

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

33129 Cole Grade Road
Pauma Valley, CA 92061
PHONE: (760) 742-1909 | FAX: (760) 742-1588

NOTICE OF REGULAR MEETING

DATE: Monday, June 22nd, 2026
TIME: 10:00 AM – **Open Session**
VENUE: Board Room, Pauma Valley Community Services District
33129 Cole Grade Road, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of the Agenda**

The Board of Directors may, by majority vote or by the President’s direction, reorder, remove, continue, or table items appearing on this posted agenda. Pursuant to Government Code §54954.2(a)(3), no action or discussion may be taken on any item not appearing on this posted agenda, except as authorized under Government Code §54954.2(b) (emergency situations, items requiring immediate action where the need arose after agenda posting and approved by two-thirds vote, or items continued from a meeting held within the prior five calendar days).

5. **Public Comment Period**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board of Directors from taking action on or engaging in extended deliberations concerning items of business which are not on the agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered. **Individuals will have a limit of three (3) minutes to make public comments and will have the opportunity when called upon by the presiding officer.**

-- CONSENT ITEMS --

Items 6-11 appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.

6. Minutes of the Regular Board Meeting on May 26th, 2026

These minutes are the official permanent record of the District Board of Directors Regular Meeting held on May 26th, 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 1-7

Approve and file the minutes of the May 26th, 2026, Regular Meeting of the Board of Directors.

7. Review of Variance Report, Balance Sheet, Revenue and Expense Report

These reports disclose the District's financial statements and variances for the month of May 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 8-16

Receive and file the Financial Statements for the month of May 2026.

8. Accounts Receivable Report

This report discloses the Accounts Receivable for the month of May 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 17-19

Receive and file the Accounts Receivable Report for the month of May 2026.

9. Security Division Report

This report discloses the Security Division activity for the month of May 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 20-27

Receive and file the Security Division Report.

10. Employee Handbook Policy Revisions

These updates include administrative changes that primarily include schedule clarifications, title corrections resulting from the District's organizational restructuring, and updates for consistency and compliance with current California employment laws.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 28-70

Receive and file the Employee Handbook Policy Revisions.

11. Resolution Number One Hundred and Thirty-Nine (139) Authorizing the Fiscal Year 2027 Salary Schedule, Effective January 1st, 2026

Resolution Number One Hundred and Thirty-Nine (139) was approved at the Regular Meeting of the Board on May 26th, 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGE 71-72

Receive and file Resolution Number One Hundred and Thirty-Nine.

-- SERVICE RECOGNITION AND AWARDS --

12. Special District Leadership Foundation Awards the Pauma Valley Community Services District with the District Transparency Certificate of Excellence

The Board of Directors will be presented with the District Transparency Certificate of Excellence awarded by the Special District Leadership Foundation (SDLF). The certificate recognizes the District's commitment to transparency, open government, and public engagement through compliance with SDLF's transparency program requirements. A representative of the California Special Districts Association (CSDA) will present the certificate to the District on behalf of SDLF.

Staff Recommendation:

SECRETARY ESPARZA, PAGE 6

1. Accept and file the District Transparency Certificate of Excellence.
2. Discuss and take other action as appropriate.

-- DISCUSSION ITEMS --

13. Pauma Valley Roadway Association Roadwork and Communication Protocols

SECRETARY ESPARZA

14. Security Division Ad-Hoc Committee Update

SECRETARY ESPARZA

15. Rancho Pauma Mutual Water Company Ad-Hoc Committee Update

PRESIDENT NELSON

16. Pauma Valley Country Club Equivalent Dwelling Unit (EDU) Assignment

PRESIDENT NELSON

17. Operating Budget, Long Range Financial Plan, and Capital Improvement Plan

TREASURER LEVY

18. Emergency Sewer Mainline Repair Update

GENERAL MANAGER STEINLICHT

19. Supervisory Control and Data Acquisition (SCADA) and Cybersecurity Grant Update

GENERAL MANAGER STEINLICHT

20. San Diego Local Agency Formation Commission (LAFCO) Status

GENERAL MANAGER STEINLICHT

21. Radio Frequency Identification Device (RFID) Policy Implementation, Communication, and Schedule

GENERAL MANAGER STEINLICHT

22. Ordinance Fifty-Five (55) Review and Discussion

PRESIDENT NELSON, SUPPLEMENTAL MATERIALS PAGES 75-87

23. Board of Directors Term Details and Upcoming General Election

GENERAL MANAGER STEINLICHT

-- ACTION ITEMS --

24. Lease Execution Between the District and Rancho Pauma Mutual Water Company

The Board of Directors will consider executing a lease with the Rancho Pauma Mutual Water Company for the shared utilization of District owned real estate.

Staff Recommendation:

PRESIDENT NELSON, PAGE 7

Discuss and take action as appropriate.

25. Public Hearing and Authorization to Place Delinquent Accounts onto the County Tax Roll

The Board of Directors will conduct a Public Hearing prior to approving Resolution Number One Hundred and Forty (140) authorizing the General Manager to place delinquent accounts onto the San Diego County Tax Roll for collections.

Staff Recommendation:

PRESIDENT NELSON, PAGE 8

1. Conduct a Public Hearing.
2. Approve Resolution Number One Hundred and Forty (140) authorizing the placement of delinquent accounts onto the San Diego County Tax Roll.
3. Discuss and take other action as appropriate.

26. Fiscal Year 2027 Budget Approval and Adoption

The Board of Directors will consider the presentation and approval of the Fiscal Year 2027 Operating Budget via Resolution Number One Hundred and Forty-One (141).

Staff Recommendation:

PRESIDENT NELSON, PAGE 9

1. Approve Resolution Number One Hundred and Forty-One (141) approving and adopting the Fiscal Year 2027 Operating Budget.
2. Discuss and take other action as appropriate.

27. District Vision, Dental, and Health Reimbursement Account Benefit Allocations

The Board of Directors will consider authorizing options regarding additional coverage for District staff that includes Dental, Vision, and the Health Reimbursement account, totaling an estimated annual fiscal year impact of nine thousand and four hundred dollars (\$9,400).

Staff Recommendation:

PRESIDENT NELSON, PAGE 10-11

1. Approve Option One authorizing the District to contribute eighty percent (80%) towards all eligible employees' vision and dental insurance.
2. Authorize an "Opt-Out" Health Reimbursement Account (HRA) contribution addition.
3. Discuss and take other action as appropriate.

28. Regular Board Meeting Schedule for the Calendar Year 2027

The Board of Directors will consider the schedule of Regular Meetings of the Board for the upcoming Calendar Year 2027.

Staff Recommendation:

PRESIDENT NELSON, PAGE 12

1. Approve Exhibit A.
2. Discuss and take other action as appropriate.

-- INFORMATIONAL ITEMS --

29. General Manager's Report

GENERAL MANAGER STEINLICHT, PAGE 13-14

30. Miscellaneous Items

- A. Requested items for future agendas (**Directors and Staff Only**)
 - a) Salary and Total Compensation Study (In Progress)
 - b) Critical Spare Part Inventory/Replacement Program and Computerized Maintenance Management System (CMMS) (In Progress)
 - c) Employee Satisfaction Survey (In Progress)
- B. **Next Regular Meeting of the Board:**
 - a) **Monday, July 27th, 2026, at 10:00 AM**

-- CLOSED SESSION --

31. The Board of Directors will meet in a Closed Session to discuss:

A. CONFERENCE WITH LEGAL COUNSEL

Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District

(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

B. CONFERENCE WITH LEGAL COUNSEL

Potential/Threatened/Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)

(Three (3) Matters)

32. Open Session

- A. Reportable Actions.

33. Adjournment

Pursuant to California Government Code Section 54954.2, this agenda is published on the District's website and at the designated meeting location listed above. This posting occurs no less than seventy-two (72) hours prior to the specified date and time of the meeting, except in the case of a Special Meeting where the posting period is no less than twenty-four (24) hours. All public records relating to each agenda item, including those distributed earlier than the above posting timeframes, will be made accessible at the office of the District Secretary, located at 33129 Cole Grade Road, Pauma Valley, CA.

To request a disability-related modification or accommodation regarding agendas or attendance, please contact the District's Office Manager, Marissa Fehling, at Marissa.Fehling@PaumaValleyCSD.ca.gov at least forty-eight (48) hours in advance of the meeting.

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 12

Date: June 22nd, 2026

From: Eric Steinlicht, General Manager

Issue: Special District Leadership Foundation Awards the Pauma Valley Community Services District with the District Transparency Certificate of Excellence

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Accept and file the District Transparency Certificate of Excellence.
2. Discuss and take other action as appropriate.

BACKGROUND

The Special District Leadership Foundation (SDLF) is an independent, non-profit organization established in 1999 to promote good governance and best management practices among California's special districts. SDLF has awarded the Pauma Valley Community Services District (District) its District Transparency Certificate of Excellence. This is the first time the District has earned this distinction, and it reflects a deliberate effort by staff to elevate the District's governance, communication, and public-access practices to a recognized statewide standard.

DISCUSSION

This certificate marks a historic day for the District as it takes a step towards greater governance, communication, transparency, and best management practices. This "Transparency Certificate of Excellence" represents significant staff time towards completing numerous goals required to be considered for such an achievement.

This is a great leap forward for the District – this is a formal acknowledgement that the District is not just dedicated to its commitment to its ratepayers but have gone above and beyond to ensure that all information is provided to the public in a manner that is transparent and accessible. Again, there are significant requirements for obtaining this certification, and by achieving this, the District is being formally acknowledged for having met substantial criteria in the name of earning the public's trust.



FISCAL IMPACT

No Impact 

There is no fiscal impact associated with this item.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Accept and file the District Transparency Certificate of Excellence.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. CSDA SDLF Letters	73-74
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Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 24

Date: June 22nd, 2026

From: Eric Steinlicht, General Manager

Issue: Lease Execution Between the District and Rancho Pauma Mutual Water Company

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take other action as appropriate.

BACKGROUND

The District previously entered into a one-year lease with Rancho Pauma Mutual Water Company (RPMWC) for a portion of the District's property located at 33129 Cole Grade Road, Pauma Valley, California. That lease has since expired, and RPMWC has remained in possession as a holdover tenant, paying holdover rent in accordance with the terms of the expired lease. Since the expiration of the prior lease, the District and RPMWC have engaged in ongoing discussions to establish mutually acceptable terms for a new lease agreement.

DISCUSSION

The proposed lease has been thoroughly reviewed by General Counsel, who has confirmed in writing that the lease has been reviewed and is approved as to form. The matter is now before the Board for consideration. The Board may elect to approve the proposed lease, allowing RPMWC to continue as a tenant of the District under the proposed lease terms, or take any other action it deems appropriate.

FISCAL IMPACT

Within Budget ✓

The proposed lease provides for a base rent of \$1,500 per month, resulting in annual lease revenue of \$18,000 to the District. Base rent remains fixed for the first three years; beginning in the fourth year, base rent increases by three percent (3%) annually for the remainder of the term.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Master Lease	88-107
2. Addendum to Master Lease – Final Version	108-114

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 25

Date: June 22nd, 2026

From: Marissa Fehling, Office Manager

Issue: Public Hearing and Authorization to Place Delinquent Accounts onto the County Tax Roll

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Adopt Resolution Number One Hundred and Forty (140) authorizing the placement of delinquent accounts onto the San Diego County Tax Roll.
3. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District has historically collected delinquent service charges and penalties via the placement onto the San Diego County Tax Roll, pursuant to California Government Code Section 61115.

DISCUSSION

Staff have prepared a report identifying constituent Assessor Parcel Numbers with the applicable delinquent charges and penalties. Multiple notification letters were mailed in advance of today’s meeting to the delinquent property owners. These notices specified that payment must be received no later than June 15th, 2026, to avoid additional fees and their account being submitted to the County Tax Roll for collections.

Notice of the public hearing was published in accordance with California Government Code Section 61115. Following the public hearing held at today’s meeting, the Board of Directors may adopt Resolution Number One Hundred and Forty (140) authorizing the General Manager to submit these delinquent accounts to the San Diego County Auditor by August 10th, 2026.

FISCAL IMPACT

The fiscal impact will be the collection of all outstanding delinquent amounts and applicable fees (\$50 per account), totaling \$24,130.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Conduct a Public Hearing.
2. Adopt Resolution Number One Hundred and Forty (140) authorizing the placement of delinquent accounts onto the San Diego County Tax Roll.
3. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Delinquent Account List	115
2. Resolution Number 140	116

Prepared by: Office Manager, Marissa Fehling
Reviewed by: General Manager, Eric Steinlicht
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 26

Date: June 22nd, 2026

From: General Manager, Eric Steinlicht

Issue: Fiscal Year 2027 Budget Approval and Adoption

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Resolution Number One Hundred and Forty-One (141) approving and adopting the Fiscal Year 2027 Operating Budget.
2. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) is required pursuant to California Government Code § 61110 to approve a preliminary budget on or before June 30th each calendar year.

DISCUSSION

The Board of Directors will consider the formal approval of the Fiscal Year 2026-2027 Operating Budget via Resolution Number One Hundred and Forty-One (141). The Fiscal Year 2027 Operating Budget has been developed collaboratively by Treasurer Lolo Levy, the District's financial consultant, the Office Manager, and the General Manager.

FISCAL IMPACT

The fiscal impact of the Fiscal Year 2027 Operating Budget is balanced, with no loss, and \$2,100 being dedicated to each District reserve fund for the first time in three plus years.

- ✓ **Operating Reserves (\$75,000 → \$77,100)**
- ✓ **Capital Expenditures Reserves (\$125,000 → \$127,100)**

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Resolution Number One Hundred and Forty-One (141) approving and adopting the Fiscal Year 2027 Operating Budget.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1.	FY 2027 Presentation	117-129
2.	FY 2027 Budget	130-131
3.	FY 2027 Budget Narrative	132-136
4.	Resolution Number 141	137

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 27

Date: June 22nd, 2026

From: General Manager, Eric Steinlicht

Issue: District Vision, Dental, and Health Reimbursement Account Benefit Allocations

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Option One, authorizing the District to contribute eighty percent (80%) towards all eligible employees' vision and dental insurance premiums.
2. Authorize an "Opt-Out" Health Reimbursement Account (HRA) contribution addition.
3. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) has historically offered medical insurance benefits covered at eighty percent (80%) to eligible full-time employees. The District does not currently contribute towards eligible employee vision or dental benefits. As such, vision and dental benefits remain "Employee-Sponsored".

Additionally, the District currently offers employees who **Opt-Out** of District-sponsored medical insurance an additional one-hundred-dollar per month contribution to their Health Reimbursement Account (HRA). This opt-out HRA incentive translates to additional District savings.

The opt-out HRA incentive ultimately yields District savings because the HRA contribution amount is less than the cost for the District to provide the benefit at this 80% allocation to the employee.

DISCUSSION

Staff have since coordinated with the District's insurance broker to obtain new estimated costs for providing a matching 80% contribution towards employees' vision and dental for the Board of Directors consideration. For budget planning purposes, staff evaluated the estimated costs using the District's current health insurance enrollment and assumed that all employees currently enrolled in District-sponsored medical insurance would elect dental and vision coverage if offered.

Estimated District contribution costs, based on staff who currently receive dental/vision, are as follows:

Options	Contribution Scenario	Estimated Monthly Cost	Estimated Annual Cost
Option One (Staff Recommendation)	80% District Contribution	Approximately \$783	Approximately \$9,400
Option Two	50% District Contribution	Approximately \$534	Approximately \$6,405

Staff also recommend an opt-out incentive through the District's Health Reimbursement Account (HRA) program. Employees who choose to decline District-sponsored vision and/or dental coverage would receive the following additional monthly HRA contribution amounts:

<u>Benefit Waived</u>	<u>Additional Monthly HRA Contribution</u>
Dental Coverage	\$20/month
Vision Coverage	\$10/month

FISCAL IMPACT

Within Budget ✓

The fiscal impact of the staff recommendation “Option One” at an eighty percent (80%) employer contribution is approximately **\$9,400** annually. This newly proposed allocation has been incorporated into the Fiscal Year 2026-27 Operating Budget and is within budget.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Option One, authorizing the District to contribute eighty percent (80%) towards all eligible employees’ vision and dental insurance premiums.
2. Authorize an “Opt-Out” Health Reimbursement Account (HRA) contribution addition.
3. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Principal Dental Proposal	138-147
2. Principal Vision Proposal	148-156
3. Humana Dental and Vision Proposal	157-175

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 28

Date: June 22nd, 2026

From: Marissa Fehling, Office Manager

Issue: Regular Board Meeting Schedule for the Calendar Year 2027

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Calendar Year 2027, Exhibit A.
2. Discuss and take other action as appropriate.

BACKGROUND

The Ralph M. Brown Act (Government Code §54954) requires legislative bodies to establish the time and place of their regular meetings. To promote transparency, facilitate long-range planning, and ensure compliance with statutory governance requirements, the District annually adopts a schedule of Regular Board Meetings. Establishing the meeting calendar in advance provides certainty to Board members, staff, District customers, consultants, and partner agencies regarding the timing of District business throughout the year, and in advance.

DISCUSSION

Staff have prepared two exhibits, Exhibit A and B, of the proposed 2027 Schedule for the Regular Meetings of the Board. Exhibit A provides for eight (8) Regular Meetings of the Board throughout calendar year 2027 and has been reviewed in depth to ensure the operational, financial, and regulatory obligations of the District.

The proposed meeting months for Exhibit A are January, March, May, June, July, September, October, and November, consistent with the historic standard of Regular Meetings falling on the 4th Monday of the month, at 10:00 A.M.

This schedule designates February, April, August, and December as “dark months,” allowing staff to focus on budget development, year-end reporting, and administrative deadlines while ensuring compliance with the Brown Act and Community Services District California Government Code requirements (which mandates the Board of Directors meeting quarterly at a minimum).

The proposed schedule strategically aligns Board meetings with key governance milestones and provides adequate opportunities for the Board of Director’s oversight, policy direction, financial review, and decision-making throughout the year.

FISCAL IMPACT

No Impact 

There is no direct fiscal impact associated with this item. Reducing the frequency of regular meetings may yield administrative savings related to agenda and packet preparation

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Calendar Year 2027, Exhibit A.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. 2027 Calendar Exhibits A & B

176-177

Prepared by: Marissa Fehling, Office Manager

Reviewed by: Eric Steinlicht, General Manager

Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 29

Date: June 22nd, 2026

From: Eric Steinlicht, General Manager

Issue: **General Manager’s Report**

BACKGROUND

The purpose of the General Manager’s Report is to provide an executive-level overview of operations, administrative activities, challenges, and improvements that have occurred as of the last Regular Meeting of the Pauma Valley Community Services District (District) Board of Directors.

DISCUSSION

Administrative Operational Report

The District's solar project is complete - a flagship milestone for the community. First initiated in 2021, the array overcame years of complex challenges to reach full operation: all 200 panels have been cleaned, inspected, and are generating power; San Diego Gas & Electric has issued formal Permission to Operate; and remote performance monitoring is in place. Early estimates to complete the remaining work reached well into the hundreds of thousands of dollars. Through careful management, negotiation, and sound stewardship of public funds, the District brought the project across the finish line for a fraction of those projections, protecting ratepayer dollars while delivering recurring savings, greater long-term financial stability, and reduced reliance on purchased power. To mark the achievement, the District held a ribbon-cutting ceremony at the solar site; photographs from the event can be seen here.

The District is also presented today with the District **Transparency Certificate of Excellence awarded by the Special District Leadership Foundation (SDLF)** and presented by a representative of the California Special Districts Association (CSDA). Earning this



recognition required staff to satisfy an extensive set of SDF transparency requirements - most notably, external review of the District's submittal by the leadership of outside government agencies on an auditing basis to confirm full compliance. This marks another meaningful milestone for the District and reflects considerable staff effort. I want to specifically recognize Office Manager, Marissa Fehling, whose resolve and diligence were instrumental in achieving this District win.

Sanitation Operational Report

District staff coordinated with contractors to complete an emergency repair of a main sewer line, which was carried out successfully with no lasting disruption to service. A photograph of the excavated line documenting the obstruction is included here, and a video of the completed repair is available for the Board to view at its discretion.

District staff are also coordinating with Fisher Compliance LLC on the required Sewer System Management Plan (SSMP) update, which the District must complete ahead of an August deadline. The selected proposal was secured at a favorable cost and includes a full year of staff training as an added benefit. A significant win for the District considering the competitive proposal was higher cost and did not include this additional required training.



Security Operational Report

District staff supported the Pauma Valley Roadway Association's (PVRA) recent roadwork by providing community notification. The project surfaced several opportunities to strengthen coordination and communication between the District and PVRA on future projects, to the benefit of the District and the community it serves. As a constructive step toward improved inter-agency communication, PVRA has been invited to attend today's meeting, and the District has in turn been invited to attend an upcoming PVRA meeting.

Supervisory Control and Data Acquisition (SCADA) and Information Technology (IT) Report

Staff have focused on fully utilizing the District's cybersecurity grant ahead of the applicable deadline. The Fiscal Year 2022 grant period administered by the California Office of Emergency Services (Cal OES) has now closed, with confirmation that all funds available for that period were successfully expended. The District has until December to utilize the remaining grant funds and is working with Freedom Automation (SCADA) and VC3 to line up qualifying projects and ensure the full remaining balance is put to use.

Attachments

Supportive Materials Packet Page Number/s

1. IT Cybersecurity Awareness Report (VC3)

178

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager