(6,446)
24	Deferred Outflows - Pension		1,224,393
25	Total Other Assets		1,217,947
	TOTAL ASSETS	\$	4,070,001
26	LIABILITIES		
27	Current Liabilities		
28	Accounts Payable	\$	(7,762)
29	PERS Vacation Liability		-
30	Accrued Expenses		1,056
31	Accrued Payroll		29,710
32	Accrued Federal Payroll Taxes		9,322
33	Accrued State Payroll Taxes		2,585
34	Accrued Retirement		2,149
35	Payroll Liabilities		325
36	Direct Deposit Liabilities		(132)
37	Compensated Absences		23,106
38	Total Current Liabilities		60,359
39	Long Term Liabilities		
40	Net Pension		317,882
41	Deferred Inflows - Pensions		1,576,071
42	Total Long Term Liabilities		1,893,953
43	TOTAL LIABILITIES		1,954,312
44	Fund Balance		
45	Retained Earnings		2,121,476
46	Net Income		(5,787)
47	Total Fund Balance		2,115,689
	TOTAL LIABILITIES & FUND BALANCE	\$	4,070,001

Pauma Valley Community Services District
Statement of Revenues and Expenses (Unaudited)
For Period Ending December 31, 2024

	A	B	C	D	E
	December 2024 Month to Date Actuals	FY 25 YTD Actuals	FY 25 Adopted Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Sewer Charges	\$ 47,484	\$ 274,184	\$ 565,198	\$ 291,014	49%
3 Security Patrol Charges	53,773	319,905	636,053	316,148	50%
4 Property Tax	42,486	64,039	136,774	72,735	47%
5 Interest	1	26	-	(26)	0%
6 RPMWC Lease	2,500	15,000	30,000	15,000	100%
7 Admin Services	68	547	-	(547)	0%
8 Other Revenue	1,795	11,823	8,520	(3,303)	139%
9 Security Gate Charge	42,983	257,895	515,790	257,895	50%
10 TOTAL REVENUE	191,089	943,420	1,892,335	948,915	101%
11 EXPENSE					
12 Salaries and Benefits					
13 Salaries	97,357	441,407	787,000	345,593	56%
14 Health Insurance	12,471	56,898	108,600	51,702	52%
15 Payroll Taxes	8,541	34,670	63,168	28,498	55%
16 PERS	7,445	33,992	69,200	35,208	49%
17 Uniforms	99	985	2,650	1,665	37%
18 Workers' Comp. Ins	2,183	10,915	23,220	12,305	47%
19 Total Salaries & Benefits	128,095	578,867	1,053,838	474,971	82%
20 Operations & Administrative Expenses					
21 Dwelling Live	857	4,809	8,900	4,091	54%
22 Electricity	4,764	33,777	59,570	25,793	57%
23 Liability Insurance	3,768	26,225	58,200	31,975	45%
24 Miscellaneous	213	2,814	3,500	686	80%
25 Telephones	833	4,524	15,200	10,676	30%
26 Postage	748	2,380	4,900	2,520	49%
27 Operator Contract Services	7,700	46,322	92,400	46,078	50%
28 Oak Tree Repair & Maint.	1,884	5,389	5,000	(389)	108%
29 Sewer line maintenance	10,976	19,474	35,000	15,526	56%
30 Sludge Removal	-	7,560	54,600	47,040	14%
31 SCADA Maintenance	-	-	-	-	0%
32 Plant Repairs & Maintenance - Other	631	22,052	20,000	(2,052)	110%
33 Building Repairs & Maintenance	1,578	6,297	20,000	13,703	31%
34 Airpark maintenance	225	450	1,000	550	45%
35 Gate Repairs & Maintenance	18,950	30,969	37,600	6,631	82%
36 Repairs & Maintenance - Other	-	-	-	-	0%
37 Office Supplies	3,180	17,954	27,100	9,146	66%
38 Utility Shop Supplies	158	1,185	1,000	(185)	118%
39 Security Supplies	108	2,058	1,280	(778)	161%
40 Gate Supplies	212	2,509	2,300	(209)	109%
41 Vehicles	1,161	8,687	16,400	7,713	53%
42 Drainage	-	7,794	12,000	4,206	65%
43 State Maint. Fee	32,150	32,150	31,000	(1,150)	104%
44 Water Tests & Analysis	1,091	3,607	12,400	8,793	29%
45 Fees	50	11,923	9,500	(2,423)	126%
46 Engineering	-	3,419	30,000	26,581	11%
47 Professional Services	590	10,156	44,500	34,344	23%
48 Pre-employment Gates	-	39	300	261	13%
49 Schools & Meetings	1,261	7,585	13,000	5,415	58%
50 Long Term Financial Plan	-	-	-	-	0%
51 Audit	-	11,200	10,500	(700)	107%
52 Accounting	-	8,507	54,000	45,493	16%
53 Legal	1,248	21,138	57,000	35,862	37%
54 SGMA Technical Study	-	387	-	(387)	0%
55 Guard Houses /Roadway Lease	-	2	2	-	100%
56 Contingency	1,166	6,998	25,000	18,003	28%
57 Total Operations & Admin Expenses	95,502	370,340	763,152	392,813	49%
58 TOTAL EXPENSE	223,598	949,206	1,816,990	867,784	52%
59 NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ (32,509)	\$ (5,787)	\$ 75,344	\$ 81,131	-8%

Pauma Valley Community Services District

Vendor Check Payments Over 5k

November 2024

Vendor	Type	Date	Memo	Account	Amount
California Choice	Bill Pmt -Check	11/04/2024	Health Ins Group #51394- December	105 · FS Checking	-8,709.88
SDG&E	Bill Pmt -Check	11/25/2024	Oct-22- Nov 19- 2024	105 · FS Checking	-5,492.60
Visa Bankcard	Bill Pmt -Check	11/20/2024	Oct/Nov- 2024	105 · FS Checking	-5,326.30
Water Quality Specialists	Bill Pmt -Check	11/01/2024	Oct -2024	105 · FS Checking	-7,700.00

Pauma Valley Community Service District

Vendor Check Payments Over 5k

December 2024

Vendor	Type	Date	Memo	Account	Amount
California Choice	Bill Pmt -Check	12/10/2024	Health Ins Group #51394- January	105 · FS Checking	-8,182.34
	Bill Pmt -Check	12/31/2024	Health Ins Group #51394- Jan-2025	105 · FS Checking	-9,322.63
Cor Security, Inc.	Bill Pmt -Check	12/16/2024		105 · FS Checking	-7,316.15
	Bill Pmt -Check	12/31/2024		105 · FS Checking	-12,329.44
CRWRMA	Bill Pmt -Check	12/31/2024	Liability Ins 24-25	105 · FS Checking	-7,480.75
Nigro & Nigro	Bill Pmt -Check	12/03/2024	Final Audit work- June 2024	105 · FS Checking	-5,500.00
State Water Resources Control Board	Bill Pmt -Check	12/10/2024		105 · FS Checking	-32,150.00
Water Quality Specialists	Bill Pmt -Check	12/31/2024		105 · FS Checking	-15,521.58
Waterwerx Inc.	Bill Pmt -Check	12/10/2024	Year 2 Cleaning	105 · FS Checking	-5,076.25
	Bill Pmt -Check	12/31/2024	Year 2 Cleaning	105 · FS Checking	-5,900.00

PV COMMUNITY SERVICES DISTRICT

A/R Aging Summary

As of November 30, 2024

	Current	1 - 60	61 - 120	121 - 180	> 180	TOTAL
CSD-001	0.00	0.00	-6,399.98	0.00	0.00	-6,399.98
CSD-002	0.00	-661.74	-661.74	-661.74	-898.12	-2,883.34
CSD-003	0.00	-351.41	-351.00	-1,847.39	0.00	-2,549.80
CSD-004	0.00	-1,054.23	-264.79	0.00	0.00	-1,319.02
CSD-005	0.00	-351.41	-656.47	0.00	0.00	-1,007.88
CSD-006	0.00	-606.00	-400.38	0.00	0.00	-1,006.38
CSD-007	0.00	-811.92	0.00	0.00	0.00	-811.92
CSD-008	0.00	-661.74	-51.34	0.00	0.00	-713.08
CSD-009	0.00	-702.82	-0.37	0.00	0.00	-703.19
CSD-010	0.00	-702.82	0.00	0.00	0.00	-702.82
CSD-011	0.00	-667.28	0.00	0.00	0.00	-667.28
CSD-012	0.00	-667.28	0.00	0.00	0.00	-667.28
CSD-013	0.00	-628.60	0.00	0.00	0.00	-628.60
CSD-014	0.00	-608.00	0.00	0.00	0.00	-608.00
CSD-015	0.00	-575.12	0.00	0.00	0.00	-575.12
CSD-016	0.00	-523.33	0.00	0.00	0.00	-523.33
CSD-017	0.00	-522.14	0.00	0.00	0.00	-522.14
CSD-018	0.00	-428.92	0.00	0.00	0.00	-428.92
CSD-019	0.00	-402.95	0.00	0.00	0.00	-402.95
CSD-020	0.00	-395.00	0.00	0.00	0.00	-395.00
CSD-021	0.00	-357.75	0.00	0.00	0.00	-357.75
CSD-022	0.00	-354.19	0.00	0.00	0.00	-354.19
CSD-023	0.00	-352.70	0.00	0.00	0.00	-352.70
CSD-024	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-025	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-026	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-027	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-028	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-029	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-030	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-031	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-032	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-033	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-034	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-035	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-036	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-037	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-038	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-039	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-040	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-041	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-042	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-043	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-044	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-045	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-046	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-047	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-048	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-049	0.00	-350.59	0.00	0.00	0.00	-350.59
CSD-050	0.00	0.00	0.00	0.00	-350.00	-350.00
CSD-051	0.00	-330.87	0.00	0.00	0.00	-330.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-052	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-053	0.00	-320.95	0.00	0.00	0.00	-320.95
CSD-054	0.00	-320.51	0.00	0.00	0.00	-320.51
CSD-055	0.00	-293.05	0.00	0.00	0.00	-293.05
CSD-056	0.00	-290.64	0.00	0.00	0.00	-290.64
CSD-057	0.00	-290.35	0.00	0.00	0.00	-290.35
CSD-058	0.00	-244.45	0.00	0.00	0.00	-244.45
CSD-059	0.00	-244.45	0.00	0.00	0.00	-244.45
CSD-060	0.00	-236.79	0.00	0.00	0.00	-236.79
CSD-061	0.00	-230.95	0.00	0.00	0.00	-230.95
CSD-062	0.00	0.00	0.00	0.00	-203.17	-203.17
CSD-063	0.00	-101.48	0.00	0.00	0.00	-101.48
CSD-064	0.00	-100.00	0.00	0.00	0.00	-100.00
CSD-065	0.00	-78.17	0.00	0.00	0.00	-78.17
CSD-066	0.00	-60.00	0.00	0.00	0.00	-60.00
CSD-067	0.00	-48.00	0.00	0.00	0.00	-48.00
CSD-068	0.00	0.00	0.00	0.00	-24.00	-24.00
CSD-069	0.00	-20.54	0.00	0.00	0.00	-20.54
CSD-070	0.00	-20.00	0.00	0.00	0.00	-20.00
CSD-071	0.00	-12.87	0.00	0.00	0.00	-12.87
CSD-072	0.00	-9.74	0.00	0.00	0.00	-9.74
CSD-073	0.00	-9.46	0.00	0.00	0.00	-9.46
CSD-074	0.00	-1.00	0.00	0.00	0.00	-1.00
CSD-075	0.00	-0.59	0.00	0.00	0.00	-0.59
CSD-076	0.00	-0.02	0.00	0.00	0.00	-0.02
CSD-077	0.00	-0.01	0.00	0.00	0.00	-0.01
CSD-078	0.00	0.00	0.00	0.00	0.00	0.00
CSD-079	0.00	0.00	0.00	0.00	0.00	0.00
CSD-080	0.00	0.00	0.00	0.00	0.00	0.00
CSD-081	0.00	0.00	0.00	0.00	0.00	0.00
CSD-082	0.00	0.01	0.00	0.00	0.00	0.01
CSD-083	0.00	0.01	0.00	0.00	0.00	0.01
CSD-084	0.00	0.20	0.00	0.00	0.00	0.20
CSD-085	0.00	0.30	0.00	0.00	0.00	0.30
CSD-086	0.00	0.41	0.00	0.00	0.00	0.41
CSD-087	0.00	0.41	0.00	0.00	0.00	0.41
CSD-088	0.00	0.41	0.00	0.00	0.00	0.41
CSD-089	0.00	2.00	0.00	0.00	0.00	2.00
CSD-090	0.00	10.76	0.00	0.00	0.00	10.76
CSD-091	0.00	11.87	0.00	0.00	0.00	11.87
CSD-092	0.00	0.00	0.00	0.00	11.87	11.87
CSD-093	0.00	12.00	0.00	0.00	0.00	12.00
CSD-094	0.00	12.88	0.00	0.00	0.00	12.88
CSD-095	0.00	13.45	1.32	0.00	0.00	14.77
CSD-096	0.00	15.00	0.00	0.00	0.00	15.00
CSD-097	0.00	15.00	0.00	0.00	0.00	15.00
CSD-098	0.00	20.42	0.00	0.00	0.00	20.42
CSD-099	0.00	20.54	0.00	0.00	0.00	20.54
CSD-100	0.00	20.54	0.00	0.00	0.00	20.54
CSD-101	0.00	24.61	0.00	0.00	0.00	24.61
CSD-102	0.00	25.00	0.00	0.00	0.00	25.00
CSD-103	0.00	25.00	0.00	0.00	0.00	25.00
CSD-104	0.00	4.46	0.00	0.00	25.00	29.46
CSD-105	0.00	34.75	0.00	0.00	0.00	34.75

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-106	0.00	34.75	0.00	0.00	0.00	34.75
CSD-107	0.00	35.54	0.00	0.00	0.00	35.54
CSD-108	0.00	35.99	0.00	0.00	0.00	35.99
CSD-109	0.00	36.41	0.00	0.00	0.00	36.41
CSD-110	0.00	0.00	38.66	0.00	0.00	38.66
CSD-111	0.00	41.08	0.00	0.00	0.00	41.08
CSD-112	0.00	47.41	0.00	0.00	0.00	47.41
CSD-113	0.00	0.00	50.00	0.00	0.00	50.00
CSD-114	0.00	51.14	0.00	0.00	0.00	51.14
CSD-115	0.00	61.62	-0.01	0.00	0.00	61.61
CSD-116	0.00	61.62	0.00	0.00	0.00	61.62
CSD-117	0.00	62.76	0.00	0.00	0.00	62.76
CSD-118	0.00	65.54	0.00	0.00	0.00	65.54
CSD-119	0.00	66.39	0.00	0.00	0.00	66.39
CSD-120	0.00	94.49	0.00	0.00	0.00	94.49
CSD-121	0.00	124.39	0.00	0.00	0.00	124.39
CSD-122	0.00	164.26	0.00	0.00	0.00	164.26
CSD-123	0.00	25.86	25.73	27.53	93.31	172.43
CSD-124	0.00	25.87	25.74	27.55	95.29	174.45
CSD-125	0.00	180.73	0.00	0.00	0.00	180.73
CSD-126	0.00	236.79	0.00	0.00	0.00	236.79
CSD-127	0.00	236.79	0.00	0.00	0.00	236.79
CSD-128	0.00	236.79	0.00	0.00	0.00	236.79
CSD-129	0.00	236.79	0.00	0.00	0.00	236.79
CSD-130	0.00	236.79	0.00	0.00	0.00	236.79
CSD-131	0.00	244.45	0.00	0.00	0.00	244.45
CSD-132	0.00	259.66	0.00	0.00	0.00	259.66
CSD-133	0.00	326.41	0.00	0.00	0.00	326.41
CSD-134	0.00	330.87	0.00	0.00	0.00	330.87
CSD-135	0.00	339.08	0.00	0.00	0.00	339.08
CSD-136	0.00	349.32	0.00	0.00	0.00	349.32
CSD-137	0.00	350.45	0.00	0.00	0.00	350.45
CSD-138	0.00	351.41	0.00	0.00	0.00	351.41
CSD-139	0.00	351.41	0.00	0.00	0.00	351.41
CSD-140	0.00	351.41	0.00	0.00	0.00	351.41
CSD-141	0.00	351.41	0.00	0.00	0.00	351.41
CSD-142	0.00	351.41	0.00	0.00	0.00	351.41
CSD-143	0.00	351.41	0.00	0.00	0.00	351.41
CSD-144	0.00	351.41	0.00	0.00	0.00	351.41
CSD-145	0.00	351.41	0.00	0.00	0.00	351.41
CSD-146	0.00	351.41	0.00	0.00	0.00	351.41
CSD-147	0.00	351.41	0.00	0.00	0.00	351.41
CSD-148	0.00	351.41	0.00	0.00	0.00	351.41
CSD-149	0.00	351.41	0.00	0.00	0.00	351.41
CSD-150	0.00	351.41	0.00	0.00	0.00	351.41
CSD-151	0.00	351.41	0.00	0.00	0.00	351.41
CSD-152	0.00	351.41	0.00	0.00	0.00	351.41
CSD-153	0.00	351.41	0.00	0.00	0.00	351.41
CSD-154	0.00	351.41	0.00	0.00	0.00	351.41
CSD-155	0.00	351.41	0.00	0.00	0.00	351.41
CSD-156	0.00	351.41	0.00	0.00	0.00	351.41
CSD-157	0.00	351.41	0.00	0.00	0.00	351.41
CSD-158	0.00	351.41	0.00	0.00	0.00	351.41
CSD-159	0.00	351.41	0.00	0.00	0.00	351.41

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-160	0.00	351.41	0.00	0.00	0.00	351.41
CSD-161	0.00	351.41	0.00	0.00	0.00	351.41
CSD-162	0.00	351.41	0.00	0.00	0.00	351.41
CSD-163	0.00	351.41	0.00	0.00	0.00	351.41
CSD-164	0.00	351.41	0.00	0.00	0.00	351.41
CSD-165	0.00	351.41	0.00	0.00	0.00	351.41
CSD-166	0.00	351.41	0.00	0.00	0.00	351.41
CSD-167	0.00	351.41	0.00	0.00	0.00	351.41
CSD-168	0.00	351.41	0.00	0.00	0.00	351.41
CSD-169	0.00	351.41	0.00	0.00	0.00	351.41
CSD-170	0.00	351.41	0.00	0.00	0.00	351.41
CSD-171	0.00	352.19	0.00	0.00	0.00	352.19
CSD-172	0.00	375.41	0.00	0.00	0.00	375.41
CSD-173	0.00	376.41	0.00	0.00	0.00	376.41
CSD-174	0.00	387.41	0.00	0.00	0.00	387.41
CSD-175	0.00	392.02	0.00	0.00	0.00	392.02
CSD-176	0.00	392.49	0.00	0.00	0.00	392.49
CSD-177	0.00	351.41	49.08	0.00	0.00	400.49
CSD-178	0.00	467.96	0.00	0.00	0.00	467.96
CSD-179	0.00	499.66	0.00	0.00	0.00	499.66
CSD-180	0.00	500.96	0.00	0.00	0.00	500.96
CSD-181	0.00	499.64	38.55	0.00	0.00	538.19
CSD-182	0.00	595.86	0.00	0.00	0.00	595.86
CSD-183	0.00	682.28	0.00	0.00	0.00	682.28
CSD-184	0.00	473.58	214.24	0.00	0.00	687.82
CSD-185	0.00	700.00	0.00	0.00	0.00	700.00
CSD-186	0.00	702.82	0.00	0.00	0.00	702.82
CSD-187	0.00	702.82	0.00	0.00	0.00	702.82
CSD-188	0.00	702.82	0.00	0.00	0.00	702.82
CSD-189	0.00	500.94	262.84	0.00	0.00	763.78
CSD-190	0.00	500.94	499.63	0.00	0.00	1,000.57
CSD-191	0.00	741.48	351.41	0.00	0.00	1,092.89
CSD-192	0.00	741.48	351.41	0.00	0.00	1,092.89
CSD-193	0.00	743.43	390.07	0.00	0.00	1,133.50
CSD-194	0.00	741.95	446.50	0.00	0.00	1,188.45
CSD-195	0.00	0.00	0.00	0.00	1,364.32	1,364.32
CSD-196	0.00	743.32	720.83	0.00	0.00	1,464.15
CSD-197	0.00	0.00	61.05	1,415.92	0.00	1,476.97
CSD-198	0.00	502.73	586.16	508.67	0.00	1,597.56
CSD-199	0.00	745.86	838.09	72.89	0.00	1,656.84
CSD-200	0.00	745.49	785.78	369.42	0.00	1,900.69
CSD-201	0.00	504.49	588.20	520.89	390.42	2,004.00
CSD-202	0.00	281.58	355.94	292.74	1,298.18	2,228.44
CSD-203	0.00	1,812.40	1,124.35	0.00	0.00	2,936.75
CSD-204	0.00	513.27	603.52	535.08	2,345.47	3,997.34
CSD-205	0.00	760.60	867.08	790.72	3,282.24	5,700.64
CSD-206	1,506.60	27,568.28	0.00	0.00	0.00	29,074.88
TOTAL	<u>1,506.60</u>	<u>38,651.63</u>	<u>490.10</u>	<u>2,052.28</u>	<u>7,430.81</u>	<u>50,131.42</u>

PV COMMUNITY SERVICES DISTRICT

A/R Aging Summary

As of December 31, 2024

	Current	1 - 60	61 - 120	121 - 180	> 180	TOTAL
CSD-001	0.00	0.00	-4,240.41	0.00	0.00	-4,240.41
CSD-002	0.00	-3,484.33	0.00	0.00	0.00	-3,484.33
CSD-003	0.00	-661.74	-661.74	-330.87	-1,208.45	-2,862.80
CSD-004	0.00	-351.41	-351.41	-353.57	-1,493.41	-2,549.80
CSD-005	0.00	-702.82	-616.20	0.00	0.00	-1,319.02
CSD-006	0.00	-606.00	-351.97	0.00	0.00	-957.97
CSD-007	0.00	-703.19	0.00	0.00	0.00	-703.19
CSD-008	0.00	-702.82	0.00	0.00	0.00	-702.82
CSD-009	0.00	-702.82	0.00	0.00	0.00	-702.82
CSD-010	-330.87	-330.87	-30.80	0.00	0.00	-692.54
CSD-011	0.00	-667.28	0.00	0.00	0.00	-667.28
CSD-012	0.00	0.00	-351.41	-305.06	0.00	-656.47
CSD-013	-241.00	-342.30	0.00	0.00	0.00	-583.30
CSD-014	0.00	-560.59	0.00	0.00	0.00	-560.59
CSD-015	0.00	-554.58	0.00	0.00	0.00	-554.58
CSD-016	0.00	-523.33	0.00	0.00	0.00	-523.33
CSD-017	0.00	-501.60	0.00	0.00	0.00	-501.60
CSD-018	0.00	-460.51	0.00	0.00	0.00	-460.51
CSD-019	0.00	-402.95	0.00	0.00	0.00	-402.95
CSD-020	0.00	-381.51	0.00	0.00	0.00	-381.51
CSD-021	0.00	-375.41	0.00	0.00	0.00	-375.41
CSD-022	0.00	-363.41	0.00	0.00	0.00	-363.41
CSD-023	0.00	-353.13	0.00	0.00	0.00	-353.13
CSD-024	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-025	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-026	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-027	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-028	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-029	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-030	-351.41	0.00	0.00	0.00	0.00	-351.41
CSD-031	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-032	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-033	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-034	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-035	-351.41	0.00	0.00	0.00	0.00	-351.41
CSD-036	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-037	-351.41	0.00	0.00	0.00	0.00	-351.41
CSD-038	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-039	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-040	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-041	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-042	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-043	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-044	-351.41	0.00	0.00	0.00	0.00	-351.41
CSD-045	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-046	0.00	-351.41	0.00	0.00	0.00	-351.41
CSD-047	0.00	-351.39	0.00	0.00	0.00	-351.39
CSD-048	-351.21	0.00	0.00	0.00	0.00	-351.21
CSD-049	0.00	-351.11	0.00	0.00	0.00	-351.11
CSD-050	0.00	0.00	0.00	0.00	-350.00	-350.00
CSD-051	0.00	-330.87	0.00	0.00	0.00	-330.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-052	0.00	-320.51	0.00	0.00	0.00	-320.51
CSD-053	0.00	-315.87	0.00	0.00	0.00	-315.87
CSD-054	0.00	-301.64	0.00	0.00	0.00	-301.64
CSD-055	0.00	-277.19	0.00	0.00	0.00	-277.19
CSD-056	0.00	-269.81	0.00	0.00	0.00	-269.81
CSD-057	0.00	-244.45	0.00	0.00	0.00	-244.45
CSD-058	0.00	-244.45	0.00	0.00	0.00	-244.45
CSD-059	0.00	-244.45	0.00	0.00	0.00	-244.45
CSD-060	0.00	-236.79	0.00	0.00	0.00	-236.79
CSD-061	0.00	-230.95	0.00	0.00	0.00	-230.95
CSD-062	0.00	-223.87	0.00	0.00	0.00	-223.87
CSD-063	0.00	-203.17	0.00	0.00	0.00	-203.17
CSD-064	0.00	-114.69	0.00	0.00	0.00	-114.69
CSD-065	0.00	-100.00	0.00	0.00	0.00	-100.00
CSD-066	0.00	-48.00	-12.00	0.00	0.00	-60.00
CSD-067	0.00	-43.59	0.00	0.00	0.00	-43.59
CSD-068	0.00	-42.63	0.00	0.00	0.00	-42.63
CSD-069	-38.82	0.00	0.00	0.00	0.00	-38.82
CSD-070	0.00	-20.00	0.00	0.00	0.00	-20.00
CSD-071	0.00	-18.33	0.00	0.00	0.00	-18.33
CSD-072	0.00	-12.39	0.00	0.00	0.00	-12.39
CSD-073	0.00	-12.00	0.00	0.00	0.00	-12.00
CSD-074	0.00	0.00	0.00	0.00	-12.00	-12.00
CSD-075	0.00	-9.46	0.00	0.00	0.00	-9.46
CSD-076	-3.27	0.00	0.00	0.00	0.00	-3.27
CSD-077	0.00	-3.14	0.00	0.00	0.00	-3.14
CSD-078	0.00	0.00	-2.78	0.00	0.00	-2.78
CSD-079	0.00	-1.00	0.00	0.00	0.00	-1.00
CSD-080	0.00	-0.59	0.00	0.00	0.00	-0.59
CSD-081	0.00	-0.30	0.00	0.00	0.00	-0.30
CSD-082	0.00	-0.06	0.00	0.00	0.00	-0.06
CSD-083	0.00	-0.03	0.00	0.00	0.00	-0.03
CSD-084	0.00	-0.02	0.00	0.00	0.00	-0.02
CSD-085	0.00	-0.02	0.00	0.00	0.00	-0.02
CSD-086	0.00	-0.01	0.00	0.00	0.00	-0.01
CSD-087	0.00	0.00	0.00	0.00	0.00	0.00
CSD-088	0.00	0.00	0.00	0.00	0.00	0.00
CSD-089	0.00	0.00	0.00	0.00	0.00	0.00
CSD-090	0.00	0.01	0.00	0.00	0.00	0.01
CSD-091	0.00	0.01	0.00	0.00	0.00	0.01
CSD-092	0.00	0.41	0.00	0.00	0.00	0.41
CSD-093	0.00	0.41	0.00	0.00	0.00	0.41
CSD-094	0.00	0.41	0.00	0.00	0.00	0.41
CSD-095	0.00	0.41	0.00	0.00	0.00	0.41
CSD-096	0.00	0.54	0.00	0.00	0.00	0.54
CSD-097	0.00	0.82	0.00	0.00	0.00	0.82
CSD-098	0.00	10.76	0.00	0.00	0.00	10.76
CSD-099	0.00	11.87	0.00	0.00	0.00	11.87
CSD-100	0.00	0.00	0.00	0.00	11.87	11.87
CSD-101	0.00	15.00	0.00	0.00	0.00	15.00
CSD-102	0.00	15.00	0.00	0.00	0.00	15.00
CSD-103	0.00	20.39	0.00	0.00	0.00	20.39
CSD-104	0.00	20.54	0.00	0.00	0.00	20.54
CSD-105	0.00	20.54	0.00	0.00	0.00	20.54

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-106	0.00	24.61	0.00	0.00	0.00	24.61
CSD-107	25.00	0.00	0.00	0.00	0.00	25.00
CSD-108	0.00	25.00	0.00	0.00	0.00	25.00
CSD-109	0.00	25.00	0.00	0.00	0.00	25.00
CSD-110	0.00	25.33	1.45	1.32	0.00	28.10
CSD-111	0.00	30.46	0.00	0.00	0.00	30.46
CSD-112	0.00	34.75	0.00	0.00	0.00	34.75
CSD-113	0.00	36.41	0.00	0.00	0.00	36.41
CSD-114	0.00	0.00	38.66	0.00	0.00	38.66
CSD-115	0.00	38.66	0.00	0.00	0.00	38.66
CSD-116	0.00	60.77	0.00	0.00	0.00	60.77
CSD-117	0.00	61.62	-0.01	0.00	0.00	61.61
CSD-118	0.00	61.62	0.00	0.00	0.00	61.62
CSD-119	0.00	73.18	0.00	0.00	0.00	73.18
CSD-120	0.00	83.68	0.00	0.00	0.00	83.68
CSD-121	0.00	93.90	0.00	0.00	0.00	93.90
CSD-122	0.00	94.82	0.00	0.00	0.00	94.82
CSD-123	0.00	180.73	0.00	0.00	0.00	180.73
CSD-124	0.00	27.91	25.86	27.53	107.04	188.34
CSD-125	0.00	27.93	25.87	27.55	109.03	190.38
CSD-126	0.00	236.79	0.00	0.00	0.00	236.79
CSD-127	0.00	236.79	0.00	0.00	0.00	236.79
CSD-128	0.00	241.36	0.00	0.00	0.00	241.36
CSD-129	0.00	244.45	0.00	0.00	0.00	244.45
CSD-130	0.00	244.45	0.00	50.00	0.00	294.45
CSD-131	0.00	326.38	0.00	0.00	0.00	326.38
CSD-132	0.00	330.87	0.00	0.00	0.00	330.87
CSD-133	0.00	330.87	0.00	0.00	0.00	330.87
CSD-134	0.00	351.41	0.00	0.00	0.00	351.41
CSD-135	0.00	351.41	0.00	0.00	0.00	351.41
CSD-136	0.00	351.41	0.00	0.00	0.00	351.41
CSD-137	0.00	351.41	0.00	0.00	0.00	351.41
CSD-138	0.00	351.41	0.00	0.00	0.00	351.41
CSD-139	0.00	351.41	0.00	0.00	0.00	351.41
CSD-140	0.00	351.41	0.00	0.00	0.00	351.41
CSD-141	0.00	351.41	0.00	0.00	0.00	351.41
CSD-142	0.00	351.41	0.00	0.00	0.00	351.41
CSD-143	0.00	351.41	0.00	0.00	0.00	351.41
CSD-144	0.00	351.41	0.00	0.00	0.00	351.41
CSD-145	0.00	351.41	0.00	0.00	0.00	351.41
CSD-146	0.00	351.41	0.00	0.00	0.00	351.41
CSD-147	0.00	351.41	0.00	0.00	0.00	351.41
CSD-148	0.00	351.41	0.00	0.00	0.00	351.41
CSD-149	0.00	351.41	0.00	0.00	0.00	351.41
CSD-150	0.00	351.41	0.00	0.00	0.00	351.41
CSD-151	0.00	351.41	0.00	0.00	0.00	351.41
CSD-152	0.00	352.19	0.00	0.00	0.00	352.19
CSD-153	0.00	353.41	0.00	0.00	0.00	353.41
CSD-154	0.00	376.41	0.00	0.00	0.00	376.41
CSD-155	0.00	376.41	0.00	0.00	0.00	376.41
CSD-156	0.00	330.87	25.00	0.00	25.00	380.87
CSD-157	0.00	386.95	0.00	0.00	0.00	386.95
CSD-158	0.00	392.49	0.00	0.00	0.00	392.49
CSD-159	0.00	392.49	0.00	0.00	0.00	392.49

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-160	0.00	400.49	0.00	0.00	0.00	400.49
CSD-161	0.00	526.64	101.40	0.00	0.00	628.04
CSD-162	0.00	682.28	0.00	0.00	0.00	682.28
CSD-163	0.00	698.44	0.00	0.00	0.00	698.44
CSD-164	0.00	741.48	0.00	0.00	0.00	741.48
CSD-165	0.00	741.48	0.00	0.00	0.00	741.48
CSD-166	0.00	741.68	40.61	0.00	0.00	782.29
CSD-167	0.00	742.22	148.25	0.00	0.00	890.47
CSD-168	0.00	865.29	0.00	61.05	0.00	926.34
CSD-169	0.00	529.90	526.99	0.00	0.00	1,056.89
CSD-170	0.00	782.09	351.41	0.00	0.00	1,133.50
CSD-171	0.00	531.09	526.99	236.79	0.00	1,294.87
CSD-172	0.00	0.00	0.00	0.00	1,364.32	1,364.32
CSD-173	0.00	786.00	741.48	0.00	0.00	1,527.48
CSD-174	0.00	787.95	761.33	0.00	0.00	1,549.28
CSD-175	0.00	786.40	782.09	0.00	0.00	1,568.49
CSD-176	0.00	786.67	782.45	54.59	0.00	1,623.71
CSD-177	0.00	1,874.70	0.00	0.00	0.00	1,874.70
CSD-178	0.00	532.77	531.76	584.40	244.61	1,893.54
CSD-179	0.00	535.69	535.12	587.81	428.41	2,087.03
CSD-180	0.00	788.69	787.11	518.32	0.00	2,094.12
CSD-181	0.00	788.43	787.95	761.33	0.00	2,337.71
CSD-182	0.00	305.43	302.73	355.62	1,440.26	2,404.04
CSD-183	0.00	1,912.62	1,224.52	0.00	0.00	3,137.14
CSD-184	0.00	556.61	551.57	603.11	2,605.87	4,317.16
CSD-185	0.00	823.88	816.37	866.54	3,666.32	6,173.11
TOTAL	<u>-2,345.81</u>	<u>6,868.81</u>	<u>3,798.24</u>	<u>3,746.46</u>	<u>6,938.87</u>	<u>19,006.57</u>

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

November 11, 2024 – December 10, 2024

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Security Supervisor
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Officer Luis Orozco	1L4	Patrolman
Eduardo Aguilar	1L7	Patrolman
Matthew Carson	C1	Gate Attendant Supervisor
Zachary Meyer	C1	Gate Attendant
Lucas McElvain	C1	Gate Attendant
Bradley Megginson	C1	Gate Attendant
David Cortez	C1	Gate Attendant

Vehicle Maintenance Report

- Tesla 01 (79,270) - Did not pass visual inspection.
- Tesla 02 (85,786) - Did not pass visual inspection.

Tesla 01 has scuffs on the bottom right corner of the front bumper. The driver’s seat cover is ripped, and the wrap has sun damage. The cabin air filter needs to be replaced.

Tesla 02 has the driver seat cover ripped; the seat trim is broken. The cabin air filter needs to be replaced. There is sun damage on the wrap. There is a dent on the front passenger side skirt. The rear tires need replacement.

German Colin, Vehicle Maintenance Officer

Gate Security Report

The switch panel control for the rear and center gates located at the front guardhouse remains shorted out and requires further electrical work beyond the switching unit to remedy, this has been brought up to the “Cor Security’ technician. The front gate exit side “LPR” (License Plate Reader) has gone out of focus. Back Gate Exit and Entry “LPR’s” read as offline. The back gate pass scanner is now operational. Current non-regulation of service workers' hours/days (per Ord.55) for admittance has not yet been an issue.

Matthew Carson, Gate Supervisor

ACTIVITY LOG

November 11th, 2024 at 1320 – Snake Call. Officer Orozco was dispatched to Tukwut for a snake call. The snake was removed.

November 11th, 2024 at 2009 – Domestic Dispute. Officer Aguilar was dispatched to Cuesta DE Camilla in response to a report from a resident regarding an incident involving his ex-girlfriend. The resident informed the officer that his ex-girlfriend had come by to pick up her belongings and had since left the community.

November 12th, 2024 at 1058 – Noise Complaint. Officer Aguilar was dispatched to PVD in response to a noise complaint. Upon arrival, the officer contacted the resident, who was outside near his vehicle with his wife, playing loud music. The officer requested that the music be turned down, and the resident complied without incident.

November 12th, 2024 at 1234 – Suspicious Activity. Officer Orozco was dispatched to Pauma View for a suspicious vehicle parked on private property. Upon arrival, the officer observed that the vehicle appeared to be abandoned. All items had been removed from inside the vehicle, and no parking pass or RFID tag was displayed. Control 1 was notified, and photos of the vehicle were taken for documentation.

November 14th, 2024 at 0103 – Resident Concern. Officer Orozco was dispatched to Luiseno Circle Dr after a resident reported large barrels blocking her garage door. Upon arrival, the officer found no signs of barrels obstructing the garage door. The officer patrolled the surrounding area and found no signs of suspicious activity. The officer contacted the resident and informed her that nothing was blocking her driveway.

November 14th, 2024 at 0959 – Resident Concern. A resident reported seeing smoke near the dog park on Wiskon Way East and requested a patrolman. Officer Easter found no signs or smell of smoke in the area.

November 14th, 2024 at 1918 – Medical. Officer Meyer was dispatched for a medical at the Pauma Building. An individual was training and fainted. Cal Fire and Medics arrived on the scene. No one was transported.

November 15th, 2024 at 0640 – Traffic Collision. Officer Colin was dispatched to a traffic collision in front of the gates on Highway 76, where a white pickup truck and a red Ford Ranger had come into contact with each other. Upon arrival, the officer determined that no one was injured in the incident. CHP was notified.

November 15th, 2024 at 2134 – Pauma School 11.53. Officer Meyer found both the cafeteria and the primary 3 building secured. The officer cleared and secured both buildings. Contact to be notified.

November 16th, 2024 at 1305 – Medical. Officer Easter responded to a medical regarding a resident experiencing abdominal pain. Upon arrival, the officer escorted medics to the correct address. The medic assessed the resident's vital signs, and transportation to the hospital was declined. No further actions were required.

November 16th, 2024 at 1808 – Medical. Officer Easter responded to a lift assist call on Pulse Point. Upon arrival, the officer observed a resident lying on the floor, unable to move. The resident's significant other informed Officer Easter that the individual had been ill for an extended period. Due to limited lighting, Officer Easter guided Cal Fire personnel to the scene. The resident declined transportation, as they were under hospice care.

November 17th, 2024 at 1611 – Gate Runner. Officer Orozco was dispatched to the center gate for a gate runner. A white Honda Pilot entered the community through the exit gate. The vehicle information was documented. The officer was UTL.

November 18th, 2024 at 0326 – Medical. Officer Colin responded to a medical in El Tae regarding a resident experiencing lower back pain. The office arrived on the scene, and Cal Fire and Medics arrived shortly after. The medics transported the resident to Palomar Hospital.

November 18th, 2024 at 1157 – Gate Malfunction. The front gate member's lane was shut down due to a gate malfunction.

November 18th, 2024 at 1628 – Resident Concern. Officer Orozco was dispatched to a residence Luiseno Circle Dr after the resident reported that her motion lights had activated the previous night. She expressed concerns that there might be homeless individuals near her property. The officer patrolled the property and found no signs of suspicious activity.

November 19th, 2024 at 1244 – Medical. Officer Albert and Officer Orozco responded to a medical regarding a resident experiencing abdominal pain. The medic assessed the resident's vital signs, and one was transported to Palomar Hospital.

November 19th, 2024 at 1409 – Snake Call. Officer Orozco was dispatched to Womsi Rd for a snake call. The snake was removed.

November 20th, 2024 at 0830 – Traffic Control. Officer Albert assisted with traffic control during road work being done by American Asphalt.

November 20th, 2024 at 1530 – Suspicious Activity. A report was received regarding a woman in her 20s causing a disturbance in front of the market. Patrol was dispatched to the scene and made contact with the individual. She stated that she was having a bad day and dealing with personal issues. She assured the officer that she would not cause any further disruptions and informed him that someone would be picking her up shortly.

November 21st, 2024 at 1712 – Medical. Officer Easter and Officer Meyer responded to a medical call on Wasa Ct. Upon arrival, they were informed by the wife of the resident that her husband had fallen in the bathroom and sustained a head injury, A towel was being used to apply pressure to the wound. Medics and Cal Fire arrived on the scene shortly after. The injured individual was transported to the hospital for further treatment.

November 21st, 2024 at 1949 – Lost Package. Officer Meyer spoke with a resident regarding a package that was delivered at the back entrance gate. The officer informed the resident there was no package dropped off at the back gate.

November 21st, 2024 at 2038 – Unsecured Door. Officer Meyer found one unsecured door inside PVCCE. Contact to be notified.

November 22nd at 0422 – Unsecured Door. Officer Colin found the ice box in front of Pauma Village unsecured. The officer secured the ice box and notified Control 1.

November 22nd, 2024 at 2100 – Unsecured Door. Officer Meyer found three unsecured doors open inside PVCCE. Contact to be notified.

November 23rd, 2024 at 1239 – Trespassing. A resident of Cuesta De Camilla reported an individual walking his dog on her property. She stated that she had observed this individual on her property several times. When she approached him to discuss the matter, he responded with attitude and began yelling "This is my prescriptive right of way." The resident requested the officer's assistance. Officer Easter arrived on the scene and made contact with the individual, who stated he was a resident of PVD. The Officer informed him that he was trespassing on private property and the owner did not want him on the property. He was advised that if he trespassed again, the sheriffs would be notified. Despite the warning, the individual was uncooperative and stated he would continue to walk on the property daily.

November 23rd, 2024 at 1540 – Trespassing. Officer Easter was informed that a sheriff's deputy had arrived at PVCCE to address the trespassing incident on Cuesta De Camilla. Officer Easter escorted the deputy to the property, where they made contact with the resident who reported the trespasser. The deputy advised the resident to obtain a restraining order to prevent the individual from trespassing on her property in the future. The deputy then stated he would speak with the individual involved.

November 23rd, 2024 at 1610 – Trespassing. Officer Easter escorted the sheriff's deputy to a residence on PVD to address a trespassing incident. The deputy made contact with the resident involved and informed him that he had been trespassing on private property despite being told multiple times by the property owner to leave. The deputy explained that if the trespassing continued, a restraining order would be issued. Although the individual initially had difficulty understanding that he was trespassing, he ultimately stated that he would refrain from walking on the property and would find an alternative route.

November 24th, 2024 at 1240 – Public Assist. A resident on PVD requested a patrolman to check if his front door was locked. Officer Orozco informed the resident the door was secured.

November 24th, 2024 at 1435 – Medical. Officer Orozco was dispatched to Womsi Rd for a medical. A resident was experiencing stroke-like symptoms. Upon arrival, the office was joined shortly after by Cal Fire and Medics. The individual was assessed and then transported to Palomar Hospital for further care.

November 24th, 2024 at 1730 – Unsecured Gate. The airstrip gate malfunctioned. The will be kept open.

November 24th, 2024 at 2304 – Suspicious Activity. Officer Aguilar found furniture dropped off in front of the Pauma School Administration building. Photos were captured and notified to Control 1.

November 25th, 2024 at 1401 – Unsecured Gate. The airstrip gate malfunctioned. The will be kept open.

November 26th, 2024 at 1215 – Packages. Officer Orozco found several UPS packages outside Oak Tree gate. The owner was contacted to retrieve the packages.

November 27th, 2024 at 1712 – Gate Crasher. A white BMW SUV came into contact with the back gate barrier arm. The vehicle is registered as a resident of PVD. Upon review, it was determined that the resident's son was driving the vehicle and was following another vehicle too closely. Video footage of the incident was saved and forwarded to the district office for review.

November 27th, 2024 at 2302 – Packages. Officer Orozco found several packages outside the Pauma School Administration building. Control 1 was contacted.

November 28th, 2024 at 0429 – North Coast Church 11.53. Officer Orozco set off the alarm accidentally during a building check. The front door was unsecured. The officer cleared and secured the door. Contact to be notified.

November 29th, 2024 at 0315 – Resident Concern. A resident on Luiseno Circle Dr reported hearing whistling coming from a neighbor's house and requested patrol assistance. Officer Colin attempted to make contact with the resident but was unable to do so.

November 29th, 2024 at 1105 – Process Server. Officer Easter a process server to a residence home on PVD. The server was unable to make contact with the resident. The Officer escorted the server out of the PVCCE.

November 29th, 2024 at 1257 – CSD Power Outage. The power went out inside the security office. The security supervisor was notified.

November 29th, 2024 at 2058 – Unsecured Door. Officer Meyer found one unsecured door inside PVCCE. Contact to be notified.

November 30th, 2024 at 1130 – Family Dispute. Officer Easter was dispatched to Taupa Way after a resident reported that their son was being aggressive towards them and suffering from mental health issues. The resident stated that their son was refusing to leave and yelling loudly inside the house. Upon

arrival, the officer made contact with the residents, who informed him that their son had already left the property. They requested that their son be placed on the restricted list and his transponder deactivated. The officer advised the residents to contact the district office to have the vehicle transponder turned off and for future incidents to call 911 if feeling threatened.

December 2nd, 2024 at 1700 – Pauma School 459A. Officer Orozco was dispatched to Pauma School for a 459A. The officer made contact with an employee who set off the alarm accidentally.

December 4th, 2024 at 1645 – Jump Start. Officer Orozco was requested for a jump start. The vehicle was successfully jump-started.

December 5th, 2024 at 0700 – Resident Concern. Officer Albert was stopped by a resident in Oak Tree who reported a white Chrysler driving on the green field to a well. The vehicle did not look familiar and requested patrol. The office made contact with the individual. He is an employee of Advance Landscaping checking on a well. Officer Albert sent out an email to notify the resident.

December 5th, 2024 at 1010 – Medical. Officer Albert was informed by an employee that another employee was experiencing a seizure. Upon arrival, the individual who had the seizure was already rolled on their side in a resting position. The officer checked for breathing and monitored her until the seizure stopped. The individual woke up, Officer Easter arrived on the scene and administered Oxygen until medics arrived.

December 5th, 2024 at 1010 – Medical. Officer Easter responded to a medical call at a business on Cole Grade Rd, it was reported that an individual was experiencing a seizure in the office. Upon arrival, the officer observed several people assisting. Oxygen was administered to the individual while awaiting emergency service. Cal Fire and medics arrived on the scene shortly. The individual was transported to the hospital for further care.

December 5th, 2024 at 2015 – North Coast Church 11.53. Officer Meyer found the double doors unsecured. The officer cleared and secured the building. Contact to be notified.

December 5th, 2024 at 2030 – Unsecured door. Officer Meyer found two unsecured doors open inside PVCCE. Contact to be notified.

December 6th, 2024 at 1345 – CSD Power Outage. The power went out inside the security office. The security supervisor was notified.

December 6th, 2024 at 1635 – Water Leak. A resident in El Tae reported a water leak and contacted RPM. It was determined that the leak was caused by a landscaper accidentally damaging the irrigation system. The water supply was shut off to prevent further problems.

December 7th, 2024 at 1337 – Resident Concern. A resident on Luiseno Circle Dr reported their neighbor throwing leaves onto their daughter's car parked on the street and writing on the windshield with her finger. The resident requested patrol assistance. The officer made contact with the victim, who stated that her neighbor was upset about the car being parked near her house. She requested patrol to speak with the neighbor and advised that if the issue occurred again, the sheriff would be notified for vandalism. The officer spoke with the neighbor, who stated that the vehicle had been parked on the street for several days and demanded its removal. The officer informed her that the car was not parked on her property, had only been there for one day, and advised her to not vandalize the vehicle. She was warned that any further actions would result in immediate notification to the sheriffs.

December 9th, 2024 at 1825 – Medical. Officer Orozco was dispatched to Tukwut for a medical. The Officer found a resident on the ground outside her house. The resident fell hit her head and sustained an injury. The officer applied pressure to the wound. Medics arrived on the scene. One was transported to Palomar Hospital.

December 9th, 2024 at 2245 – Clean Up. Officer Albert cleaned some fluids on the floor left by Cal Fire due to a medical incident on Tukwut.

December 10th, 2024 at 0923 – Resident Request. Officer Orozco was requested to El Tae to assist with opening a garage door, due to the power outage. The officer successfully opened the garage door.

December 10th, 2024 at 1007 – Other. Officer Orozco was approached by Cal Fire personnel, who requested assistance with cleaning up blood on the ground. The officer informed them that he did not have the appropriate equipment for biohazard cleanup and advised that the process might take some time.

December 10th, 2024 at 1022 – Resident Request. Officer Orozco was requested to Cahuka Ct to assist with opening a garage door, due to the power outage. The officer successfully opened the garage door.

December 10th, 2024 at 1302 – Resident Request. Officer Orozco was requested to Paauwe Dr in assistance to start a generator. The officer successfully started the generator.

PVCSD SECURITY REPORT November 11, 2024 – December 10, 2024

RFID Entries						
Front Gate		Center Gate			Back Gate	
6,546		4,172			16,542	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
38	1	5	5			
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
9		21			28	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	2			47
Gravel Yard(GY)				62
Saint Francis(SF)				68
Pauma School(PS)	1			28
Pauma Building(PB)			1	36
Airport Hangars(AH)				38
Treatment Plant(TP)				59
Pauma Village(PV)	1			38
Residential Houses/Other	7			

Patrol Activity				Gate Activity	
Medicals	14	Resident Concern	6	Activity/Malfunctions	Totals
Welfare Checks		Suspicious Activity	4	Unresponsive	2
Lift Assist		Noise Complaint	1	Will Not Close	1
Domestic Dispute	2	Process Server	2	False Read	0
Traffic Collisions	1	911 Hang-up Call		Loss of Controls	Continuous
Gate Runner/ Gate Crashers	1/1	Loose Pets		Video Loss	2, Continuous
Public Assists	1	Snake Call	2	Device Entries	27,302
Jump Start	1	Trespassing	3	Passes Issued	1,472
Notice of Violation		Other	12	Pass Entries	2,838

Acronym Legend			
Acronym	Definition	Acronym	Description
459	Burglary penal code	AFA	Asian Female Adult
AMA	Against Medical Advise	AMA	Asian Male Adult
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile
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Unresponsive	the gate does not open for an RFID		
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False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

December 11 2024 – January 10 2025

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Security Supervisor
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Officer Luis Orozco	1L4	Patrolman
Eduardo Aguilar	1L7	Patrolman
Matthew Carson	C1	Gate Attendant Supervisor
Zachary Meyer	C1	Gate Attendant
Lucas McElvain	C1	Gate Attendant
Bradley Megginson	C1	Gate Attendant
David Cortez	C1	Gate Attendant

Vehicle Maintenance Report

START---

- Tesla 01 (81,955) - Did not pass visual inspection.
- Tesla 02 (88,542) - Did not pass visual inspection.

Tesla 01 has scuffs on the bottom right corner of the front bumper. The driver seat cover is ripped, wrap has sun damage. The B pillar clips are broken, and the cabin air filter needs to be replaced. The steering wheel cover is ripped. The driver-side window tint is peeling off.

Tesla 02 has the driver seat cover ripped, and both driver and passenger seat trims are broken. The cabin air filter needs to be replaced. There is sun damage on the wrap. There is a dent on the front passenger side skirt. The armrest cover elastic bands are ripped off.

German Colin, Vehicle Maintenance Officer

Gate Security Report

Two of our gate attendants have recently completed their Guard Card training, enhancing the overall security readiness of the PVCSD Gate attendant team. Gate repairs are being addressed in coordination with Cor Security to maintain efficient entry for residents and guests.

Matthew Carson, Gate Supervisor

ACTIVITY LOG

December 12th, 2024 at 2000 – North Coast Church 11.53. Officer Meyer the double door to the chapel is unsecured. The officer cleared and secured the building. Contact to be notified.

December 12th, 2023 at 2025 – Pauma Building 11.53. Officer Meyer found room 200 unsecured. The officer cleared and secured the door. The alarm was not set, contact to be notified.

December 13th, 2024 at 0840 – Loose Pet. A resident on PVD reported two loose dogs in the area. The resident was able to secure the dogs and requested assistance from Patrol. The responding officer made contact with the owners of the dogs, and the animals were successfully retrieved by their owners.

December 13th, 2024 at 1500 – Airport Gate. The airport gate keypad was fixed due to the power outage.

December 13th, 2024 at 1632 – Resident Request. Officer Albert was dispatched to El Tae Rd on a request. A resident was experiencing technical difficulties with her garage opening due to the power outage earlier in the day and asked for patrol assistance. The Officer was unable to lock the garage open. A handyman will be called.

December 14th, 2024 at 0114 – Unsecured Door. Officer Colin found the Boot Barn gate unsecured. The officer was unable to secure the gate. Contact to be notified.

December 14th, 2024 at 1115 – Suspicious Activity. Officer Albert made contact with a resident on Luiseno Circle Dr regarding two individuals with black bags on her property. The resident stated she the two individuals were picking up trash. Nothing else to report.

December 14th, 2024 at 1715 – Airport. Officer Albert responded to a helicopter landing on the pad in Pauma Valley. The helicopter dropped off a lost hiker to be picked up.

December 14th, 2024 at 2049 – Resident Concern. Officer Colin was dispatched to Womsi Rd, a resident reported hearing a strange noise from Temet. The officer patrolled the area and found no signs of suspicious activity.

December 15th, 2024 at 0115 – Pauma Building 11.53. Officer Colin found room 200 unsecured. The officer cleared and secured the door. The alarm was not set, contact to be notified.

December 15th, 2024 at 1303 – Noise Complaint. Officer Orozco was dispatched to Luiseno Circle Dr for a noise complaint. A resident reported hearing her neighbor yelling from inside her home. The officer made contact with the resident and requested that she keep it down. The resident complied.

December 15th, 2024 at 1542 – Process Server. Officer Orozco was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

December 15th, 2024 at 2319 – Suspicious Activity. A resident reported discovering an inappropriate object placed on top of a mailbox on Sukat Trail. The resident requested patrol assistance to remove the object. Both Officer Aguilar and Officer Colin responded to the location and removed the object.

December 16th, 2024 at 0426 – Post Office. Officer Colin found unattended packages at the post office. Contact to be notified.

December 17th, 2024 at 0939 – North Coast Church 11.53. Officer Orozco found four Amazon packages left unattended near the back of the church. Control 1 was notified to make contact.

December 17th, 2024 at 1118 – Welfare Check. Officer Orozco was dispatched to PVD for a welfare check. The officer was able to make contact with the resident. The resident stated that he is doing well and appreciates the check.

December 17th, 2024 at 1200 – Jump Start. Officer Orozco was dispatched for a jump-start inside PVCCE. The officer was unable to jump-start the vehicle.

December 17th, 2024 at 2035 – North Coast Church 11.53. Officer Aguilar found four Amazon packages left unattended near the back of the church. Control 1 was notified to make contact.

December 19th, 2024 at 1547 – Gate Runner. Officer Easter was dispatched to the back gate in response to a gate runner incident. A white work van was observed entering the community from the exit side. The officer located the vehicle on Taspá Dr and made contact with the service worker. The worker was informed of the community rules and was escorted to the front gate to obtain a proper pass.

December 19th, 2024 at 2236 – Pauma School 11.53. Officer Colin found the cafeteria door unsecured. The officer cleared the building but was unable to secure the door. The alarm was not set, contact to be notified.

December 20th, 2024 at 0112 – Post Office. Officer Colin found unattended packages at the post office. Contact to be notified.

December 20th, 2024 at 0505 – Resident Concern. Officer Colin responded to sounds of gunshots that were reported by a resident Luiseno Circe Dr. The officer patrolled the area and found and heard so many noises of gunshots.

December 20th, 2024 at 0613 – Medical. Officer Colin responded to a medical call on Luiseno Circle Dr. Upon arrival, he was greeted by a friend of the neighbor who had made the call. The friend reported that the resident had fallen and requested that the officer wait outside to guide medics to the correct location. Medics arrived, and one individual was transported for medical care.

December 20th, 2024 at 0915 – Lift Assist. Officer Easter responded to a lift assist on Takishla Ct. Cal Fire arrived shortly after. A resident had slipped off his bed and needed assistance getting back onto his chair. No injuries were sustained.

December 20th, 2024 at 2035 – Pauma Building 11.53. Officer Meyer found the Serratos door unsecured. The Officer set the alarm off accidentally. The building was cleared and secured. Contact to be notified.

December 20th, 2024 at 2130 – Pauma school 11.53. Officer Meyer found rooms 14 and 15 unsecured. The officer cleared and secured both rooms. Contact to be notified.

December 21st, 2024 at 1129 – Unsecured Door 11.53. Officer Easter found the back sliding door unsecured. The officer set off the alarm accidentally. The door was unable to be secured. Control 1 was unable to make contact with the resident. A voicemail was left.

December 21st, 2024 at 1544 – Process Server. Officer Easter was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

December 21st, 2024 at 1722 – Suspicious Activity. A resident reported seeing two individuals climb onto their golf cart and throw an object into a tree on Luiseno Circle Dr and PVD. After the individuals left, the resident discovered a plastic decoy crow hanging upside down in the tree and requested patrol assistance. Officer Easter and Officer Aguilar responded to the scene. The plastic decoy crow was successfully removed.

December 23rd, 2024 at 1222 – Residential 459A. Control 1 reported an alarm activation at a residential property. The alarm was triggered by the rear sliding door. Upon arrival, Officer Easter was informed that the volunteer sheriff had accidentally set off the alarm. The sheriff was dispatched to clear and secure the house. No further issues were reported.

December 23rd, 2024 at 1239 – Residential 459A Update. The sheriffs arrived at the residence and cleared and secured the property. No signs of forced entry were found. Nothing further to report.

December 23rd, 2024 at 1511 – Welfare Check. Officer Aguilar was dispatched to Luiseno Circle Dr for a welfare check. After several minutes, the officer made contact with the resident, who was observed crawling to the front door. The resident stated she had fallen but was not injured. She granted the officer permission to enter the house and assist her backup. The resident was confirmed to be uninjured and declined medical attention. The officer contacted the resident's granddaughter, who will be arriving shortly to check on her grandmother. Nothing else to report.

December 23rd, 2024 at 1729 – Suspicious Activity. Officer Aguilar was dispatched to Luiseno Circle Dr after a resident reported smelling marijuana on her property and requested Patrol. Upon arrival, the officer conducted a thorough check but did not detect any odor of marijuana or observe anything suspicious in the area.

December 23rd, 2024 at 1934 – North Coast Church 11.53. Officer Aguilar found two Amazon packages left unattended near the back of the church. Control 1 was notified to make contact.

December 25th, 2024 at 1247 – Other. Control 1 reported that a PVCC guest was issued the wrong keys by the CC and requested patrol to make contact. Officer Easter and Officer Albert made contact with a guest staying in a room at the casitas. The guest reported that her daughter-in-law received duplicate keys to her room instead of being issued keys to a separate room. The guest stated they would contact PVCC management to resolve the issue.

December 25th, 2024 at 1650 – North Coast Church 11.53. Officer Easter found two Amazon packages left unattended near the back of the church. Control 1 was notified to make contact.

December 25th, 2024 at 1730 – Pauma Building 11.53. Officer Easter found building 100 unsecured. The officer cleared and secured the building. Contact to be notified.

December 26th, 2024 at 1048 – Process Server. Officer Easter was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

December 26th, 2024 at 1841 – North Coast Church 11.53. Officer Meyer found the storage room unsecured. The officer cleared and secured the doors. Contact to be notified.

December 27th, 2024 at 1222 – Medical. Officer Easter was dispatched to the Pauma Farm for a medical. A worker was having difficulty breathing. Cal Fire and Medics arrived on the scene. One was transported to Palomar Hospital.

December 27th, 2024 at 2035 – North Coast Church 11.53. Officer Meyer found Amazon packages left unattended near the back of the church. Control 1 was notified to make contact.

December 28th, 2024 at 1157 – Jump-Start. Office Aguilar was dispatched to Paauwe Dr for a jump Start. The officer was successfully able to jump-start the vehicle.

December 29th, 2024 at 1202 – Process Server. Officer Orozco was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

December 30th, 2024 at 0827 – Process Server. Officer Orozco was dispatched to Katkat Ct for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

December 31st, 2024 at 0635 – Loose Dog. A resident reported loose dogs running around near the front gate. The owner was contacted.

December 31st, 2024 at 1038 – Medical. A medical was reported to be out of the area.

December 31st, 2024 at 1038 – Medical. Officer Orozco was dispatched to Pauma Heights/Paraguay Rd for a medical. The officer was unable to respond to the call due to a lack of information on the scanner.

January 1st, 2025 at 0309 – Suspicious Activity. Officer Aguilar was dispatched to Luiseno Circle Dr following a report of a loud explosion near the property. Upon arrival, the officer conducted a thorough check of the area but did not locate any signs of an explosion or related activity, such as fireworks. The resident subsequently reported experiencing chest pains and suspected a possible heart attack. The officer remained on the scene and was able to calm the resident until Cal Fire and Mercy Medics arrived on the scene. No transport was required, and the situation was resolved without further incident.

January 1st, 2025 at 0544 – Medical. Officer Albert responded to a medical on Wasa Ct. A resident had fallen and hit his head. All units arrived on the scene. The resident was conscious, one was transported to Palomar Hospital.

January 1st, 2025 at 0815 – Water Leak. A water leak was reported on the PVD bridge. Officer Albert assessed the situation. A possible irrigation line broke. PVCC Greens maintenance was contacted.

January 1st, 2025 at 1340 – Resident Report. A resident reported a smoke alarm was activated. Officer Aguilar arrived on the scene and found the alarm was sounding. While no visible signs of fire were detected, a faint smell of smoke was present. Upon further investigation, slight smoke was observed. Cal Fire personnel were contacted and arrived promptly. It was determined that the smoke emanated from the chimney. The property owner was informed of the situation.

January 1st, 2025 at 2135 – Resident Concern. A resident reported a suspicious vehicle, a gold Lexus SUV, on Womsi Rd and requested a patrol check. The officer responded but was unable to locate the vehicle. Control 1 later reported that the vehicle exited through the front gate.

January 2nd, 2025 at 0035 – Saint Francis 459A. Officer Orozco was dispatched to Saint Francis in response to a 459A. Upon arrival, the officer conducted a foot patrol around the property and found no signs of forced entry. All buildings were confirmed to be secured. Contact to be notified.

January 2nd, 2025 at 1116 – Resident Report. Officer Meyer was informed by a resident on Luiseno Circle Dr that she put a restraining order on a neighbor on her street. She was advised by the Sheriff's Department that for the deputies to respond to further calls, a restraining order would need to be obtained.

January 2nd, 2025 at 1830 – Process Server. Officer Meyer was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

January 2nd, 2025 at 1853 – Pauma Village 11.53. Officer Meyer found the ice box unsecured. The officer secured the ice box. Contact to be notified.

January 3rd, 2025 at 0859 – Loose Dog. Officer Meyer responded to a loose dog on Wiskon Way West. The dog belonged to a resident of Takisha Pl. The owners were contacted.

January 3rd, 2025 at 2155 – Resident Concern. Officer Colin was dispatched to Luiseno Circle Dr in response to a resident concern. The resident reported seeing a flashlight near an empty lot adjacent to her house and requested a patrol check. Upon arrival, Officer Colin conducted a thorough search of the area but did not observe any light or individuals on the property.

January 5th, 2025 at 0058 – Pauma Building 11.53. Officer Colin found a blue Toyota Tundra parked in the upper lot unoccupied. The vehicle description was documented and reported to Control 1.

January 8th, 2025 at 0725 – Other. Officer Albert found 6 light poles down on Wiskon Way West/Wiskon Way East and Atosona. The HOA will be contacted.

January 9th, 2025 at 1319 – Process Server. Officer Meyer was dispatched to Womsi Rd for a process server. The Officer escorted the server to the address. The server was unable to make contact with the resident. The server was successfully escorted out of the community.

January 9th, 2025 at 1636 – Resident Report. A reported a power line down in the gravel yard area. The officer reported the issue to Control 1 to contact SDGE.

January 9th, 2025 at 1712 – North Coast Church 11.53. Officer Meyer found furniture and pots that were blown over due to high winds. Contact to be notified.

January 9th, 2025 at 1930 – Pauma Building 11.53. Officer Meyer found building 100 unsecured. The officer cleared and secured the building. Contact to be notified.

January 9th, 2025 at 2251 – SDGE Report. An SDGE worker came to the front gate to check on a possible power line in the gravel yard. The SDGE worker reported the line was not an SDGE issue.

January 10th, 2025 at 1010 – Gate Runner. Officer Meyer was dispatched for a gate runner. The officer found the vehicle on Womsi Rd. A NOV was issued.

January 10th, 2025 at 1115 – Resident Concern. A resident reported debris at the center gate. Requested someone to remove the debris from the gate. Officer Meyer remove the debris.

January 10th, 2025 at 1336 – Illegal Burn. A resident reported an illegal burn on El Tae Rd. Cal Fire arrived on the scene and found smoke coming from Luiseno Circle Dr. A resident stated she was cooking hot dogs in her house. Cal Fire found the scene safe and left.

January 10th, 2025 at 1530 – Sheriff. The Sheriff's deputies arrived at Luiseno Circle Dr in response to a call earlier about an illegal burn. The patrolman informed the Sheriff it was a resident cooking some food and Cal Fire already arrived on the scene and deemed the house safe.

January 10th, 2025 at 2049 – Verbal Altercation. Control 1 requested with a resident causing a disturbance at the front gate. The resident was observed cussing and yelling at the gate attendant due to the arm barrier failing to raise for their vehicle. Before the officer's arrival, the resident left the scene and proceeded onto Highway 76. The vehicle was a black Toyota Sienna. The vehicle was later reported driving aggressively back and forth near the front gate. The vehicle is registered to a resident on Wiskon Way West.

PVCSD SECURITY REPORT December 11, 2024 – January 10, 2025

RFID Entries						
Front Gate		Center Gate			Back Gate	
11,148		2,014			7,697	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
36			2	1		
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
11		25			24	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	2			55
Gravel Yard(GY)				54
Saint Francis(SF)			1	74
Pauma School(PS)	3			35
Pauma Building(PB)	6			38
Airport Hangars(AH)	1			46
Treatment Plant(TP)				55
Pauma Village(PV)	2			44
Residential Houses/Other	1		1	12

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Pauma Valley Community Services District Employee Benefits Summary

Compensation

Salary	Full-Time employees are eligible for annual performance and wage reviews.												
Shift Differential Pay-Gates/Patrol	Due to the round the clock nature of this department the following differentials will be paid on top of the regular pay.												
	<table border="1"> <thead> <tr> <th style="text-align: center;">Shifts</th> <th style="text-align: center;">Shift Hours</th> <th style="text-align: center;">Pay</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><u>A</u></td> <td style="text-align: center;">12 midnight - 8 am</td> <td style="text-align: center;">\$4.50/per shift</td> </tr> <tr> <td style="text-align: center;"><u>B</u></td> <td style="text-align: center;">8 am to 4 pm</td> <td style="text-align: center;">\$0/per shift</td> </tr> <tr> <td style="text-align: center;"><u>C</u></td> <td style="text-align: center;">4 pm to 12 midnight</td> <td style="text-align: center;">\$3.50/per shift</td> </tr> </tbody> </table>	Shifts	Shift Hours	Pay	<u>A</u>	12 midnight - 8 am	\$4.50/per shift	<u>B</u>	8 am to 4 pm	\$0/per shift	<u>C</u>	4 pm to 12 midnight	\$3.50/per shift
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<u>B</u>	8 am to 4 pm	\$0/per shift											
<u>C</u>	4 pm to 12 midnight	\$3.50/per shift											
Utility	Utility employees assigned to stand-by duty shall receive a daily rate of \$10 for weekdays; \$50 for weekends; \$50 for District observed holidays.												

Health and Welfare

Health Insurance	The District currently offers a choice of HMO Gold Plans through California Choice Administrators. The District covers 80% of the health insurance premiums for employees and their dependents enrolled in HMO Gold Plans. Employees have the option to opt for higher-tier plans at their own expense by covering the difference. Employees can choose plans annually during the open enrollment period in December or anytime there are major life-changing events (i.e. marriage, birth, death, loss of coverage). Employees become eligible for this optional benefit on the first day of the month following 60 days of employment.								
Health Reimbursement Account	<p>Full-time employees will be entitled to an annual Health Reimbursement Account (HRA) determined by their family status. The approved annual allocation will take effect on January 1 of each year and will expire on December 31 of the same year. This allocation is accessible to all full-time employees, irrespective of whether they have chosen health insurance benefits through the District. The allocated amount can be utilized to offset the employee contribution made each pay period. Additionally, employees may submit receipts for medical services along with a completed Request for Reimbursement Form. New hires will receive a prorated amount based on the number of remaining months in the year.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>Family Status:</u></th> <th style="text-align: center;"><u>Entitled amounts are as follow:</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Employee Only:</td> <td style="text-align: center;">\$1,250.00</td> </tr> <tr> <td style="text-align: center;">Employee + Legal partners/Single Parent with child(ren)</td> <td style="text-align: center;">\$1,750.00</td> </tr> <tr> <td style="text-align: center;">Employee + Legal partner + Child(ren)</td> <td style="text-align: center;">\$2,250.00</td> </tr> </tbody> </table>	<u>Family Status:</u>	<u>Entitled amounts are as follow:</u>	Employee Only:	\$1,250.00	Employee + Legal partners/Single Parent with child(ren)	\$1,750.00	Employee + Legal partner + Child(ren)	\$2,250.00
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Employee Only:	\$1,250.00								
Employee + Legal partners/Single Parent with child(ren)	\$1,750.00								
Employee + Legal partner + Child(ren)	\$2,250.00								
Health Insurance Opt- Out Benefit	Employees who choose not to participate in the District's medical insurance program are eligible to receive a payment of \$100 per month (equivalent to \$1,200 annually) in lieu of health insurance coverage. Employees may elect to allocate this benefit to their Health Reimbursement Account (HRA), subject to applicable HRA limitations.								
Dental Insurance	Employees can opt for Dental plans, with the full cost being the responsibility of the employees, covering 100% of the cost.								
Voluntary Policies Offered through Kings Benefits	Employees have the option to participate in voluntary benefit plans offered through Kings Benefits. The full cost of these voluntary plans is the responsibility of the employee, with employees covering 100% of the cost.								
Aflac Voluntary Policies	Employees have the option to participate in voluntary benefit plans offered through Aflac. The full cost of these voluntary plans is the responsibility of the employee, with employees covering 100% of the cost.								
Vision Insurance	Employees can opt for Vision plans, with the full cost being the responsibility of the employees, covering 100% of the cost.								
Life Insurance	\$50,000 (District Paid)								
	Group Term Life Insurance is provided by Principal Life Insurance Company with a benefit amount of \$50,000 at no cost to the employee. Employees become eligible for this benefit the first day of the month following 90 days of employment for the duration of their employment. Effective 7/1/2022 all new employees must complete the Principal Life Insurance Company Evidence of Insurability Health Questionnaire ("EOI"). If determined to be ineligible by Principal Life Insurance Company based on the EOI, the Group Term Life Insurance benefit coverage will be \$25,000 at no cost to the employee.								
Employee Assistance Program	This service is an additional add on service administered through Principal Life Insurance Company and provided by Magellan Healthcare. This add on service includes three counseling sessions per year among other services. If you would like more information on this, please contact the District Office.								
Social Security	6.2% tax paid by District and 6.2% tax paid by employee.								

Other Benefits													
Retirement System	California Public Employee Retirement System (CalPERS)												
	CLASSIC												
	PEPRA												
	CLASSIC PERS Member Formula - 3% @ 60												
	PEPRA PERS Member Formula - 2% @ 62												
	Employee's contribute 8% of his/her salary towards the employee's retirement contribution. PVCSD contributes 17.33%												
	Employee's contribute 7.75% of his/her salary towards the employee's retirement contribution. PVCSD contributes 7.87%												
CalPERS 457 Plan	The District offers an IRS Section 457 Deferred Compensation Plan with CalPERS. The CalPERS 457 is on an individual voluntary basis. Employees are eligible to begin making contributions at any point in their employment and may adjust contribution amounts at any time.												
Cell Phone Reimbursement	In some cases, employees are required to use their personal phone while conducting District business. If this is deemed necessary for your position by the General Manager, a cell phone reimbursement is available in the amount of \$40 per month. If the employee chooses not to use their personal phone a District phone will be issued.												
Electric Vehicle Charging	Employees are permitted to use the electric vehicle charging stations located at the District Office.												
LEAVES													
Bereavement	Up to 3 paid working days (24 hours) for purposes of bereavement following the death of a covered relative. *Employee handbook lists covered relatives.												
Holidays	The District observes the following paid holidays. Any employee that works any portion of a shift on the following days shall be paid Double Time for the entire shift worked.												
	New Year's Day - January 1												
	Veterans' Day – November 11												
	Martin Luther King Jr. Day – third Monday in January												
	Thanksgiving Day - fourth Thursday in November												
	Presidents Day - third Monday in February												
	Black Friday Day – fourth Friday in November												
	Memorial Day - Last Monday in May												
Christmas Day - December 25 th													
Independence Day - July 4													
One Floating Holiday - to be selected by employee per calendar year													
Labor Day - First Monday in September													
	*Note: For Administrative Staff and Utility Staff only: If a holiday falls on a Saturday, the preceding Friday will be observed. If any holiday falls on a Sunday, the following Monday will be observed.												
Vacations	Regular full-time employees accrue vacation hours from date of hire. The annual accumulation is based on completed years of service. Vacation may be taken at any time provided the employee has completed the Time Off Request Form and submitted to their supervisor for approval or denial.												
	- Hours Earned Per Pay Period -												
	<table border="1"> <thead> <tr> <th><u>YEARS of Employment</u></th> <th><u>Accrued Hours Per Pay Period</u></th> <th><u>Annual Accrual</u></th> </tr> </thead> <tbody> <tr> <td>> 5 Years of Employment</td> <td>3.08</td> <td>80 hours per year</td> </tr> <tr> <td>5-15 years of Employment</td> <td>4.62</td> <td>120 hours per year</td> </tr> <tr> <td>More than 15 Years of Employment</td> <td>6.16</td> <td>160 hours per year</td> </tr> </tbody> </table>	<u>YEARS of Employment</u>	<u>Accrued Hours Per Pay Period</u>	<u>Annual Accrual</u>	> 5 Years of Employment	3.08	80 hours per year	5-15 years of Employment	4.62	120 hours per year	More than 15 Years of Employment	6.16	160 hours per year
	<u>YEARS of Employment</u>	<u>Accrued Hours Per Pay Period</u>	<u>Annual Accrual</u>										
> 5 Years of Employment	3.08	80 hours per year											
5-15 years of Employment	4.62	120 hours per year											
More than 15 Years of Employment	6.16	160 hours per year											
Employees are permitted to take all or a portion of their vacation each year and to accumulate vacation time up to a maximum of 160 hours. Accumulated hours above 160 will be automatically paid out with payroll. Employees may choose to sell back any unused portion of their vacation accrual. Any employee that has vacation accrual at the time of separation from the District will be paid the balance of the vacation accrual on their final pay check.													
Sick Leave	The District offers sick leave of 78 hours per calendar year, accrued at a rate of 3 hours per pay period. Unused sick leave is accumulated from year to year up to a maximum of 180 hours. This may be used to cover employees' time off due to illness, or injury, attending medical and/or dental appointments, and care for an immediate family member with any of the aforementioned issues.												
Workers Compensation	The District is insured with The Zenith for work related injuries. Medical Provider Notices are posted in the District Office for review by any employee. A Time of Hire Notice is provided as well during the on-boarding process.												
State Disability Program	Disability Insurance is administered by the State of California (SDI) to help protect against wage loss because of a non-occupational illness or injury in which all accrued sick time has been exhausted. More information is available on the EDD website.												
Unemployment Insurance	Unemployment Insurance is payable to employees who have met all of the eligibility requirements of the law. No cost to employee. Please visit the EDD website for more information.												
UNIFORMS													
Safety Boots	Utility & Patrol employees are reimbursed up to a maximum of \$100.00 per calendar year for steel toe safety boots and insoles. Proof of purchase required.												
Utility Personnel	It is the District's policy that utility employees shall wear complete uniforms during regular working hours and while on duty. Employees are encouraged to appear neat in appearance, especially when dealing with the public. All utility employees are supplied with tee shirts. Blue denim pants will be reimbursed by the District up to \$100 per calendar year per utility employee with proof of purchase.												
Patrol Personnel	It is the District's policy that security employees shall wear complete uniforms during regular working hours and while on duty. Employees are encouraged to appear neat in appearance, especially when dealing with the public. All security employees are provided with up to two (2) full sets of uniforms upon hire.												
Gate Personnel	It is the District's policy that gate employees shall wear complete uniforms during regular working hours and while on duty. Employees are encouraged to appear neat in appearance, especially when dealing with the public. Employees are provided up to two (2) uniform short-sleeve or long-sleeve shirts, one (1) sweater, one (1) jacket, and one (1) name badge upon hire.												

Southland Water Technologies LLC

855 South Main Avenue
 Suite K223
 Fallbrook, CA 92028
 United States
 Voice: 800-795-5231
 Fax: 760-431-7397

QUOTATION

Quote Number: 101624-301MC
 Quote Date: Oct 16, 2024

Quoted To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Ship To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/15/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
		PROPOSAL 1		
		WWTP		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00
1.00	SP850-36	Mission Communications 36 month service package	1,437.00	1,437.00
1.00	OP654	Mission Communications 8-channel power relay output module w/Modbus for Mydro	710.00	710.00
1.00	SPOP-36	Mission Communications M850 adder module annual service adder- 3 years	216.00	216.00
1.00	RF414C	Mission Communications 20-foot low-loss antenna cable	215.00	215.00
2.00	IT484	Mission Communications amp sensor, selectable, 4-20 mA output	200.00	400.00
1.00	SW550	Mission Communications new account setup fee	250.00	250.00
		WWTP PRIMARY LIFT STATION		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00
1.00	SP850-36	Mission Communications 36 month service package	1,437.00	1,437.00
1.00	OP465	Mission Communications 7-channel analog input module via RS485	710.00	710.00
1.00	SPOP-36	Mission Communications M850 adder module annual service adder- 3 years	216.00	216.00
2.00	IT484	Mission Communications amp sensor, selectable, 4-20	200.00	400.00

All quoted lead times are estimated.

We accept all major credit cards.

A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/15/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
1.00	RF414C	mA output Mission Communications 20-foot low-loss antenna cable	215.00	215.00
		OAK TREE LIFT STATION		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00
1.00	SP850-36	Mission Communications 36 month service package	1,437.00	1,437.00
1.00	OP465	Mission Communications 7-channel analog input module via RS485	710.00	710.00
1.00	OP653	Mission Communications 8-channel isolated digital input module via RS485	710.00	710.00
2.00	SPOP-36	Mission Communications M850 adder module annual service adder- 3 years	216.00	432.00
2.00	IT484	Mission Communications amp sensor, selectable, 4-20 mA output	200.00	400.00
		OFFICE LIFT STATION		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00
1.00	SP850-36	Mission Communications 36 month service package	1,437.00	1,437.00
1.00	SLX-M-X-XR-X-H	Contegra SLX130 submerged level transducer, ceramic sensor, 3 PSI, 20-foot Ropellant cable, hydrophobic breather. Part # SLX130-M-3-20R-FS-H	815.00	815.00
1.00	IT484	Mission Communications amp sensor, selectable, 4-20	200.00	200.00

All quoted lead times are estimated.

We accept all major credit cards.

A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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QUOTATION

Quote Number: 101624-301MC
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Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

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Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/15/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
1.00	M152	mA output EFFLUENT FLOW METER Mission Communications M150 cellular-based RTU in NEMA 4X enclosure, includes back-up battery, power supply, antenna/cable/bracket, 2 current sensors	2,050.00	2,050.00
1.00	SP150-36	Mission Communication M150 36 month service package	885.60	885.60
1.00	OP750	Mission Communication safe module plus, pulse input, relay output, float connector (4-channel via RS485)	325.00	325.00
1.00	SPOP-36	Mission Communications M850 adder module annual service adder- 3 years	216.00	216.00
1.00	TB3	Kisters tipping bucket gauge with mounting feet and built-in level Subsequent Annual Renewal - \$2961.00 Freight not included in price shown, FOB factory, prepay and add. Please allow 1-3 weeks for production.	1,260.00	1,260.00

All quoted lead times are estimated.

We accept all major credit cards.
 A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	28,483.60
Sales Tax	1,590.30
Freight	
TOTAL	30,073.90

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 United States
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 Fax: 760-431-7397

QUOTATION

Quote Number: 101624-301MCB
 Quote Date: Oct 29, 2024

Quoted To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Ship To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/28/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
		PROPOSAL 2		
		WWTP combined with Lift Station		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00
1.00	SP850-12	Mission Communications M850 12 month service package	563.40	563.40
1.00	OP654	Mission Communications 8-channel power relay output module w/Modbus for Mydro	710.00	710.00
1.00	OP653	Mission Communications 8-channel isolated digital input module via RS485	710.00	710.00
1.00	OP465	Mission Communications 7-channel analog input module via RS485	710.00	710.00
3.00	SPOP-12	Mission Communications expansion/option board 12 month service package	72.00	216.00
1.00	PW427	Mission Communications power supply 24V 1A output, 24W, din-rail mount, universal AC input 100-240VAC	35.00	35.00
1.00	RF414C	Mission Communications 20-foot low-loss antenna cable	215.00	215.00
2.00	IT484	Mission Communications amp sensor, selectable, 4-20 mA output	200.00	400.00
1.00	SW550	Mission Communications new account setup fee	250.00	250.00
		OAK TREE LIFT STATION		
1.00	M852	Mission Communications M850 RTU wireless real-time alarm system with streaming data, NEMA 4X enclosure, backup battery, power supply, antenna/cable/bracket	2,850.00	2,850.00

All quoted lead times are estimated.

We accept all major credit cards.

A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Ship To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/28/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
1.00	SP850-12	Mission Communications M850 12 month service package	563.40	563.40
1.00	OP465	Mission Communications 7-channel analog input module via RS485	710.00	710.00
1.00	OP653	Mission Communications 8-channel isolated digital input module via RS485	710.00	710.00
2.00	SPOP-12	Mission Communications expansion/option board 12 month service package	72.00	144.00
2.00	IT484	Mission Communications amp sensor, selectable, 4-20 mA output	200.00	400.00
1.00	M152	OFFICE LIFT STATION Mission Communications M150 cellular-based RTU in NEMA 4X enclosure, includes back-up battery, power supply, antenna/cable/bracket, 2 current sensors	2,050.00	2,050.00
1.00	SP150-12	Mission Communication M150 12 month service package	347.40	347.40
1.00	IT8503	Mission Communications float switch with 10-foot cable, mercury free, mechanically activated, with small attached weight, abrasion resistant yellow cable	52.00	52.00
1.00	M152	EFFLUENT FLOW METER Mission Communications M150 cellular-based RTU in NEMA 4X enclosure, includes back-up battery, power supply, antenna/cable/bracket, 2 current sensors	2,050.00	2,050.00
1.00	SP150-12	Mission Communication M150 12 month service package	347.40	347.40
1.00	OP750	Mission Communication safe module plus, pulse input, relay output, float connector (4-channel via RS485)	325.00	325.00

All quoted lead times are estimated.

We accept all major credit cards.

A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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QUOTATION

Quote Number: 101624-301MCB
 Quote Date: Oct 29, 2024

Quoted To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Ship To:
Pauma Valley CSD 33129 Cole Grade Road Pauma Valley, CA 92061

Customer ID	Good Thru	Payment Terms	Sales Rep
Pauma	11/28/24	Net 30 Days	KB

Quantity	Item	Description	Unit Price	Amount
1.00	SPOP-12	Mission Communications expansion/option board 12 month service package	72.00	72.00
1.00	TB3	Kisters tipping bucket gauge with mounting feet and built-in level Subsequent annual renewal \$2253.60 Freight not included in price shown, FOB factory, prepay and add. Please allow 1-3 weeks for production.	1,260.00	1,260.00

All quoted lead times are estimated.

We accept all major credit cards.
 A 3% Convenience Fee will be added to all credit card purchases.

Subtotal	18,540.60
Sales Tax	1,242.87
Freight	
TOTAL	19,783.47



PROJECT PROPOSAL LETTER (FA 9000-171)

PROJECT: Pauma Valley Community Services District – Base Level SCADA System

REV: 01

BID DATE: Tuesday, September 26, 2023

I am writing on behalf of Freedom Automation, Inc. (FAI) to present a proposal for the design and creation of a base level SCADA (Supervisory Control and Data Acquisition) System using Inductive Automation's Ignition HMI Software, integrating with your existing installed PLC base. Our team is excited to collaborate with Pauma Valley Community Services District (PVCSD) on this project, which we believe will significantly enhance the efficiency and reliability of your operations.

Project Overview:

FAI proposes to undertake the following key activities to ensure the successful implementation of the SCADA System:

Communication Network Assessment:

Our expert team will spend several days studying the communication infrastructure at your facilities to identify the most optimal locations for mounting radios. This will enable us to establish a robust Ethernet network between the Main Office and each of the district sites, ensuring seamless data transfer and control.

PLC Program Upload:

FAI will upload all PLC programs relevant to your operations. This will involve a meticulous transfer of control logic and data acquisition protocols, ensuring a smooth transition from your existing system to the new SCADA System.

Database Migration:

Our team will extract and migrate the database from your existing joint SCADA System InTouch application. This process will involve the careful preservation and transfer of historical data, ensuring uninterrupted access to critical information.

Freedom Automation, Inc. – 1334 Melrose Drive, Suite D, Vista, CA 92083
Mail: P.O Box 5416, Oceanside, CA 92052-5416
760-639-4100 tel - 760-639-4101 fax

www.freedomautomation.com

CA LIC 838567/C10

Data Requirement Analysis:

Utilizing the data acquired from the existing system and input from your team, FAI will create a comprehensive and organized list of the data requirements for the new SCADA System. This list will serve as the foundation for the design and configuration of the Ignition HMI Software.

Benefits:

By partnering with FAI for this project, PVCSD can expect the following benefits:

Enhanced Operational Efficiency:

The new SCADA System will provide real-time monitoring and control capabilities, enabling quicker decision-making and reducing downtime.

Improved Data Accessibility:

Historical data preservation and organized data structures will make it easier for your team to access and analyze critical information, leading to better-informed decisions.

Scalability:

The system will be designed to accommodate future expansions and technology upgrades, ensuring a long-term solution for your evolving needs.

Reliability:

FAI's expertise in SCADA System design and implementation guarantees a robust and dependable solution that can withstand the demands of your operations.

Budget and Timeline:

A detailed budget estimate and project timeline will be provided upon acceptance of this proposal. Our team is committed to completing the project efficiently and within the agreed-upon timeframe.

We look forward to the opportunity to work closely with PVCSD on this important project. Please do not hesitate to reach out if you have any questions or require further information.

Thank you for considering our proposal. We are eager to contribute to the success of your operations through the implementation of an advanced SCADA System.

FAI shall provide the Following:

1. Inductive Automation - Ignition HMI Software (Single non-redundant)
 - a. Historian Module
 - b. Voice Notification Module
 - c. Reporting Module
 - d. Web Module

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CA LIC 838567/C10

2. Dell OptiPlex Computer with Flat Screen Monitor
3. Ubiquiti Ethernet Radios
4. MikroTik L3 Ethernet Switches
5. Misc. Conduit, Wire, Brackets, etc.

Base SCADA System:

- System Overview Screen
- Lift Station Screens (2)
- Treatment Plant Screen
- Trend Screens
- Alarm screens (Historical and Current)
- Historical Logging System
- Alarm Notification System
- Reporting (one basic report, i.e. Pump Runtimes and Starts, Flows, etc.)

FAI will install and program the Radios and Ethernet Network equipment to establish a stable SCADA network.

FAI shall perform Testing and Startup of new SCADA System.

Option #1

- **Add Blower Control** to Treatment Plant PLC and SCADA, for monitoring and Control of the Blowers.

Option #2

- **Replace existing PLC's** with new manufacturer supported equipment. Upgrade the Micrologix 1100 PLC with a Supported Micrologix 1400 PLC. *As of April 2022 the current controllers have been discontinued by the manufacturer.*

Option #3

- **Remove existing Flight Controllers.** FAI would remove the wiring from the existing Flight Controller and add the control of the Lift Station to the existing Lift Station PLC. This will give all Lift Station Control to the SCADA System and the Operators. And can be modified in any way to accommodate the districts desired operation.

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Mail: P.O Box 5416, Oceanside, CA 92052-5416
760-639-4100 tel - 760-639-4101 fax

www.freedomautomation.com

CA LIC 838567/C10

EXCLUSIONS:

- All permits and bonds.
- Purchase of any hardware, cabling or other devices not already specified.
- Purchase of any software or software components not already specified.
- Any labor and materials not specifically mention above.

BASE SCADA COST:	\$63,300.00
OPTION #1 COST:	+\$4,000.00
OPTION #2 COST:	+\$8,400.00
OPTION #3 COST:	+\$6,250.00

Sincerely,

Dino Grillo
President/CEO
Freedom Automation, Inc. (FAI)

Freedom Automation, Inc. – 1334 Melrose Drive, Suite D, Vista, CA 92083
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www.freedomautomation.com

CA LIC 838567/C10

RE: PLC Data

From tri.nguyen@tdnautomation.com <tri.nguyen@tdnautomation.com>

Date Sun 1/7/2024 2:20 PM

To Eric Steinlicht <eric.steinlicht@paumavalleycsd.ca.gov>

Hello Eric,

Based on the information provided by you, I can give you a rough budgetary dollar amount of \$125,000.00 to split up your SCADA with Rancho Pauma water.

You will have your own SCADA with your secured controls.

If you would like a formal quote or have any questions, please let me know.

Thank you much.

-Tri.



Tri Nguyen
TDNAutomation

M: (669) 207-6657

E: tri.nguyen@tdnautomation.com

A: 26025 Newport Road, F464
Menifee, CA 92584

From: Eric Steinlicht <eric.steinlicht@paumavalleycsd.ca.gov>

Sent: Wednesday, January 3, 2024 09:34 AM

To: tri.nguyen@tdnautomation.com

Subject: Re: PLC Data

Hi Tri,

1. If you are going to keep the 2TB Synology server, what is Water SCADA using for their storage?
 - a. They have their own server, and we don't have access to that.
2. How many concurrent users are you planning to have for SCADA? This means how many users can log into SCADA at the same time? For instance, there are 5 persons but only 2 can log in SCADA at a time. If one more person is logging in, it will log the other one out. This is 2 concurrent licenses.
 - a. It would be ideal to have 2, but again, cost is important so if one license will be substantially cheaper, we can do that.
3. How many users need to log in remotely? This is for VPN connection with two factor authentication.
 - a. I think there would need to be at least 4 users able to remotely view the SCADA.
4. What kind of alarm notification would you like to have? Email, Voice, Text SMS? And how many users will receive these notification? In your email, you mentioned you received email when there is an alarm, did you receive voice call or text messages?
 - a. I think a text is the best, but a phone call would work too, email as a redundancy.
 - b. I'd like 4 users to receive these alarms.

January 16, 2024

Eric Steinlicht, General Manager
Pauma Valley Community Services District
33129 Cole Grade Road
Pauma Valley, CA 92061

Proposal for Development of a Strategic Plan.

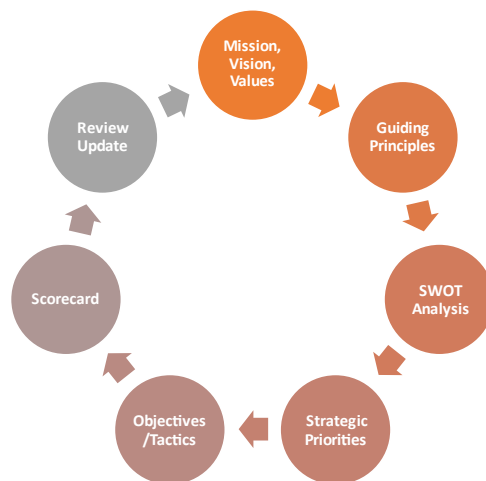
Mr. Steinlicht, I am pleased to submit this proposal to develop a Strategic Plan for the Pauma Valley Community Services District (District). I believe my experience in developing and implementing Strategic Plans for public agencies coupled with what I learned during my brief time with the District will allow me to develop the plan efficiently and appropriately to help the future success of the District. I have outlined below my proposal; however, I am happy to discuss any questions you may have.

DEVELOPMENT OF A STRATEGIC PLAN

A Strategic Plan is a long-term plan or a blueprint that provides an improved formulation and implementation of strategy for how an organization will achieve organizational goals, respond to current challenges, make the best of future opportunities, and for a public agency to best serve its customers. The plan also reaffirms the organizations mission, vision, values, and guiding principles. For Pauma Valley Community Services District (District) the plan serves as an essential link between the publicly elected Board’s role and the General Manager’s actions.

Briefly below I have outlined my proposal to facilitate the creation of the District’s Strategic Plan.

STRATEGIC PLANNING PROCESS



Scope of Work

Mission, Vision, Values: Review, update, create the Mission, Vision, Values for the District. This would be accomplished via a workshop with the Board.

Guiding Principles: The guiding principles are essentially commitment statements the District will adhere to in achieving its Mission. As a starting point utilizing the “Effective Utility Management” (EUM) framework a draft list of guiding principles would be presented for review, input, modification at the workshop with the Board.

SWOT Analysis: Identifying the District’s Strengths, Weaknesses, Opportunities, and Threats will be completed in the Board workshop. Prior to the Board workshop I will seek input from each Board Member on this and bring a consolidated list to the workshop for review and consideration. Upon finalization of this step the results will be utilized to create Strategic Priorities

Strategic Priorities: Strategic Priorities will be developed that will successfully advance the District into the future. These priorities will also be aligned with the Guiding Principles to ensure we are achieving our commitments.

Objectives/Tactics: An initial list of objectives/tactics will be developed to accomplish the Strategic Priorities. These will be actionable efforts for the General Manager to accomplish. Each effort when accomplished should further the District in achieving one or more Strategic Priorities. This list will be an ever-changing list that the General Manager can update and review with the Board on a periodic basis.

Scorecard: A scorecard will be developed that will allow for the tracking of the Objectives/Tactics identified. The scorecard will detail who is responsible for accomplishing the objective, anticipated completion date, and the on-going status. The scorecard will be used by the General Manager to monitor and report on the progress of the Strategic Plan initiatives.

Review/Update: It is Important to monitor progress on the initiatives in the Strategic plan and to adjust the plan when needed, however, the Strategic Plan is a longer-term forward-looking plan. The Mission, Vision, Values will not change regularly nor will the Guiding Principles. The initiatives will take time to complete and many may span multiple years. The General Manager should use the scorecard to keep the Board informed of progress. Updates to the overall Strategic Plan would not likely occur but every two or three years.

Approach/Timeline/Fee Schedule

Task	Week	Fee Schedule (\$10,000)
Meet with GM – Develop draft Mission, Vision, Values, and Guiding Principles.	Week 1-2	
Telephone Interview Board Members on this effort and also seek individual Board Member SWOT considerations.	Week 2-3	
Board workshop #1 – Review and provide direction on Mission, Vision, Values, Guiding Principles. Review and gain consensus on SWOT analysis.	Week 4	\$7,500

Meet with GM and review workshop results. Prepare Draft Strategic Plan, Draft Objectives/Tactics, and Draft Scorecard.	Week 4-5	
Board workshop #2 – Review Draft Strategic Plan, Draft Objectives/Tactics, and Draft Scorecard. Receive direction needed to complete.	Week 6	\$7,500
Complete Report	Week 7	
Present Final Report @ CSD Board Meeting	Week 8	\$5,000

Deliverables

I will prepare the Strategic Plan Document and Scorecard in a digital format for delivery to the District. This format will provide the General Manager the ability to utilize the Scorecard on an ongoing basis. Additionally, the Strategic Plan Document can be updated as necessary in future years.

Fee

For the Strategic Plan effort described above - \$20,000. Additional efforts or tasks by mutual agreement.

Please feel free to contact me if you would like to discuss anything regarding the proposal. Thanks for the consideration.

Jeff Armstrong

Jeff Armstrong

30378 Canyon Trail Court

Menifee, CA 92584

951-445-1215



December 24, 2024

DELIVERED VIA EMAIL: eric.steinlicht@paumavalleycsd.ca.gov

Eric Steinlicht
General Manager
Pauma Valley Community Services District
33129 Cole Grade Road
Pauma Valley, CA 92061

SUBJECT: NOTIFICATION OF SUBRECIPIENT ALLOCATION

Fiscal Year (FY) 2024 State & Local Cybersecurity Grants for Local & Tribal Governments (SL) Program

Grant Subaward Performance Period: December 1, 2024, to December 31, 2026

Dear Eric Steinlicht:

We are pleased to announce that your proposal has been selected to receive funding through the FY 2024 SL Program of the California Governor's Office of Emergency Services (Cal OES). As outlined in the SL Program Competitive Funding Opportunity (CFO) section E, 3. Notification Process, Applicants not selected for funding may appeal Cal OES's decision pursuant to the Cal OES Appeal Guidelines for Competitive Funding. If any appeal is successful, this may affect your requested funding amount. Provided there are no successful appeals, your organization will be awarded the amount of \$244,000.

This subaward is subject to requirements in Title 2 Code of Federal Regulations, Part 200, including the Notice of Funding Opportunity (NOFO), the Preparedness Grants Manual, the California Supplement to the NOFO, reporting requirements, all policies and provisions set forth in the FY 2024 SL CFO, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the subaward period of performance. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to Cal OES.

Subrecipients must obtain written approval **prior** to incurring costs for activities such as aviation, watercraft, allowability request logs, noncompetitive procurement,



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX
www.CalOES.ca.gov

and projects requiring Environmental Planning and Historic Preservation review.

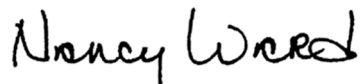
Your organization will be required to prepare and submit performance reports annually for the duration of the subaward period of performance or until all activities are completed and the subaward is formally closed. Failure to submit required reports could result in subaward reduction, suspension, or termination. Throughout the subaward cycle, project status and milestones from the performance reports will be used as indicators of project feasibility, performance, and grant management capacity. This information may also be used in assessing proposals for future grant opportunities.

Next Steps:

- Your signature is required on this letter. Please sign and return this letter via email to your Cal OES Grants Analyst (GA) within 20 calendar days of receipt and keep a copy for your records.
- If you have not already, please visit the [Grants Central System \(GCS\) webpage](#) to register your organization.
- You will be notified to complete your application as soon as it is available in GCS – we anticipate mid-January 2025.
- Once the completed application is submitted and approved in GCS, you will be able to request reimbursement of eligible subaward expenditures in the system.

Please contact your GA if you have questions or need further assistance.

Sincerely,



NANCY WARD
Director



California Special Districts Association's Cybersecurity & Technology Services

**Need an IT support provider that understands local government?
We help special districts get out of the IT trenches and back to working on what matters.**

VC3, the California Special Districts Association's endorsed IT service provider, has been making IT personal, making IT easy, and getting IT right for more than 30 years. Serving over 1,100 local government organizations of all sizes, VC3's California-based engineers are supported by a deep bench of national talent.

MANAGE

We help you use technology to drive efficiency and mitigate risk. We do it while helping you avoid bloated solutions and unpredictable costs. In other words, working with VC3 means you'll never have to say "I thought we were already fixed that" ever again.

- ▶ **MANAGED IT SERVICES:** Get 24/7 support and ongoing maintenance for your hardware, software, network, and backups.
- ▶ **CO-MANAGED:** Ideal for organizations with internal IT.
- ▶ **MANAGED VOIP:** Cost-effective, fully supported, and modernized phone systems.

PROTECT

We don't just tell you which tool to buy to protect your organization. We walk you through why you need it, which risks it mitigates, what that means for your larger cybersecurity strategy, and how we can help protect you moving forward.

- ▶ **MANAGED SECURITY SERVICES:** Our right-sized cybersecurity solutions keep your organization protected.
- ▶ **DATA BACKUP + DISASTER RECOVERY:** Minimize operational disruption and mitigate risk with onsite and offsite data backup solutions.
- ▶ **SECURITY ASSESSMENT:** Actionable assessments that keep you compliant and improve cybersecurity resilience.

ACCELERATE

Technology should exist to serve us, not the other way around. We balance simplicity and strength, serving as the guide through IT chaos.

- ▶ **SHAREPOINT:** Drive simplicity, efficiency, and secure collaboration.
- ▶ **POWER BI:** Use data and technology to increase efficiencies and achieve organizational goals.
- ▶ **APPLICATION DEVELOPMENT:** Custom software applications and solutions to meet your specific needs.

90% OF CYBERATTACKS BEGIN IN AN EMAIL.

To keep your employees trained and ready to resist a cyberattacker's tricks, VC3's Security Awareness Training service provides:

- Monthly automated phishing tests that identify people in your organization who are vulnerable to clicking on bad links and attachments.
- Quarterly security training that covers safe computing practices.
- Monthly management reports and ongoing training support.

**READY TO TACKLE YOUR
CYBERSECURITY AND
TECHNOLOGY ISSUES?**

Reach out to us today.
VC3.COM | 800-787-1160



VC3 Manage + Shield + Backups Order

Pauma Valley Community Services District

33129 Cole Grade Road
 Pauma Valley, California 92061-9518
 United States

VC3

1301 Gervais St.
 Suite 1800
 Columbia, SC 29201
 United States

Eric Steinlicht

eric.steinlicht@paumavalleycsd.ca.gov
 7607421909

Prepared by: Shantae' Hansen

Senior Account Executive
 shantae'.hansen@vc3.com

Products & Services

PRODUCTS & SERVICES	QUANTITY	UNIT PRICE	PRICE
VC3 Manage - Full User 24x7x365 Remote & Onsite Support: Users, Servers, Network Foundational Protection Components: EDR Including 24x7x365 SOC, M365 Protection & Backups Proactive Monitoring, Maintenance & Patching: Workstations, Servers, Network Strategic IT Planning: Alignment with IT Best Practices, IT Budgeting, Technology Roadmap M365 License Management Vendor Co-Ordination Hardware, Software, Domain and License Procurement / Renewals	4	\$150.00 / month	\$585.00 / month after 2.5% discount for 3 years

PRODUCTS & SERVICES	QUANTITY	UNIT PRICE	PRICE
VC3 Manage - Shared User 24x7x365 Remote & Onsite Support: Users using a shared workstation. Foundational Protection Components: EDR Including 24x7x365 SOC, M365 Protection & Backups Proactive Monitoring, Maintenance & Patching: Shared Workstations.	9	\$50.00 / month	\$438.75 / month after 2.5% discount for 3 years
VC3 Manage - Email Only User Support for email only users includes troubleshooting send/ receive issues and access issue to email platform. M365 & Email Protection & Backups Included	5	\$25.00 / month	\$121.87 / month after 2.5% discount for 3 years
Protect Shield (Add On) Cyber Aware Complete - Cyber Security Training & Simulated Phishing Tests Dark Web Credential Monitoring Web Protection & Content Filtering Email Protection & Spam Filtering VC3 Security Team	13	\$21.99 / month	\$220.87 / month after \$65.00 discount for 3 years
Protect Shield M365 Only User Cyber Aware Complete - Cyber Security Training & Simulated Phishing Tests Dark Web Credential Monitoring Email Protection & Spam Filtering M365 Monitoring & Protection VC3 Security Team	5	\$10.50 / month	\$40.00 / month after \$12.50 discount for 3 years
Protect Shield Email Protect Archiving Upgrade Email Archiving for up to 10 years.	18	\$2.00 / month	\$36.00 / month for 3 years
Data Recovery - Workstation Backups	1	\$19.00 / month	\$19.00 / month for 3 years
Data Recovery - Cloud Storage (Per GB)	3,000	\$0.05 / month	\$150.00 / month for 3 years

PRODUCTS & SERVICES	QUANTITY	UNIT PRICE	PRICE
HaaS Firewall HaaS Firewalls - Meraki MX67 at Main Office, Meraki MX68W at Gate Guard shack. Includes installation and Replacement Costs	1	\$231.15	\$231.15 for 3 years
HaaS Switch HaaS Switch - Meraki MS130-8P at Main Office Includes installation and Replacement costs	1	\$100.53 / month	\$100.53 / month for 3 years
HaaS WAP HaaS Wireless Access Point - Meraki MR44- HW at Main Office Includes installation and Replacement costs	2	\$86.84 / month	\$173.68 / month for 3 years
M365 Business Basic NCE Annual Subscription	17	\$6.00 / month	\$102.00 / month for 1 year
M365 Business Premium NCE Annual Subscription	3	\$22.00 / month	\$66.00 / month for 1 year
CSDA Member Benefit Cyber Aware Complete - Cyber Security Awareness Training and Simulated Phishing Attacks Dark Web Protect - Dark Web Credential Monitoring Self Service Password Reset	1	\$5.00 / month	\$0.00 / month after 100% discount for 3 years
VC3 Managed Services Onboarding	1	\$1,718.37	\$1,718.37
SUMMARY			
Monthly subtotal			\$2,053.70 after \$111.88 discount
One-time subtotal			\$1,949.52

Comments

Prices shown above are valid for 30 days from date of Order.

This work order is provided with the following assumptions:

- SCADA support will be provided through a separate provider.

This Order is entered into as of October 22, 2024 between VC3 Inc., a Delaware corporation ("Company") and Pauma Valley Community Services District ("Client")

Order Governed by the Master Agreement

This Order is subject to and governed by Company's Master Agreement in effect on the date this Order is entered into between Company and Client. The Master Agreement is available at <https://www.vc3.com/terms-of-service/> and is incorporated in full into and made a part of this Order by this reference. The Client may also request a copy of the Master Agreement by submitting an email request to betterit@vc3.com identifying the Client and the applicable Orders. Company's entering into this Order is conditioned on Client's agreement to the Master Agreement, and by entering into this Order with Company, Client accepts and agrees to the Master Agreement.

Deliverables & Services

Discovery & Deployment

Setup the Client System for management and provide training to help the Client get the most out of the services. This includes:

1. Deployment of all services listed above.
2. Full documentation and inventory of your network
3. Best-practice configuration of the network for monitoring and management
4. Orientation and training for your staff
5. MacOS Note: If Client is utilizing Mac OS, Company will provide documentation to end users on how to install Company's monitoring and management platform. MacOS does not allow a remote deployment of standard Company tools. Should Mac OS users require onsite assistance to install VC3's monitoring and management platform, support will be provided on a Time and Materials basis at the rates detailed within Client Master Agreement.
6. Implement performance monitoring of client's network prior to and during implementation.

24x7 Monitoring and Incident Response Services

1. Provide 24X7 Incident response services for all included user, server, and network devices.
2. Provide phone, remote and onsite support to authorized users for all included devices.
3. Track all incidents through an ITIL (Information Technology Infrastructure Library) based Service Desk system. All requests will be prioritized and processed per the 'Priority' guidelines listed in Addendum A.
4. Provide 24x7 collection of performance data for the client's included server and network devices per Company's best practices.
5. Utilize industry best practices for remote access, control, and management of all devices.
6. Patching: Deploy, manage, and monitor the installation of approved service packs, security updates and firmware updates as deemed necessary on all applicable devices. Some devices such as tablets and cell phones may not be compatible with included patching methodologies.
7. Resolution of monitoring alerts.
8. Resolution of performance issues.
9. Resolution of availability issues.
10. Resolution of end-user reported problems.
11. Routine additions, deletions, and changes to included devices and users.

Foundational Protection

1. Deploy Endpoint Detection and Response (EDR) to all workstations and servers with Company RMM deployed.
2. Monitor workstations and servers with EDR installed via 24x7x365 partner SOC.
3. Deploy M365 Monitoring and Backup Solutions to Client M365 Tenant.
4. Continually monitor M365 tenancy.
5. Backup M365 (SharePoint, OneDrive, Teams & Exchange Online) 3 times a day.
6. Configure infinite retention on M365 backups.
7. Respond to incidents and service requests. All requests will be prioritized and processed per the 'Priority' guidelines listed in Addendum A.

Application Support

1. Provide support for client licensed 3rd party applications. If it is determined from the initial discovery and/or from third-party application vendors that an application requires additional servers, licensing or support resources, additional monthly costs may be required before the application can be supported.

2. Microsoft Applications:

- a. Includes Microsoft Office and Office 365 core applications. This is limited to Microsoft Access, Excel, OneDrive for Business, OneNote, Outlook, PowerPoint, SharePoint, Teams and Word.
- b. Application installs, synchronization issues, permission management and general troubleshooting are all within scope for these applications.

Strategic IT Planning

Provide the client with a named Strategic resource to assist Client with the following:

1. **Budgeting:** Work with the client to develop an annual technology budget for recurring expense items and new capital requirements in alignment with organizational goals.
2. **Strategic Planning:** Recommend technology solutions as well as provide roadmaps that support key business processes in order to help the client leverage technology appropriately. The Company will work with the client as part of the annual planning process to understand the current business drivers and goals and make recommendations targeted toward maximizing the effectiveness of the client's technology investment.
3. **Analyze IT Health data:** Perform a periodic analysis of the data collected by Company's monitoring systems to proactively resolve issues and assess potential risks within the environment. The Company will make this analysis available to key stakeholders and provide direction on business decisions regarding the level of investment.

IT Asset Administration

1. Hardware and software asset and warranty expiration tracking
2. Domain name expiration tracking
3. Hardware and software purchase specification
4. Web portal access for ticket creation and management
5. Maintaining network documentation and secure password storage
6. Interfacing with vendors such as internet service providers (ISPs)

Procurement

1. Server, Networking, and Power equipment.
2. Desktops, laptops, tablets.
3. Peripherals, including Printers.
4. Software, including subscription-based services.
5. Domain names and security certificates.

Protect Shield

1. Deployment & Implementation Services:

- a. Provision **Dark Web Protect** -Dark web monitoring platform, including provisioning Client's domain(s), reviewing existing data with Client point of contact, and configuring real time alerting:
 - i. Configure monitoring service to monitor corporate domains in scope.
 - ii. Configure up to five (5) personal email addresses to be monitored.
- b. Provision **Cyber Aware** – Cyber Security Training platform. Includes synchronizing employees between Client's domain and training platform. Company will configure initial and ongoing testing and training at a frequency determined by Client.
 - i. Whitelisting emails from the Cyber Aware server to maximize delivery rates.
 - ii. Maintaining active user list within the platform.
 - iii. Creating phishing campaigns targeting users on Client domain.
 - iv. Management of phishing campaigns monthly.
 - v. Creating training campaigns, educating users on Client domain.
 - vi. Management of training campaigns monthly.
 - vii. Providing phishing / training reports to Client.
- c. Provision **Email Protect** – Advanced Email Threat Protection platform.
 - i. Deploy Email protect to Client Microsoft 365 environment.
 - ii. Updating MX Records.
 - iii. Customizing Spam settings.
 - iv. Creating filter policies and approve/block sensor list items.
- d. Provision **Web Protect** - Advanced DNS/Web protection platform. Filters content accessible by employees when connected to the corporate network or using corporate devices:
 1. Deployment of agent to all devices with Company RMM deployed.
 2. Initial configuration of web and content filtering policy within the solution

2. General Managed Security Services

1. 24x7 Monitoring and Incident Response Services

1. Provide 24X7 Incident response services for all included deployed services.

2. Track all incidents through an ITIL (Information Technology Infrastructure Library) based Service Desk system. All requests will be prioritized and processed per the 'Priority' guidelines listed in Addendum A.
 3. Provide 24x7 Partner Security Operations Centre (SOC) monitoring for all endpoints with Endpoint Protect deployed.
 4. 24X7 response to critical event driven Incidents.
 5. Utilize industry best practices for remote access, control and management of all devices.
3. **Quarterly Security Summary.** Includes a report of the activities that have taken place under this Order.

Managed Backups

1. Installation and Configuration:

- a. Install backup agents and initialize backups on all protected servers within the Client's environment.
- b. Perform an initial seed of the Client's backup data and will load that data into the cloud.
- c. Configure the cloud backups such that backups are performed per the backup retention schedule determined during implementation.
- d. Configure the backup monitoring to alert VC3 of backup failures.
- e. Perform an initial backup of all systems and will confirm that backups are performing as expected.

2. Backup Management:

- a. Monitor and maintain backups for the servers protected.
- b. Perform periodic updates to the backup software such as patches, and updates.
- c. Provide replacement components for failures that occur as a result of internal equipment defects or end of life for Company provided hardware. This does not include physical damage to the equipment due to abuse or environmental factors (for example, fire, hurricane or flood damage).

3. Disaster Recovery Plan

- i. Servers to be backed up.
- ii. Recovery Point Objective (RPO)
- iii. Recovery Time Objective (RTO)
- iv. Data Backup Plan
- v. Automatic Daily Restore Testing.
- vi. Disaster Recovery team
- vii. Requirements of Data Recovery
 - a. Work with Client to identify and document backup requirements to form a Disaster Recovery Plan. This includes:

Hardware as a Service

1. Company will procure, provision and deploy hardware within Client environment.
2. Installation and replacement of hardware listed within Products & Services are included within the unit price.
3. If a unit count is dropped within the first twelve months of activation a drop fee of three times unit cost will be assessed.
4. Company will make arrangements to repair or replace the failed component in the event of failure.
5. Once the hardware has been replaced, Client is responsible for returning the replaced device to Company within 7 business days.
6. Failure to return said device within 7 business days will result in a replacement charge for the item.
7. Company will provide replacement components with substantially same or better performance as the original for failures on Hardware-as-a-Service equipment that occur because of internal equipment defects or end of life failure. The model and manufacturer of replacement devices may vary depending on device availability and lifecycle.

CSDA Member Benefits

1. Provision **Cyber Aware** – Cyber Security Training platform. Includes synchronizing employees between Client's domain and training platform. Company will configure initial and ongoing testing and training at a frequency determined by Client.
 1. Whitelisting emails from the Cyber Aware server to maximize delivery rates.
 2. Maintaining active user list within the platform. Creating phishing campaigns targeting users on Client domain.
 3. Management of phishing campaigns monthly. Creating training campaigns, educating users on Client domain.
 4. Management of training campaigns monthly. Providing phishing / training reports to Client.
2. Provision **Dark Web Protect** -Dark web monitoring platform, including provisioning Client's domain(s), reviewing existing data with Client point of contact, and configuring real time alerting:
 1. Configure monitoring service to monitor corporate domains in scope.
 2. Configure up to five (5) personal email addresses to be monitored
3. Provision **Self Service Password Reset Tool**
 1. Deploy Self Service Password Reset Tool to be used by Client users within Client Active Directory.
 2. Provide training to Client users on how to use tool.

Exclusions

Items other than those included above are expressly excluded from the Services provided within this Order. The following exclusions and clarifications are intended to clarify the scope of services for this order:

1. Excluded services are those related to functionality upgrades, such as those required to evaluate, specify, purchase, and implement client system or server upgrades such as operating systems, Microsoft Office suite software unless included with a specific Company product, third party software deployments or upgrades, or equipment related to these services whose scope exceeds that defined above. Company will provide these services to the client on a Time & Materials Order basis at the rates outlined in the Master Agreement. If modification or replacement of a hardware device or component is required, client is responsible for all hardware and hardware vendor services costs, excluding Company owned hardware explicitly provided through this Order.
2. Software development, training and project work, including client-owned PC upgrades and non-patch upgrades of software, are not included.
3. When client requests services by Company not explicitly included in this agreement, they are agreeing to invoicing of said services per the terms outlined in the Master Agreement. For all services which incur additional hourly fees, Company will notify the client that these services are outside the scope of this work order and will receive approval from client prior to rendering these additional services.
4. Software and licensing purchased by the client directly from a third-party vendor are not included as a part of services to be supported.
5. Architectural changes, mass deployment, database management, data visualization and business process automation / troubleshooting are considered excluded from this Order.
6. Cybersecurity event or incident response activities or remediation efforts exceeding eight (8) hours of technician, engineer or project management time.
7. Should deficiencies, malware infections, or critical vulnerabilities be discovered during the deployment of services, Company will bring to Client attention and discuss the impact of the deficiencies on Company's ability to provision the Services and provide client with options to correct the deficiencies. Initial remediation hours will be billed outside of this Order unless otherwise explicitly stated in this Order.

Assumptions

1. The Order will not become effective unless and until it is agreed upon and signed by the Client and Company.
2. If Company is providing or managing Client 's Microsoft Licenses, then Client agrees to the Microsoft terms and conditions as stated in the Microsoft Customer Agreement found here:
<https://www.microsoft.com/licensing/docs/customeragreement>
3. Company reserves the right, at its discretion, to pass onto the client any changes to obligations, such as terms or pricing imposed on Company by a given vendor, for an offering that is currently resold to the client at any time during the current agreement term.
4. Company will make reasonable efforts to resolve all issues remotely prior to dispatching an engineer onsite. Travel hours incurred will be invoiced according to the Master Agreement.
5. Microsoft NCE licenses and subscriptions run on an annual basis and cannot be terminated nor altered mid-term.
6. If client Microsoft licenses are under a current annual NCE subscription, Company assumes they will migrate to become under Company's management at the point of renewal.
7. The items defined in this Order are designed to enhance the security of the customer environment. There is no guarantee that any security measure will prevent a data breach, infection, or other cyber security incident.
8. Company is authorized to obtain any documentation or information regarding any and all accounts at all locations the Client may have with any telecommunications vendor. Company also has the authority to be added as an account contact and speak on behalf of the Client in negotiating services, billing, credits and/or connectivity of this Client's services with the Telecommunications company and/or vendor with the proviso that only the Client has authority to enter into contracts with any vendor or supplier.
9. Throughout the relationship between Company and Client, the Company will also make extensive use of Remote Management software. This software is used across all clients to monitor workstations and servers in real time. Company will also use this software to remotely connect and assist the Client's users when they have a technological problem if the user has an internet connection. In addition, endpoint protection software, ticketing, and asset management are managed through this software.

Client Responsibilities

1. Client will provide a primary point of contact for Company to work with on all services provided in this Order.
2. Client is responsible for authorizing access for Company to sites that are owned / controlled by third parties.
3. Client is responsible for proper disposal of client-owned devices.
4. Client will make a best effort to maintain the minimum infrastructure requirements as defined by Company.
5. Client will maintain both hardware and software maintenance agreements with the source Vendor whenever possible to allow for ongoing access to security updates and to provide quick replacement of non-functioning components.
6. Client must assign Company as their Microsoft Partner of record.
7. Client is responsible for procurement and ownership of all licenses, maintenance, and vendor support agreements required for support of their third-party applications, excluding the Microsoft licensing explicitly included in the per seat packages identified in Products & Services section.
8. Third party tool licensing may be required for additional cost.
9. Client will be financially responsible for any remaining or ongoing charges from Microsoft. Microsoft subscriptions can each have their own terms and renewal dates. It is the client's responsibility to engage Company to adjust Microsoft subscription counts and terminations prior to 12 months from the original work order or subsequent change order purchase date.

Invoicing

Recurring services, if included, shall be provided for term indicated in Products & Services, starting from the date of the first recurring invoice (Effective Services Start Date), unless terminated in accordance with the terms of this Order or the Master Agreement.

Company will invoice the Client a pro-rated monthly fee based on any partial month of service plus the first full month of service on the Effective Services Start Date. All subsequent service months will be invoiced at the start of the month in which services are to be rendered. Services activated after the first of month may be invoiced on a pro rata basis the following month. All One-Time Fees will be invoiced to Client upon signature of this Order.

Any taxes related to services purchased or licensed pursuant to this Order shall be paid by Client or Client shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes and freight charges shall be billed as a separate item on the invoice.

Unit rates will automatically increase annually on the anniversary of the Effective Services Start Date equivalent to the CPI change for All Urban Consumers or by 4.00%, whichever is higher.

The terms of this Order will automatically renew for an additional term of equivalent length to the current active term unless notice of termination is provided by either party no fewer than 90 calendar days prior to expiration of the current active term.

Company will audit the Client's usage of the quantity of Services on a monthly basis; for each quantity of Services found in excess of the amount stated in this Order above, Company will increase the monthly service fee amount by the corresponding unit price stated above.

At no time during the term of this Order will the fees payable under this Order (i.e. the monthly subtotal amount) drop below seventy-five percent (75%) of the initially agreed upon monthly subtotal stated above.

In the event of the early termination of the Agreement in accordance with Section 3.3 of the Master Agreement, Client agrees that the initially agreed upon monthly subtotal stated above shall be used for calculating fees due for the remaining term of the Agreement.

Additional services may be added at any time during the life of this Order at the unit price listed above.

Addendum A – Service Desk Priorities

Incidents and Service Requests are triaged and prioritized to effectively resolve the most important issues in a timely manner. Company utilizes the following priorities, criteria and response metrics:

- **Priority 1:**
 - System/device/application down causing work to cease and critical impact to the entire organization, a whole department, or a C-level executive or VIP user; no interim solution available; Client is in danger of or is experiencing a financial loss or the ability to make strategic business decisions is impaired.
 - **24x7 Support:** Priority 1 incidents will be addressed on a 24 hours a day, 7 days a week basis including holidays.
- **Priority 2:**

- System/device/application down causing work to cease and potential business impact for up to 5 users, a C-level executive, or a VIP user; no interim solution available.
- **24x7 Support:** Priority 2 incidents will be addressed on a 24 hours a day, 7 days a week basis including holidays.
- **Priority 3:**
 - Level of service degraded causing impact to an individual user; no interim solution available. Operational impact to the organization or a whole department though work continues as a result of implementing an interim solution or use of other system/device/service.
 - **Business Hours Support:** Priority 3 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.
- **Priority 4:**
 - Minor inconvenience to a department or user exists though work continues as a result of implementing an interim solution or use of another system/device/service.
 - **Business Hours Support:** Priority 4 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.
- **Priority 5:**
 - Maintenance tasks, audits, or alignment work that is not requested by the client.
 - **Business Hours Support:** Priority 5 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.

Call Priority	Initial Client Contact Guidelines	Initial Client Contact Percentages
1	1 Hour	90%
2	2 Hours	90%
3	4 Business Hours	90%
4	8 Business Hours	90%
5	N/A	N/A

Addendum B - Maintenance Windows

All work performed within Company's Hosting or Client Infrastructure is a form of maintenance. Such work may or may not result in a disruption of service depending on the scope of the activity.

1. **Scheduled Maintenance:** All planned work performed on Company's Hosting or Client Infrastructure by Company engineers, or staff is defined as "Scheduled Maintenance". During Scheduled Maintenance, some or all of Company's Hosting or Client Infrastructure may be out of service and therefore may not be accessible to users. Regularly Scheduled Maintenance will occur between 2 AM and 6 AM in the local time zone for which the Client Infrastructure being maintained resides. Downtime to perform changes is expected during this window. If Client has a business need to avoid said downtime, they must provide their request via the Company Service Desk ten business days in advance.
 - a. **Notification:** Client will be notified via email should Scheduled Maintenance be required to take place outside of the windows specified above.
2. **Emergency Maintenance:** All work performed in response to a disruption or a threat to the availability of a component of Company's Hosting or Client Infrastructure within the control of Company is defined as "Emergency Maintenance". Emergency Maintenance will be conducted based upon the timeframe that the emergency exists. Normal business hours will see an immediate response. For issues that occur during non-business hours, the impact of the event will be evaluated as soon as possible, and appropriate measures taken to return the system to normal availability.
 - a. **Notification:** Client will be notified via email should Emergency Maintenance be necessary. Commercially reasonable efforts will be made to notify Client prior to emergency maintenance. Company reserves the right to complete Emergency Maintenance without prior notification to Client if necessary to mitigate risks posed by the need for Emergency Maintenance in a timely manner.

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Eric Steinlicht

eric.steinlicht@paumavalleycsd.ca.gov

[sig|req|signer1]

David Surfas

david.surfas@vc3.com

[sig|req|signer2]

RESOLUTION NO. 125

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAUMA VALLEY COMMUNITY SERVICES DISTRICT AUTHORIZING NEW TRANSACTION SIGNERS FOR THE DISTRICT'S FINANCIAL OPERATIONS

WHEREAS, the Pauma Valley Community Services District conducts daily financial business through the deposits and withdrawals of monies in checking and money market accounts;

WHEREAS, the Pauma Valley Community Services District does hereby find that the deposits and withdrawals of monies in the Local Agency Investment Fund in the State Treasury, in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, is in the best interests of the Pauma Valley Community Services District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Pauma Valley Community Services District hereby authorizes the below-named persons to order deposits and withdrawals of District monies in Five Star Bank, California Bank & Trust, and in the Local Agency Investment Fund in the State Treasury:

- Eric Steinlicht, General Manager _____
- Marissa Fehling, Office Manager _____
- Fred Nelson, President _____
- Lois Levy, Treasurer _____

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Pauma Valley Community Services District, this 27th day of January 2025, by the following vote:

AYES:

ABSENT:

NOES:

APPROVED:

Fred Nelson, President, Board of Directors
Pauma Valley Community Services District

ATTEST:

APPROVED AS TO FORM:

Michael Esparza, Secretary

Jeffrey A. Morris, General Counsel

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 27.A

Date: January 27th, 2025

From: General Manager, Eric Steinlicht

Issue: General Manager’s Report: Prioritization Schedule

PRIORITIZATION SCHEDULE

Below is a table illustrating the General Manager’s current priorities categorized by criticality as they singularly relate to the Pauma Valley Community Services District (PVCSD). Prioritization items are to be added, eliminated, or amended at the discretion of the Board of Directors.

HIGH-PRIORITY ITEMS

ITEM	STATUS
Maintain Daily District Operations/Execute & Maintain Policy Adherence and Assist Board Members as Needed	Ongoing
Update and Renew Reporting Data as the LRO (Legally Responsible Official) in addition to maintaining the GM Created “Critical Failure Response Plan”	Ongoing
Conduct many conference calls pertaining to the community misinformation, organizational restructuring, legal issues, storm drains and overall projects	Ongoing
Respond to Board Requests for reports and additional information	Ongoing
Meet with all Board members to gather direction and goals quarterly	Ongoing
Acquire Certified Special District Manager Certification	Ongoing (3 Year Requirement)
Update Job Descriptions as Needed	Ongoing
Complete Board of Directors Performance Goals for the year	In Progress
Evaluate the snake removal service, investigate, bring correct PPE and training to District to protect staff, limit liability and ensure the District continues to receive this service compliantly	Completed
Work with consultants to recreate financial tools and build a more precise budget with new goals and projects, including making PVCSD a more competitive place to work	In Progress
Prop 218 Rate Study/Gates/Patrol (Cost of Service Study)	In Progress
Execute Strategic Planning Session	In Progress (Paused until New Board)
Salary Survey and Total Compensation Study	In Progress (Partially Completed)
Update Employee Review Sheets	In Progress
Solar Project Completion (Extensive)	In Progress (SDG&E Inspection)
Investigate And Implement Criteria for Restricting RFID/Gate Access When Major Threat Exists	In Progress
Review/Establish Emergency Contracted Assistance (WW Operators/Engineers/WW Collection System Operators)	In Progress
Update PVCSD Employment Application	In Progress
Develop Criteria for Justification of Additional Utility Worker	In Progress (Two for On Call Rotation)

Ascertain Whether or Not PVCSD Is Providing Services to Residents Outside of The Sphere of Influence	In Progress (Confirmed – work w/ legal)
Cost of Service Analysis – Approved	In Progress
Acquire Grade III for WWTOIT, and CSDM via CSDA	In Progress (Application Submitted for OIT and Joined Study Group for CSDM)
Acquire CWEA CSM Grade III	Completed
Acquire CWEA CSM Grade IIII	In Progress
Acquire D1 and T1	In Progress
Figure out an internet solution for the Solar Panels for ongoing monitoring, follow up on SDG&E inspection, schedule ribbon cutting ceremony for Solar Project	In Progress (SDG&E holding up progress, non-responsive, system done)
Complete legal review of Master Service Agreement, once more, of VC3 for IT support	In Progress
Acquire Low-Interest Loan/Line of Credit to Replenish Reserves and Working Capital for District Needs	In Progress
Letter to resident for storm drain issue/research with legal	In Progress
Compile costs for FTEs needed to be brought on	In Progress
Acquire Transparency cert from CSDA	In Progress
CCTV and GIS consolidation efforts	Paused (Staff/Resource Deficiency)
Look into viability of grants	Ongoing (Major Grant Received 2025)
Compile information for performance review	Completed
Develop Service Request System for Residents	Completed
Acquire Essential Leadership Skills Certification	Completed
Acquire Board Approval for NBS to Collect Fees Via Tax Roll	Completed
Attend CSDA GM Leadership Conference	Completed
Acquire Quote and execute repair on storm drain hazard	Completed
District Newsletter	Completed
Acquire Quote and execute repair for sewer lateral off Wiskon Way West (Future hazard)	Completed
Develop Critical Failure Contact Binder	Completed
Develop Criteria for Justification of Full Time Employee	Completed
Create Long Term Financial Plan & Update Reserve Policy	Completed
Review Positions and Contract Operational Costs for Comparison	Completed
Investigate a Third Option for Solar Project Completion	Completed
Investigate Large Storm Drain System and Quantify the System and Needs	Completed
Draft Request for Proposal for the Wiskon Way West Storm Drain System for the Correct Management of System	Completed
Publish Request for Proposal for Wiskon Way West and Present to Board	Completed
Identify Legal and Financial Implications of Restructuring for PVCSD and RPMWC	Completed
Employee Handbook Update (Remove Job Descriptions)	Completed
Work with general counsel and surveyor to determine District obligation for Tom Cerruti’s storm drain, and dig through substantial historical records to comprehend the system	Completed
Acquire new Utility vehicle	Completed

Provide solar contractors the annual electrical use via SDG&E in order to procure a proposal in addition to multiple field tours with multiple contractors	Completed
Respond to Public Records request regarding Security, dig through District archives and work with attorney, then meet with attorney to prevent issues with rate increases to maintain District service without a continued trajectory towards District bankruptcy	Completed
Chat with Maria Kennedy and discuss the viability of grants or a District loan for the WWTP and SCADA – meet with President to discuss options with Maria	Completed
Work with accountant consultants to understand and impact CalPERS fixes	Completed
Research CA code regarding auditors	Completed
Work with legal and surveyor to understand district obligations for Storm Drains and legality	Completed
Work with Roadway to showcase District ability for their mandate, draft reports with legal and CPA	Completed
Reach out to the DIR to ensure compliance with the prevailing wage	Completed
Meet with attorney to discuss several time sensitive items in January of 2024	Completed
Train new utility worker, give tour, explain duties, and create substantial documentation for this role	Completed
Develop Critical Failure Response Plan	Completed
Identify and facilitate GIS transition immediately with deadline approaching due to Dudek potential contract breach	Completed
Develop Professional Services Agreement For Carollo and addendum for GIS/Solar so time sensitive work can begin	Completed
Identify new IT team ASAP	Completed
Renew Grade II Cert	Completed
Identify On-Call Engineering Firm	Completed
Identify Contract Wastewater Treatment Operations, Acquire Proposals, Have Objective View on Operations	Completed
Develop New Budget with Justification	Completed
Reach Out to Firm Who Can Potentially Provide a Loan	Completed
Create New Sampling and Analysis Form Due to Oversight and Report to SWRCB to Show Transparency that Incorrect Sampling Method has Ended and Form Updated	Completed
Attend Event for Adan Ortega and Advocate for RPMWC, Network with Professionals to Assist RPMWC	Completed
Identify New Vendor for Wastewater Collections and Rehab Needs	Completed
Conduct Employee Reviews of Management	Completed
Incorporate Cross Training of Admin Staff	Completed
Move Venue for Board Meetings to The Country Club: Robert Trent Jones Room Indefinitely	Completed
Develop/Locate Financial Data to Supply to Board Members Fully Burdened Rates	Completed
Require New Employees to Drug Screen/Background Check, Figure Out Logistics for This to Occur	Completed
Create 23/24 Fiscal Year Budget	Completed

Become Board Representative for SGMA JPA	Completed
Reformat PVCSD Agenda & Board Letters/Reports	Completed
Create Calendar System for Admin, & All Other Divisions (Shifts/Deadlines/Overtime Tracking Etc.)	Completed
Realign Staff with Certain District Policy	Completed
Review Policy & Ask Legal as It Relates to RFID Access	Completed
Update 22/23 PVCSD Budget To Accurately Reflect Allocations (Overdrawn in Power/Legal Etc.) (Delegate Office Manager to Illustrate the Loss)	Completed
List Priorities for Board	Completed
Create Employee Assistance Program (EAP)	Completed
Ascertain Where PVCSD Board Meetings Take Place (Schedule out for year)	Completed
Identify SGMA JPA As It Relates to PVCSD (Consult Literature/Lawyer/Staff)	Completed
Add "Reportable Action" To Agenda Post Closed Session	Completed
Acquire Gas Detector for Utility & Calibration Equipment/Calibration Assistance (Major Safety Item)	Completed
District GM Surveillance Initiative (physical and cyber monitoring due to vandalism and digital threats)	Withdrawn (BOD)
Automate Separation of Expenses for PVCSD And Rancho Pauma Mutual Water Company	Withdrawn
Post Open Position for New Utility Worker, Interview, Communicate, Verify Who Pays for Position	Withdrawn/Completed
Prepare for Mid Budget Review	Withdrawn

MID-PRIORITY ITEMS

ITEM	STATUS
Expand Professional Network for the Benefit (Shared Resources) of the District (Local Municipal GM's)	Ongoing
Public Outreach – Meet Residents	Ongoing
Complete General Manager Certification as It Relates to Wastewater and Water Distribution/Treatment	Completed and Ongoing
Attend CWEA Board meetings and be an active member, network and bring the District value	Ongoing
Complete General Manager Certification, Training Events, & Grant Writing Training	Ongoing
Call BB&K to discuss SGMA and gather intel	In Progress and Completed
Begin the process of finding out whether the WWTP has operational functionality on the other half of the train, due to improper caretaking	In Progress
Provide Tour for Board	In Progress (email sent to schedule)
Update website, Board bios, and head photos	In Progress (email sent to schedule)
Research cost to outsource all areas of operations	In Progress
Issue objective for WW Worker to acquire new anti-bolt cut locks	In Progress
Create day to day job tasks and functions for Utility Worker	In Progress
Research zoning and LAFCO approval within the District for rendering of services	In Progress
Investigate 15 Property's Sewer Connection Purchase (find paperwork, speak with buyer, find out condition of main)	In Progress

Investigate easement at 32979 Temet, if an Easement was obtained, or not	In Progress
Create a new Storm Drain Maintenance task list	In Progress
Implement CMMS To Capture Inventory and Ensure We Have Spare Parts Program Implemented for Pumps/SCADA/Misc. and Provide Work Order System for Utility so that All Tasks are Accounted for	In Progress
Ascertain how to Efficiently Back-up Former Employees Emails for Public Records Request Rather than Maintaining Pricey Subscription	In Progress
New Radio's for Patrol/Gates, Meeting w/ Mike Esparza and Security/Gates Supervisor	In Progress (Next fiscal year)
Create Injury and Illness Prevention Plan	In Progress
Acquire proposals for lining pipes	In Progress
Major Website Revamp with Transparency/Compliance Updates (Extensive if Done in House/Costly if Outsourced)	Completed
Allow PVCSD Residents to Pay Bills Via Website or Link/or Use NBS Tax Roll Collection	In Progress
New Law Requires Update for SSMP (Step Process) - Read and Review SSMP (Become Familiar) Update as Needed	In Progress
Meet With Current Contractors Providing Essential Services and Contractors Who Can Provide the Same Service for Less or Provide Additional Value to the District	In Progress
Review proposal with new balance of the Board for Storm Drains	In Progress
Collect All CSD Resident's Emails	In Progress
Update PVCSD Policy's W/ Legal (BB&K Or New Firm)	In Progress
Procure Grants For PVCSD	In Progress
Discuss With Board Building Depreciation and Electrical Lighting Issues	In Progress
Weigh Options for Selling Tesla's to Get Trucks with Lights to Put Patrol in Compliance	Paused
Create critical redundancy at WW lift Stations, in the event of total pump failure	Paused (Scheduled)
Develop prompt document for Board President	Completed
Investigate and hire a surveyor to ensure the Storm Drain Ownership and District responsibility	Completed
Research Storm Drain legal issues	Completed
Investigate Potential for New Accounting Firm	Completed
Find a new viable option for water service due to RPMWC false allegations	Completed
Find New Gate System Preventative Maintenance and Repair Company	Completed
Refund or Ascertain Next Step with Oak Tree Purchaser for New Homes (Paid for Sewer Connections in Advance, or so told)	Completed
Discuss with Edie Bailly new Auditing Firm and address concerns	Completed
Discuss W/ Board Cost of Living Adjustment to All Staff	Completed
Community Outreach, Introduce New Gm (Letter)	Completed
Research and investigate the cost to Offer PVCSD services to the PVRA	Completed

Call Bart Dixon for historical information and procure new quote for maintaining the Storm Drain at the 8 th Fairway (In addition to SD Storm Water Solutions)	Completed
Revisit uniform policy for Security and apply a compensation for old uniforms	Completed
Create new organizational chart for Board review	Completed
Analyze Need for CHP Satellite Office and PVCSD Needs	Completed
Review Legislative Updates for PVCSD Board Members by Investigating Online, and Speaking with Lawyer and Staff	Completed
Review AED BMP's and county guidelines, develop and submit plan	Completed
Quantify Data to Understand Costs as it Relates to Certain Activities/Tasks at Board Request	Completed
Speak With Scott Shinner Country Club GM about Communication When Utilizing PVCSD Utility Crew	Completed
Require Drug Screening and Background Check	Completed
Renew CWEA Grade II Collections Certification	Completed
Discuss W/ Legal, and Resident the Possibility for Oak Tree to Pull Out of PVCSD Patrol (Not Possible Without Board Approval, Special Tax)	Completed
Add Ab 557 As Action Item to CSD Agenda and Research with Board Letter (Understand Law and Legislation)	Completed
Communicate with Resident Needing to Temporarily Close Road for Crane Access to Property (Communicate with Roadway, Residents, staff)	Completed
Meet With All Board Members Individually	Completed
Investigate Need for PVCSD To Remain in SGMA JPA	Completed
Assist With Junk in The Trunk Garage Sale Event	Completed
Discuss W/ Board & General Counsel Tasers for Security Patrol	Withdrawn

LOW-PRIORITY ITEMS

ITEM	STATUS
Maintain Office files and PC item organization	Ongoing
And Lock Replacement Initiative	In Progress
Register for LAIF Access	In Progress
And Call LAFCO incumbent contact to research steps for LAFCO area annexation	In Progress
Verify with general counsel if gender neutral bathrooms are required by law	In Progress
Third Opti Follow up with Office Manager regarding Steve Hennes and ensuring the sewer permit is filed for RV discharge	In Progress
Contact King Benefits Regarding Form Needed on File, and if Legal Needs to Be Consulted	In Progress
Develop Policy with Board Regarding Access to Sewer System Access Points for Critical Needs, And Right of Access (Easement)	In Progress
Call consultant resources recommended by other GM's	In Progress
Identify and Potentially Create a Policy for Public Records Request	In Progress
Provide Treatment Plant Tour to The PVCSD Board	Paused

Look Into Welding/CWEA/Training Classes for Utility to Upkeep Certification	Paused
Meet With Van Of El Rey Regarding New Laws for Maintaining Grease Interceptor	Paused
Meet with Former Board Members: Dick Nolan & Bill Winn	Paused
Research financial capitalization over \$5,000	Completed
Fix Phone System Issues, and Upgrade System	Completed
Review proposal for collection system maintenance	Completed
Network with neighboring agencies for potential resource sharing	Completed
Read Through Most Recent Compliance Inspections	Completed
Investigate Best Solution for Weed Abatement for PVCSD Easements/Assets/Access	Completed
Instruct Security Supervisor to research reports for an HOA area of community for prior security reports for any trends of issues	Completed
Update Patrol staff and supervisor new flashlights have been acquired	Completed
Work with Resident Who'd Like Manhole in Backyard to Blend in with Grass (Ordered and Installed AstroTurf to Manhole)	Completed
Create Letter for Parking Permit, Discuss with Residents the Policy, (Ongoing, Residents Have Issue w/ Policy)	Completed
Investigate the new law for water conservation for resident wanting to know the rules for an HOA (Sukat Trail HOA President)	Completed
Meet With Tom Tran, Scada Technician for Training on The Software, and Request New Proposal Exclusively for PVCSD	Completed
Approve New Building Permit Post Fees and Permit Completion	Completed
Research and Review Potential for PVCSD Office Being a UPS Drop Off Point	Completed
Participate In Multiple Webinars (Brown Act, Finance, Grant Writing Etc.)	Completed
Draft And Finalize New Sewer Service Permit Application	Completed
Ron Krohn Request to Have the Helipad Be Certified Via Caltrans as A Medivac Helipad, Send Letter to Confirm that is its Sole Use	Completed
Draft Letter to Provide Gate Attendant Pay Raise/New Hire/Reinforce District Policy	Completed
Draft Letters for New Hires/Promotions	Completed
Meet With CPA/Nigro & Nigro to Address Financial Situation Of PVCSD	Completed
Investigate Current Rent for Hangars Due from Country Club To PVCSD/Deal for Road Use for Treatment Plant	Completed
Relay Board Election Forms (LAFCO/Roadway/RPMWC)	Completed
Acquire Approval from RPMWC President For Including PVCSD Staff on Insurance for Vehicles in The Event of Emergencies	Completed
Sign Up for Alerts for Regulatory Bodies/Resources for GM/Special Districts	Completed
Check In with Aerosurf Internet for Slowness of Internet Speed at Guard Shack	Completed

Install SCADA Connectivity on Phone and GM Laptop	Completed
Create Grease Interceptor Inspection Form	Completed
Discuss With President Barry Willis LAFCO Incumbent on Next Board Meeting as Agenda Item	Completed
Alter Financial Reports to Expenses/Revenues	Completed
Learn More About Dudek and Reach Out for Potential Tour	Completed & Withdrawn
Review Current Percentage Split Costs For PVCSD/RPMWC Assets/Employees and How Organizational Relationship Works	Withdrawn

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht