

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

33129 Cole Grade Road
Pauma Valley, CA 92061
PHONE: (760) 742-1909 | FAX: (760) 742-1588

NOTICE OF SPECIAL MEETING

DATE: Monday, December 9th, 2024
TIME: 1:00 PM – **Open Session**
VENUE: Board Room, Pauma Valley Community Services District
33129 Cole Grade Road, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment Period**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board of Directors from taking action on or engaging in extended deliberations concerning items of business which are not on the agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered. **Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.**

-- ACTION ITEMS --

5. **Administering the Oath of Office to Incoming Board Directors**

The incoming Board of Directors: Mr. Fred Nelson, Ms. Lolo Levy, Mr. Zan Villanueva and re-elected Mr. Mike Esparza will be administered the Oath of Office by the Office Manager and Board Clerk, Ms. Marissa Fehling.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 3

1. Administer the Oath of Office to all incoming Board of Directors.
2. Discuss and take other action as appropriate.

6. Election of Officers for Calendar Year 2025

The Board of Directors will vote to fill all available Board role vacancies as needed.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 4

Discuss and take action as appropriate.

7. Approval and Adoption of the District Calendar

The Board of Directors will consider approving and adopting a designated District Calendar that includes scheduling details regarding Regular Meetings of the Board of Directors and observed holidays.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 5

Discuss and take action as appropriate.

-- CLOSED SESSION --

8. The Board of Directors Will Meet in a Closed Session to Discuss:

A. CONFERENCE WITH LEGAL COUNSEL

Potential/Threatened/Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)

(Three (3) Matters)

B. CONFERENCE WITH LEGAL COUNSEL

Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District

(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

C. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION

Title: General Counsel

Authority: Government Code Section 54957

9. Open Session

A. Reportable Actions.

10. Adjournment

Pursuant to California Government Code Section 54954.2, this agenda is published on the District's website and at the designated meeting location listed above. This posting occurs no less than seventy-two (72) hours prior to the specified date and time of the meeting, except in the case of a Special Meeting where the posting period is no less than twenty-four (24) hours. All public records relating to each agenda item, including those distributed earlier than the above posting timeframes, will be made accessible at the office of the District Secretary, located at 33129 Cole Grade Road, Pauma Valley, CA.

To request a disability-related modification or accommodation regarding agendas or attendance, please contact the District's Office Manager, Marissa Fehling, at Marissa.Fehling@PaumaValleyCSD.ca.gov at least forty-eight (48) hours in advance of the meeting.

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 5

Date: December 9th, 2024

From: General Manager, Eric Steinlicht

Issue: Administering the Oath of Office to Incoming Board Directors

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Administer the Oath of Office to all incoming Board of Directors.
2. Discuss and take other action as appropriate.

BACKGROUND

Pursuant to Election Code Section 10554, three (3) new Board Directors have been elected, and one Board Director was reelected as of December 6th, 2024, at noon. The three Board Directors officially elected are as follows:

- Mr. Fred Nelson
- Ms. Lolo Levy
- Mr. Zan Villanueva

Additionally, Mr. Mike Esparza was reelected to the District Board of Directors.

DISCUSSION

To officially accept the position as a District Board Director, the Oath of Office must be administered. Office Manager, Board Clerk and licensed Notary, Ms. Fehling, will administer the Oath of Office to the following newly elected Board of Directors:

- Mr. Fred Nelson
- Ms. Lolo Levy
- Mr. Zan Villanueva
- Mr. Mike Esparza

FISCAL IMPACT

There is no fiscal impact associated with this item.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Administer the Oath of Office to all incoming Board of Directors.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Oath of Office

2

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 6

Date: December 9th, 2024

From: General Manager, Eric Steinlicht

Issue: Election of Officers for Calendar Year 2025

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

BACKGROUND

Pursuant to Election Code Section 10554, three (3) new Board Directors have been elected, and one Board Director was reelected as of December 6th, 2024, at noon. The three Board Directors officially elected are as follows:

- Mr. Fred Nelson
- Ms. Lolo Levy
- Mr. Zan Villanueva

Additionally, Mr. Mike Esparza was reelected to the District Board of Directors.

DISCUSSION

The Board of Directors will deliberate and assign Board Director roles as agreed upon for the year 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

Attachments

1. N/A

Supplemental Materials Packet Page Number/s

N/A

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 7

Date: December 9th, 2024

From: Marissa Fehling, Office Manager

Issue: Approval and Adoption of the District Calendar

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

BACKGROUND

Historically, the Pauma Valley Community Services District (District) has determined its calendar of Regular Meeting dates in advance. The District maintains a “District Calendar” that covers a regular calendar year and posts it to the District website.

DISCUSSION

The Board of Directors will review and consider the calendar options presented by staff or make any alterations as deemed appropriate. Adopting a District Calendar in advance offers several key benefits that contribute to the effectiveness of the District. Additionally, a preapproved calendar provides transparency to the community; by publishing meeting dates well in advance, District constituents can be aware of when decisions or discussions will take place. It also facilitates the alignment of meetings with the strategic goals and initiatives of the District, ensuring that agenda items are in line with the overall direction of the District.

FISCAL IMPACT

There is no fiscal impact associated with this item.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

Attachments

- 1. Calendar Exhibit A
- 2. Calendar Exhibit B

Supplemental Materials Packet Page Number/s

3
4

Prepared by: Office Manager, Marissa Fehling
Reviewed by: General Manager, Eric Steinlicht
Approved by: General Manager, Eric Steinlicht