

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on January 27, 2020

Directors Present: Samuel Logan, William Schultz, Bill Jacobs, and Laurie Kariya;
Directors Absent: Heidi Person
Also Present: Residents Jim Cipriano, and Charles Mathews, General Manager Bobby Graziano, Jeff Pape of Dudek, Office Manager Amber Watkins and Administrative Assistant Marissa Fehling

- 1.1 Call to Order: Regular meeting was called to order at 10:00 a.m. by President Logan.
- 1.2 Open for Public Comments: Cipriano requested that the Board hold Closed Session discussions at end of the agenda to benefit the customers attending the meetings; Logan confirmed that the current agenda was published that way. Cipriano asked for an update from Ms. Debral of the County of San Diego. Graziano informed that she did inform him that the county would not be treating the hillside, though has not heard back regarding the drainage pipe issues. Graziano informed that he had overheard rumors regarding his conversation with Joe from the Pala tribe and wanted to clear things up. Graziano informed that when he met with Joe from the Pala Tribe to inquire on their plan of action, they informed him that they had planned on laying straw waddles along the hillside. Based on the discussions from the November 2019 board meeting where subject matter expert Jeff Pape stated that this practice should not be done Graziano strongly recommended to Joe to not lay straw waddles on the slopes. Graziano explained to Joe that straw waddles would not offer any benefit and would wash down the hillside and clog the brow ditches and culverts. Also, the straw waddles would change the flow of water and likely cause new property damage to downstream properties. Graziano advised them on where they could lay the waddles to prevent clogging of the drains which was on the downstream edge of the brow ditch. This would elevate the lip of the brow ditch and minimize any water that would overflow. Graziano also suggested to them on helping the homeowners along the hillside clear out their backyards and help Comstock/Guevara install hay bails above their property. Joe said he agreed with Grazianos suggestions and would return to the site after retrieving material from Temecula. Graziano then stated that he was confronted by Mr. Guevara who was very upset, questioning why Graziano threw Pala off the job site. Graziano explained to this homeowner on how their conversation went and informed him that he would never refuse their help and that they were leaving the district to head to Temecula to pick-up materials. Graziano was later informed that when Pala was heading out of the district to Temecula, he also stopped to inform Pete Lopez and Jan Hammon that Graziano threw him off the job site and did not understand why he would make up such a lie. Graziano also overheard Person telling Jan Hammon that the GM threw Joe off the jobsite, and he stopped her and explained that that was absolutely not true. Kariya asked Graziano if he spoke to Joe about the miscommunication; Graziano said he did not and explained he did not want to get confrontational about this, instead he wanted to focus on the more important task of protecting the property of residents and CSD's stormwater management system. Graziano said he walked the job with Joe later that afternoon and observed all suggested tasks were completed and told him they were doing a great job.

Mathews informed that the land off Wiskon Way East and 76 was not being cleaned of fuel and asked if PVCSD would approach the owners to get the lots cleaned up. Graziano informed that he would contact any and all property owners in writing, asking them to weed whack their areas behind the Wiskon Way East homes. Logan added that PVCSD would ask them to take care of getting it cleared up or PVCSD would take care of it and invoice them for the work. Mathews informed the Board that the law had changed 2 years ago, and certain things could and could not be discussed in a closed session. Logan informed he was aware of this.

1.3 Approval of Previous Minutes:

- a. Special Meeting of December 30, 2019– Kariya motioned to adopt the Special meeting minutes of December 30, 2019 as presented; seconded by Schultz and unanimously adopted.
- b. Special Meeting of January 13, 2020- Kariya motioned to adopt the Special meeting minutes of January 13, 2020 as presented; seconded by Logan and unanimously adopted.

1.4 Security Report:

a. Daily Activity Report- Logan inquired on the K-9 injuries. Graziano explained that one of the K-9's injured his ear on the agility course and the other had a hair follicle on his paw that became infected. Schultz mentioned he was thankful for our security unit after reading on how the Sheriff took two hours to respond to a call of a guy at our front gate thinking he was going to be killed. Graziano informed that if the Sheriff feels it is life threatening situation their response time is usually a lot faster. Upon a motion by Logan, seconded by Kariya and unanimous vote, the Daily Activity Report was adopted as presented.

b. Gate Penalty Assessment Report: Graziano explained the new reporting chart for gate crashers and gate runners. Graziano notified the Board of a dispute received from a gate crasher incident stating the gate was not functioning properly and presented a video clip from the incident; the Board agreed that the gate system was working perfectly.

1.5 Financial Report:

a. Review of BS, P&L as of 11/30/19 and 12/31/19 – Cash Assets as of 11/30/2019 reflect \$882,245, Accounts Receivable of \$67,726 and Accounts Payable of \$21,715. Watkins explained the reimbursement revenue is pumpers cost for SGMA legal cost. Logan mentioned that the property tax amount was off budget; Graziano informed that it comes in two lump payments. Logan inquired on the Group Health cost being higher. Watkins informed that the increase at the end of the year is due to employees having their health reimbursement account remainders paid out. Logan inquired on what was included in Repairs and Maintenance. Watkins informed that the grinder pump at the Oak Tree lift station was repaired and there was sludge removal at the plant. Watkins noted the annual fee to the State Water Board was paid. Kariya questioned if it had increased. Graziano informed that it had not and noted that his was a budgeting error that will be corrected next billing cycle. Cash Assets as of 12/31/2019 reflect \$932,042, Accounts Receivable of \$86,304, and Accounts Payable of \$28,502. Watkins informed that the Repairs and Maintenance included the purchase of a back-up grinder for the Oak Tree lift station, discharge cost of sludge from the city of San Diego, and the quarterly gate maintenance and service call costs. Mathews questioned if the pumpers understand that even if they are helping with the legal cost for SGMA that BB&K is representing PVCSD and not them; Graziano informed that they do understand this. Mathews inquired on whether BB&K has verified with LAFCO that PVCSD has the authority to provide this service to the pumpers. Mathews also questioned why the pumpers are not paying BB&K directly and is this is ok with charter. Graziano informed that he would verify this with Steve of BB&K, though Steve didn't see an issue with it before.

b. Accounts Receivable – Presented for review.

- 1.6 Closed Session – General Manager
 - a. Performance Review – Closed session began at 10:42 am.

- 1.7 Open Session:
 - a. Reportable Actions- Reconvened to open session at 11:50 am. Logan informed that after a thorough discussion on Graziano’s accomplishments, the board authorized to present Graziano with a 4% increase effective as of January 1, 2020. Jacobs informed that a bonus structure for all employees would be in the works along with a budget review within the next month. Graziano read off his goals and initiatives and informed he would participate in utility and administrative reviews. Upon a motion by Schultz, seconded by Jacobs and unanimous vote, the board adopted the change in GM compensation.

- 1.8 Adjournment
 - a. The next meeting date is scheduled for February 14, 2020 at 10:00 a.m. Upon a motion from Logan, second by Schultz and unanimous vote, the meeting adjourned at 12:03 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary