

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

33129 Cole Grade Road
Pauma Valley, CA 92061
PHONE: (760) 742-1909 | FAX: (760) 742-1588

NOTICE OF REGULAR MEETING

DATE: Monday, November 17th, 2025
TIME: 10:00 AM – **Open Session**
VENUE: Board Room, Pauma Valley Community Services District
33129 Cole Grade Road, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment Period**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board of Directors from taking action on or engaging in extended deliberations concerning items of business which are not on the agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered.

Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

-- CONSENT ITEMS --

Items 5-6 appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.

5. Minutes of the Regular Board Meeting on October 27, 2025

These minutes are the official permanent record of the PVCSD Board of Directors Regular Meeting held on October 27, 2025.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGE 2-6

Approve and file the October 27, 2025, PVCSD Board of Directors Regular Meeting Minutes.

6. Written Letter of Protest Regarding Equivalent Dwelling Unit (EDU) Assignment

This written letter is a formal protest of the EDU assignment as recommended by the Cost-of-Service Analyst for the “Pauma Building” located at 16160 CA-76, Pauma Valley, California 92061.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGE 7

Receive and file the Written Letter of Protest.

-- ACTION ITEMS --

7. Public Hearing for Wastewater Division Rate Increases

The Board of Directors will conduct a Public Hearing prior to the consideration and subsequent approval of the recommended rates for the Wastewater Division as a result of the comprehensive Cost-of-Service Analysis (COSA).

Staff Recommendation:

VICE PRESIDENT COLLINS, PAGE 6

1. Conduct a Public Hearing.
2. Approve the new Wastewater Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 134.
3. Discuss and take other action as appropriate.

8. Public Hearing for the Security Division Rate Increases

The Board of Directors will conduct a Public Hearing prior to the consideration and subsequent approval of the recommended rates for the Security Division as a result of the comprehensive Cost-of-Service Analysis (COSA).

Staff Recommendation:

VICE PRESIDENT COLLINS, PAGE 7

1. Conduct a Public Hearing.
2. Approve the Security Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 135.
3. Discuss and take other action as appropriate.

9. Public Hearing for the Approval of “Ordinance Fifty: Sewer Rules & Regulations” Amendment

The Board of Directors will consider approving an Amendment to Ordinance Fifty (50): Sewer Rules & Regulations, in tandem with the Cost-of-Service Analysis, following a Public Hearing.

Staff Recommendation:

VICE PRESIDENT COLLINS, PAGE 8

1. Conduct a Public Hearing.
2. Approve the Amended Ordinance Fifty: Sewer Rules & Regulations.
3. Discuss and take other action as appropriate.

-- DISCUSSION ITEMS --

10. Pauma Valley Country Club Equivalent Dwelling Unit (EDU) Assignment

SECRETARY ESPARZA

11. El Rey Restaurant Equivalent Dwelling Unit (EDU) Assignment

GENERAL MANAGER STEINLICHT

12. Local Agency Formation Commission (LAFCO) Update

GENERAL MANAGER STEINLICHT

13. Rancho Pauma Mutual Water Company Ad-Hoc Committee Update

VICE PRESIDENT COLLINS

14. Community Safety and Wellness Fair Ad-Hoc Committee Follow-Up

GENERAL MANAGER STEINLICHT

15. Federal Government Shutdown and Grant Direction Update

GENERAL MANAGER STEINLICHT

-- ACTION ITEMS --

16. Authorization for Staff to Seek Loan Options as Recommended by the Cost-of-Service Analyst

The Board of Directors will consider authorizing staff to pursue a loan in tandem with the Cost-of-Service Analysis via the state of California, in addition to alternative sources, for 1.6 million dollars in order to finance future capital expenditures identified as critical infrastructure by the District's engineering firm, Carollo.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 9

1. Authorize staff to work with the District's Grant Writer to work towards obtaining a low-interest loan through the state of California.
2. Authorize staff to explore alternative funding solutions should a state loan not be possible.
3. Discuss and take other action as appropriate.

17. Organizational Restructuring

The Board of Directors will consider approving an organizational restructuring that will allow for a better chain of command, enhanced organizational efficiency, and provide critical support to essential personnel, effective January 1st, 2026.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 10

1. Approve the new Organizational Chart with changes effective January 1st, 2026.
2. Approve the new Salary Schedule effective January 1st, 2026.
3. Discuss and take other action as appropriate.

18. Solar Project Phase Two Authorization

The Board of Directors will consider authorizing a "Phase Two" for the Solar Project as a result of San Diego Gas and Electric denying "Permission to Operate" due to incompatible utility infrastructure.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 11

1. Authorize phase two of the solar project.
2. Discuss and take other action as appropriate.

19. Schedule of Regular Board Meetings for Calendar Year 2026

The Board of Directors will consider the recommended staff calendar for Regular Meetings of the Board for calendar year 2026.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 12

1. Approve the Calendar Year 2026, Exhibit A.
2. Discuss and take other action as appropriate.

20. Radio Frequency Identification Devices (RFIDs) and the Pauma Valley Roadway Association (PVRA) Indemnification Agreement

The Board of Directors will consider authorizing an indemnification agreement between the PVRA and District for the assistance of delinquent dues collection via the deactivation of RFIDs.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 13

Discuss and take action as appropriate.

-- INFORMATIONAL ITEMS --

21. General Manager's Report

GENERAL MANAGER STEINLICHT, PAGES 14-17

22. Miscellaneous Items

- A. Requested items for future agendas (**Directors and Staff Only**)
 - a) Salary and Total Compensation Study (Agendized)
 - b) Critical Spare Part Inventory/Replacement Program and Computerized Maintenance Management System (CMMS) (In Progress)
 - c) Employee satisfaction survey (Agendized)
- B. Board Comments
- C. Announcements
- D. **Next Regular Meeting of the Board:**
 - a) **Monday, December 15th, 2025, at 10:00 AM**

23. The Board of Directors will meet in a Closed Session to discuss:

A. CONFERENCE WITH LEGAL COUNSEL

Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District

(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

B. CONFERENCE WITH LEGAL COUNSEL

Potential/Threatened/Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)

(Three (3) Matters)

24. Open Session

A. Reportable Actions.

25. Adjournment

Pursuant to California Government Code Section 54954.2, this agenda is published on the District's website and at the designated meeting location listed above. This posting occurs no less than seventy-two (72) hours prior to the specified date and time of the meeting, except in the case of a Special Meeting where the posting period is no less than twenty-four (24) hours. All public records relating to each agenda item, including those distributed earlier than the above posting timeframes, will be made accessible at the office of the District Secretary, located at 33129 Cole Grade Road, Pauma Valley, CA.

To request a disability-related modification or accommodation regarding agendas or attendance, please contact the District's Office Manager, Marissa Fehling, at Marissa.Fehling@PaumaValleyCSD.ca.gov at least forty-eight (48) hours in advance of the meeting.

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 7

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Public Hearing for Wastewater Division Rates Increases

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the new Wastewater Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 134.
3. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) Board of Directors, on its July 22nd, 2024, Regular meeting of the Board approved a comprehensive Cost-of-Service Analysis (COSA), which later included an Equivalent Dwelling Unit (EDU) audit. This COSA has been completed, and new rate recommendations for the Wastewater Division have been provided to the District Board of Directors.

DISCUSSION

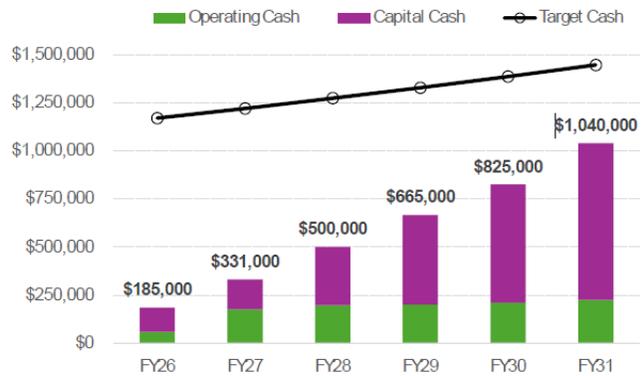
The Board of Directors will now conduct a Public Hearing as required by the Proposition 218 requirements. After conducting the Public Hearing, the Board of Directors will consider the approval of the new rate recommendations provided by the Cost-of-Service Analyst.

FISCAL IMPACT

The Fiscal Impact associated with this item can be found in the comprehensive report provided to the District by the Cost-of-Service Analyst. This report is included as an attachment in this Board Letter.

Figure 4

Projected Cash Balances



THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the new Wastewater Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 134.
3. Discuss and take other action as appropriate.

Attachments

	Supplemental Materials Packet Page Number/s
1. Resolution Number 134	08-11
2. 2025 Draft Sewer Report	12-70

Prepared by: Eric Steinlicht, General Manager
 Reviewed by: Marissa Fehling, Office Manager
 Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 8

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Public Hearing for Security Division Rate Increases

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the new Security Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 135.
3. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) Board of Directors, on its July 22nd, 2024, Regular meeting of the Board approved a comprehensive Cost-of-Service Analysis (COSA), which later included an Equivalent Dwelling Unit (EDU) audit. This COSA has been completed, and new rate recommendations for the Wastewater Division have been provided to the District Board of Directors.

DISCUSSION

The Board of Directors will now conduct a Public Hearing as required by Proposition 26 requirements. After conducting the Public Hearing, the Board of Directors will consider the approval of the new rate recommendations provided by the Cost-of-Service Analyst.

FISCAL IMPACT

The Fiscal Impact associated with this item can be found in the comprehensive report provided to the District by the Cost-of-Service Analyst. This report is included as an attachment in this Board Letter.

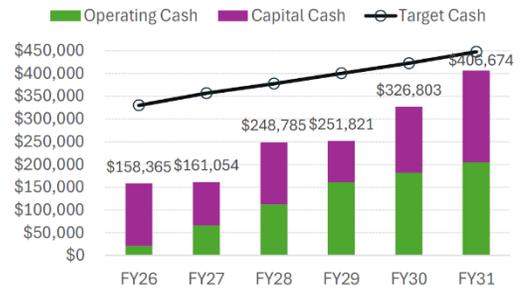
THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the new Security Division Rates as recommended by the Cost-of-Service Analyst via Resolution Number 135.
3. Discuss and take other action as appropriate.

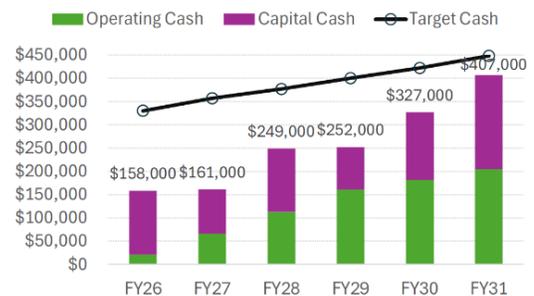
Attachments

1. Resolution Number 135
2. 2025 Security Fees Study

Patrol Projected Cash Balances



Gates Projected Cash Balances



Supplemental Materials Packet Page Number/s

71
72-96

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 9

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Public Hearing for the Approval of “Ordinance Fifty: Sewer Rules & Regulations” Amendment

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the Amended Ordinance Fifty: Sewer Rules & Regulations.
3. Discuss and take other action as appropriate.

BACKGROUND

In June of 2008, the Pauma Valley Community Services District (District) adopted Ordinance Fifty (50) to regulate the operation, maintenance, and use of its sanitation assets. Ordinance 50 was then revised and adopted in May of 2019, following rate adjustments under former management.

DISCUSSION

As a result of the comprehensive Cost-of-Service Analysis (COSA), it has become necessary to amend and update Ordinance 50’s Equivalent Dwelling Unit (EDU) table to implement new rate recommendations cohesively. The specific changes with this amendment focus on the modification of what was once classified as a single EDU.

Under the current Ordinance 50 EDU table, one EDU is assigned to a single-family residence, apartment, or duplex with a maximum of three bedrooms. This amendment will increase the limit to four bedrooms to be classified as a single EDU. This amendment is based on the recommendation of our COSA consultant and aligns more closely with the number of bedrooms commonly found in the District, as reported by the San Diego County Assessor’s data. This amendment is necessary for the COSA process to proceed on schedule.

FISCAL IMPACT

The fiscal impact associated with this item is linked to the COSA and has been implemented into new rate recommendations.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Approve the Amended Ordinance Fifty: Sewer Rules & Regulations.
3. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

- | | |
|--|---------|
| 1. Current Adopted Ordinance 50 | 97-122 |
| 2. Amended Ordinance 50 (with tracked changes) | 123-149 |
| 3. Final Draft – Amended Ordinance 50 (clean) | 150-175 |

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 16

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Authorization for Staff to Seek Loan Options as Recommended by the Cost-of-Service Analyst

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Authorize staff to work with the District’s Grant Writer to work towards obtaining a low-interest loan through the state of California.
2. Authorize staff to explore alternative funding solutions should a state loan not be possible.
3. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) Board of Directors, at its July 22nd, 2024, Regular meeting of the Board approved a comprehensive Cost-of-Service Analysis (COSA), which later included an Equivalent Dwelling Unit (EDU) audit. This COSA has been completed, and new rate recommendations for the Wastewater Division have been provided to the District Board of Directors. Lastly, as part of this plan, the Cost-of-Service Analyst has formally recommended that the District acquire a loan to fund critical capital expenditures in the amount of \$1,610,000.

DISCUSSION

The loan, as recommended by the Cost-of-Service Analyst, is built into the model that ultimately provided rate recommendations to the District Board of Directors. Staff seek authorization to investigate loan possibilities that will work in tandem with the recent plan and model provided. This will ultimately bring the District back to a place of financial health and allow for readily available liquidity to rehabilitate our critical infrastructure.

FISCAL IMPACT

The fiscal impact of this item will be presented at a later meeting, where key details will be obtained so that staff can adequately illustrate said impact.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Authorize staff to work with the District’s Grant Writer to work towards obtaining a low-interest loan through the state of California.
2. Authorize staff to explore alternative funding solutions should a state loan not be possible.
3. Discuss and take other action as appropriate.

Attachments

1. N/A

Supplemental Materials Packet Page Number/s

N/A

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 17

Date: November 17th, 2025

From: General Manager, Eric Steinlicht

Issue: Organizational Restructuring

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

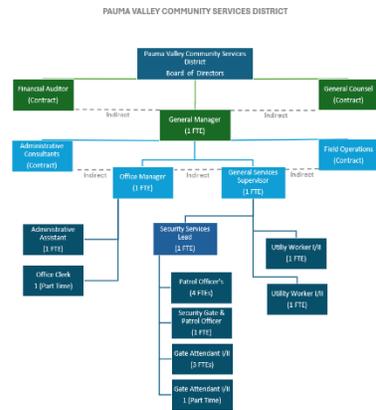
1. Approve the new restructuring, organizational chart and salary schedule with an effective date of February 1st, 2026.
2. Discuss and take other action as appropriate.

BACKGROUND

On July 28th, 2025, the General Manager presented the “Organizing for Success”. This presentation’s purpose was to obtain direction for the Cost-of-Service Analysis (COSA). The structure and salary schedule are a critical component for creating accurate rate recommendations. Unanimous direction was provided to move forward with providing the salary table presented to the COSA consultant.

DISCUSSION

Direction was provided and has been implemented in the new rate recommendations. District staff now seek Board of Directors approval for the restructuring efforts with an effective date of January 1st, 2026. In addition, staff request that a Utility Worker I/II be hired immediately. This request is focused on an organizational need to have regular on-call Utility Staff in the event of an emergency. Provided this is approved as recommended by staff, recruitment will begin immediately for this Utility I/II position while all other organizational changes presented will take effect January 1st, 2026.



If approved, staff will communicate the organizational changes to all District staff and take all necessary steps to implement these new organizational changes. These changes will result in a very lean staff bench, keeping costs as low as possible while simultaneously creating a stronger chain of command. This restructuring will eliminate redundancy and improve District operations as a result of the separation from the Rancho Pauma Mutual Water Company.

FISCAL IMPACT

The fiscal impact of this entire organizational change is an estimated overall increase of \$32,000 annually.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the new restructuring, organizational chart and salary schedule with an effective date of February 1st, 2026.
2. Discuss and take other action as appropriate.

Attachments

1. Organizing for Success PowerPoint
2. General Services Supervisor Job Description
3. Security Services Lead Job Description
4. Gate Attendant II Job Description

Supplemental Materials Packet Page Number/s

176-189
190-194
195-198
199-202

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 18

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Solar Project Phase Two Approval

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Sattler Solar proposal for phase two of the Solar Project.
2. Approve Sattler Solar proposal to be funded via a loan through Collective Sun.
3. Discuss and take other action as appropriate.

BACKGROUND

In August of 2021, the Pauma Valley Community Services District (District) awarded the bid for the Solar Project to “Century Sun and Solar”. The contractor failed to perform, and in 2023, a new General Manager was appointed to salvage the solar project. In November of 2024, the solar project was officially completed. Upon requesting that the utility San Diego Gas and Electric (SDG&E) provide Permission to Operate (PTO), the District was denied. This was the result of SDG&E’s infrastructure being inadequate to sustain the back-feeding of the project into the grid, and the original contractor failing to complete a critical step that would have otherwise identified this incompatibility.

DISCUSSION

SDG&E communicated that the cost to upgrade their infrastructure would be borne by the District, mentioning in a meeting that it would likely be more than one hundred thousand dollars. The Board of Directors then later gave direction to reach out to the County Board of Supervisors. I completed this step, and it appeared to yield success as SDG&E agreed to complete the project on their end for no more than \$23,455. I have confirmed that there will be no further costs from SDG&E to complete the project on their end in writing, via email.

Our current contractor, Sattler Solar, has worked diligently with me to help push this project forward. Mr. Sattler has extended a new contract at a low rate to complete this project.

FISCAL IMPACT

The fiscal impact associated with this item is an immediate cost of \$53,255.00. Provided the project is completed on time, the annual electrical savings based on Mr. Sattler’s projections could range anywhere between \$42,000 and \$60,000. Electrical savings are contingent upon system performance; however, a more conservative potential might be anywhere between \$20,000-\$40,000 annually.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Sattler Solar proposal for phase two of the Solar Project.
2. Approve Sattler Solar proposal to be funded via a loan through Collective Sun.
3. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Sattler Solar Proposal	203-204
2. Sattler Solar ROI Projection	205-213
3. SDG&E Email Correspondence	214

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 19

Date: November 17th, 2025

From: Marissa Fehling, Office Manager

Issue: Schedule of Regular Board Meetings for Calendar Year 2026

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Calendar Year 2026, Exhibit A.
2. Discuss and take other action as appropriate.

BACKGROUND

Historically, the Pauma Valley Community Services District (District) has adopted an annual calendar of Regular Board Meetings in advance to provide transparency and ensure compliance with the Ralph M. Brown Act (Government Code §54954), which requires each legislative body to establish the time and place for regular meetings.

At the October 27th, 2025, meeting, the Board directed staff to refine the proposed 2026 meeting calendar with eight Regular Meetings, and bring it back for approval.

DISCUSSION

Staff have mapped all compliance, budget, and reporting deadlines and determined that the District can comfortably reduce its regular meeting schedule to eight meetings per year without missing any required actions or reporting obligations.

The proposed meeting months are **January, March, May, June, July, September, October, and November on the 4th Monday of the month, at 10:00 A.M.** This schedule designates February, April, August, and December as “dark months,” allowing staff to focus on budget development, year-end reporting, and administrative deadlines while maintaining full compliance with the Brown Act and CSD requirements (meeting at least quarterly).

The proposed calendar aligns with the District’s budget cycle, audit timing, and regulatory reporting, while providing the Board opportunities for timely review of key items such as rate hearings, budget adoption, and audit presentations.

FISCAL IMPACT

There is no fiscal impact associated with this item. Reducing the frequency of regular meetings may yield administrative savings related to agenda and packet preparation, in addition to improved and efficient use of staff time.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Calendar Year 2026, Exhibit A.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. 2026 Calendar Exhibit A

215

Prepared by: Marissa Fehling, Office Manager

Reviewed by: Eric Steinlicht, General Manager

Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 20

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: Radio Frequency Identification Devices (RFIDs) and the Pauma Valley Roadway Association (PVRA) Indemnification Agreement

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

BACKGROUND

On October 27th, 2025, the Board of Directors discussed and subsequently provided direction to staff that the District would be willing to assist the Pauma Valley Roadway Association (PVRA) with delinquent dues collection. Specifically, the deactivation of Radio Frequency Identification Devices (RFIDs) on PVRA accounts that exceed ninety days or more of delinquency.

DISCUSSION

The discussion for this item was focused on providing PVRA up to eight device deactivations per year based on a staff calculated nominal fee. While staff continue working on outputting a fair and reasonable fee, the authorization and approval of this Action Item will ultimately allow staff to follow through with providing this service for that said fee to the PVRA.

FISCAL IMPACT

The fiscal impact associated with this item is immaterial. Staff project the cost to be around \$40 per month or \$480 per year to provide this service to the PVRA.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. PVRA PVCSD Indemnification Agreement

216

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 21

Date: November 17th, 2025

From: Eric Steinlicht, General Manager

Issue: **General Manager's Report**

BACKGROUND

The purpose of the General Manager's Report is to provide an executive-level overview of operations, administrative activities, challenges, and improvements that have occurred as of the last Regular Meeting of the Pauma Valley Community Services District (District) Board of Directors.

DISCUSSION

Administrative Operational Report

I am excited to report that the recent public events held at the District were very successful! Both the District's Safety Fair and the Pauma Valley Country Club and Pilot's Association gathering was a huge success. The District had multiple staff members show up to represent the District and show support. In addition, the California Water Environment Association (CWEA) San Diego Section (SDS), Wake Up to Wastewater, was a great event with a wonderful turnout.

CWEA SDS Wake Up to Wastewater (November 6th, 2025)





Safety Fair (November 1st, 2025)





A huge thank you to all District staff who chose to spend the day showing up and supporting the District. Teamwork makes the dreamwork!

Sanitation Operational Report

All District sanitation operations continue without service disruption. We have had some minor issues with one of the pumps at the main wastewater lift station, and we are closely tracking to determine the appropriate corrective action to resolve these intermittent issues. We have worked with internal staff and our wastewater treatment plant contractor operators to pull the pump to determine the right course of action, but were unfortunately unable to do so.

Security Operational Report

We've had no major service issues or concerns since last period. We've conducted some minor maintenance activities at the front gate that included some work on cameras, as well as the placement of a new sign requesting guests to have their driver's license ready to improve efficiency.

Information Technology (IT) Report

Operations continue with solid cybersecurity defenses in place. We have remedied the significant networking issue, preventing essential staff from performing their jobs. Now all staff in the office are able to utilize the internet without issue since the most recent repair by our VC3 team.

Supervisory Control and Data Acquisition (SCADA) remains paused until the federal government shutdown ends. At the time of writing this, this shutdown is still in effect. Both SCADA and projects with IT have been suspended until we know more.

Attachments

Supportive Materials Packet Page Number/s

1. General Manager's Prioritization Schedule

Pages 217-225