

Pauma Valley Community Services District
33129 Cole Grade Road * Pauma Valley, CA 92061
(760) 742-1909 * (760) 742-1588

NOTICE OF PUBLIC MEETING

DATE: Monday, November 22, 2021
TIME: OPEN Session - 10:00 a.m.
PLACE: 33129 Cole Grade Rd. Pauma Valley, CA 92061
<https://us02web.zoom.us/j/87872450688>
Phone: (669) 900-6833 Passcode: 878 7245 0688

Mission Statement

The Mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comments
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.
 - b. In the interest of public health and safety this meeting will be held as a hybrid (in-person and virtually). Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.
4. Nomination of President
 - a. Nominate and Appoint President of the Board
 - b. Nominate and Appoint additional Board positions if needed

5. Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
 - a. Minutes of the Regular Board Meeting of October 25, 2021
 - b. Review of BS, P&L as of 10/31/2021
 - c. Accounts Receivable
 - d. Daily Activity Report
 - e. Gate Penalty Assessment Report
 - f. AB 361 - Hybrid Meetings

6. Board Committees - Director Esparza
 - a. Board President to establish Ad-hoc committees and Board member assignments
 - b. Human Resources, Finance, Community Relations, Security and Safety, Utilities, others as needed.

7. 2022 Community Outreach Plan- Director Cipriano
 - a. Discussion of the Community Outreach Plan for 2022

8. Update Bank Account Signers - GM Graziano/Office Manager Amber Watkins
 - a. Board to consider authorizing an update to the California Bank and Trust signers

9. General Manager's Report - GM Graziano
 - a. Finance Brief on CalPERS UAL Payoff and Reserve fund updates
 - b. Update on Goals, Initiatives and District projects

10. Closed Session - Conference with Legal Counsel
 - a. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)- (1 case)

11. Open Session
 - a. Reportable action(s) from Closed Session

12. Employee Service Recognition Pay
 - a. The Board to consider employee year end bonus

13. Other Business
 - a. Requested items for next or future agendas (Directors and Staff Only)
 - b. Board comments

14. Announcements/Adjournment

- a. Special Meeting on December 6, 2021 at 12:00 p.m.
 - i. Interview of Board candidates, select Vacancy candidate, and perform 2021 General Manager Performance Review
- b. Regular Meeting on January 25, 2022 at 10:00 a.m.

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the District's Administrative office not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours the office of the District Secretary, 33129 Cole Grade Road, Pauma Valley, California.

To request a disability-related modification or accommodation regarding agendas or attendance, contact Amber Watkins, at AmberWatkinspvcSD@hotmail.com at least 48 hours before the meeting.



November 19, 2021

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on October 25, 2021

Directors Present: Michael Esparza, Bill Jacobs, and Jim Cipriano
Directors Absent: Sam Logan, Bill Schultz
Also Present: Resident Charles Mathews, General Manager Bobby Graziano, Office
Manager Amber Watkins, and Administrative Assistant Marissa Fehling

- 10.1 Call to Order: Regular Meeting was called to order at 10:02 a.m. by Vice President Esparza.
- 10.2 Roll Call: Esparza requested a Roll Call. Fehling verified that all directors with the exception of President Logan and Director Schultz were present at that time.
- 10.3 Open for Public Comments:
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered– Mathews gave recognition to Watkins for having no yearend journal entries in the audit report for the fiscal year.
- 10.4 Resolution 107 – AB361 Resolution Approving District’s Hybrid Meetings:
 - a. The Board will consider adopting Resolution 107 to continue hybrid meetings – Graziano explained the proposed Resolution 107 authorizing virtual or hybrid Board and committee meetings pursuant to AB361. Esparza questioned if the Board could do this on consent each meeting, Graziano informed that they could. Cipriano motioned to adopt Resolution 107, seconded by Jacobs and upon a unanimous vote, Resolution 107 was adopted.
- 10.5 Audit Report for Year Ending June 30, 2021:
 - a. The Board will consider accepting the audit report for Fiscal Year Ending June 30, 2021 – Esparza inquired on the \$136,367 loss on page 10. Graziano explained it was an adjustment based on the CalPERS GASB 68 reporting conducted at yearend. Cipriano noted that operating expenses from fiscal year 21 decreased from fiscal year 20 due to the effective oversight of the Board and staff efficiency. Cipriano moved to accept and file the Audit Report for year ending June 30, 2021, seconded by Jacobs and upon a unanimous vote was carried.
- 10.6 Approval of Previous Minutes:
 - a. Regular Meeting September 27, 2021 – Reviewed, no comments. Esparza motioned to adopt the Regular Meeting Minutes of September 27, 2021, as presented, seconded by Cipriano and upon a unanimous vote were adopted.
- 10.7 Financial Report:
 - a. Review of BS, P&L as of 09/30/2021 – Cash Assets reflect \$1,207,954, Accounts Receivable of \$17,563 and Accounts Payable of \$47,323. Watkins informed that Rancho Pauma Mutual Water Company (RPMWC) dues for services provided in September have been paid in full. Watkins noted that the CalPERS Unfunded Accrued Liability (UAL) payment was submitted and will reflect on the October financial statements. Watkins informed that the P&L for September reflects three payroll periods. Watkins reported that the District sold \$1,050 in RFID tags in the month of September. Watkins reported that expenses for a new order of RFID’s was reflected under Repairs and Maintenance along with the treatment plant wasting fees. Esparza inquired on looking into other options for waste hauling services. Graziano explained that staff has shopped around for other options with no luck in finding a company that can provide the services we need. Watkins noted that account 816 reflects the final invoice for the 5 year update of the Sewer

System Management Plan. Jacobs questioned why electrical increased. Graziano informed that this was budgeted at 9 months and divided by 12, due to the solar project and suggested that the focus be on the annual budget for this item. Watkins reported that the Tesla rebates were shown in account 670 Reimbursement Revenue. Esparza motioned to adopt the financial report as presented, seconded by Cipriano, and upon a vote was unanimously adopted.

b. Accounts Receivable – Presented for review.

10.8 Security Report:

a. Daily Activity Report - Graziano presented the report. Jacobs inquired on who from Security was leaving. Graziano informed that Bryan Chau has given notice for Spring of 2022. Esparza expressed how impressed he was with the Security departments customer service and went on to thank all of staff for the great customer service they provide. Upon a motion by Jacobs, second by Cipriano and unanimous vote, the Daily Activity Report was accepted and ordered filed.

b. Gate Penalty Assessment Report - Presented for review.

10.9 General Manager’s Report: Graziano presented the report. Graziano informed that the CalPERS UAL has been paid off slightly earlier than planned and reported that will save the District another \$6k in interest expense. Graziano thanked Watkins for doing a great job at preparing the payments and transferring the necessary funds. Graziano informed that staff met with Downstream, Inc recently to do a site walk and authorize the contract for entire district sewer line cleaning. Graziano informed that the Board agreed and authorized staff to contract with Housen & Associates for \$2,000 to perform a sewer EDU audit to determine if the amount assigned to each commercial operation is still accurate, as suggested by resident Andy Mathews. Graziano explained there will be 4 commercial properties and 1 school audited during this initiative and letters were sent to each entity in preparation of the site visits. Graziano informed that a new hire for the gates started today. Esparza questioned whether a new cross trained half and half would begin training before Officer Chau’s departure. Graziano informed that a Gate Attendant will begin training for Patrol as soon as possible. Upon a motion by Esparza, second by Jacobs and unanimous vote, the General Manager’s Report was accepted and ordered filed.

10.10 Purchasing Policy Update:

a. Board will consider an update to the Purchasing Policy – Cipriano informed that a committee was formed to make suggestions and changes to the Purchasing Policy and presented the draft. Cipriano thanked Jacobs for all his effort and work in helping with this. Cipriano informed that this updated version has accomplished staff flexibility and is consistent with other San Diego County CSD’s. Cipriano motioned to adopt the updated Purchasing Policy as presented, motion was seconded by Jacobs and upon a unanimous vote was adopted.

10.11 Other Business:

a. Requested items for next or future agendas (Directors and Staff Only)- Graziano suggested going dark for the month of December. Cipriano requested that a discussion of community relations be on the next agenda. Esparza agreed that Cipriano’s suggestion was a great idea but also thinks having an ad hoc committee to discuss and share ideas with staff would be a great idea. Jacobs informed that community outreach goals for 2020 was assigned to Graziano and Schultz, and a review of this performance has not been done. Jacobs informed he would like to wait for the Goals and Initiatives review in December and review this after that. Esparza agreed and added in the meantime the Board can write down any ideas that come to mind.

b. Board comments – Cipriano reported that there was a potential conflict of interest with a contractor he had doing work at his home in early July and this same contractor has submitted

bids to PVCSD that have since been accepted. Cipriano informed that he has requested final invoices on several occasions from this contractor with no response. Esparza informed Cipriano that his declaration was noted and had no effect on the bidding process for PVCSD.

10.12 Adjournment:

a. Next Regular Meeting on November 22, 2021, at 10:00 a.m. – The next meeting date is scheduled for November 22, 2021, at 10:00 a.m. Graziano informed there would be a Closed Session Special Meeting in December and then a Regular Meeting to discuss the results in January. With nothing further to discuss and upon a motion from Esparza, second by Jacobs and unanimous vote, the meeting adjourned at 10:52 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

PV COMMUNITY SERVICES DISTRICT

Balance Sheet

As of October 31, 2021

Accrual Basis

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Cash	
100 <input type="checkbox"/> Petty Cash	368
102 <input type="checkbox"/> Checking	277,361
110 <input type="checkbox"/> ResFunds/L.A.I.F.	581
Total Cash	278,310
111 <input type="checkbox"/> LAIF Fair Market Value	89
Total Checking/Savings	278,399
Accounts Receivable	
120 <input type="checkbox"/> Accounts Receivable	19,241
Total Accounts Receivable	19,241
Other Current Assets	
125 <input type="checkbox"/> Due from RPMWC	30,572
140 <input type="checkbox"/> Prepaid Insurance	17,902
140.6 <input type="checkbox"/> PrePaid Wkrs Comp Ins	15,715
Total Other Current Assets	64,189
Total Current Assets	361,829
Fixed Assets	
	2,776,223
Other Assets	
196 <input type="checkbox"/> Deferred Outflows of Resources	
196.1 <input type="checkbox"/> Contributions	1,128,699
196.2 <input type="checkbox"/> Pension Related	133,553
Total 196 <input type="checkbox"/> Deferred Outflows of Resources	1,262,252
Total Other Assets	1,262,252
TOTAL ASSETS	4,400,303
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 <input type="checkbox"/> Accounts Payable	36,581
Total Accounts Payable	36,581
Other Current Liabilities	
	28,989
Total Current Liabilities	65,569
Long Term Liabilities	
219 <input type="checkbox"/> Compensated Employees Absences	24,831
220 <input type="checkbox"/> Net Pension	1,509,646
221 <input type="checkbox"/> Deferred Inflows - Pensions	12,840
Total Long Term Liabilities	1,547,317
Total Liabilities	1,612,886
Equity	
460 <input type="checkbox"/> Retained Earnings	2,664,888
Net Income	122,528
Total Equity	2,787,416
TOTAL LIABILITIES & EQUITY	4,400,303

PV COMMUNITY SERVICES DISTRICT
Profit & Loss Budget Performance

Accrual Basis

October 2021

	Oct 21	Budget	Jul - Oct 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
661 ☐ Sewer Charges	37,373	37,373	149,494	149,494	448,481
661.5 ☐ Security Patrol Charges	44,829	44,829	179,316	179,316	537,949
662 ☐ Property Tax	1,445	9,583	3,805	38,333	115,000
662.1 ☐ Connection Fees	0	0	0	0	0
663 ☐ Interest	587	417	594	1,667	5,000
663.1 ☐ LAIF Fair Market Value Revenue	0	0	0	0	0
664 ☐ Other	368	451	138,523	1,804	5,413
665 ☐ Security Gate Charge	35,062	35,062	140,248	140,248	420,744
666.5 ☐ RFID Tags	550	583	3,250	2,333	7,000
667 ☐ Delinquent Charges	0	0	201	0	0
668 ☐ Vacant Lot/Sewer Availability	396	396	1,584	1,584	4,752
670 ☐ Reimbursement Revenue	0		4,063		
Total Income	120,611	128,695	621,077	514,780	1,544,339
Gross Profit	120,611	128,695	621,077	514,780	1,544,339
Expense					
Depreciation	10,092	10,091	40,368	40,365	121,095
Dwelling Live	675	683	2,701	2,733	8,200
Electrical Utilities	4,106	3,181	16,802	12,723	22,189
Equipment Rentals	0	42	0	167	500
Group Health Ins.	5,200	7,049	23,395	28,197	84,590
Liability Insurance	3,908	3,753	15,633	15,013	45,040
Miscellaneous Expense	242	1,100	2,423	4,399	13,197
Office Expense	2,420	2,169	8,669	8,674	26,022
Operator Contract Services	5,500	5,500	22,000	22,000	66,000
Payroll Taxes	3,536	5,033	15,362	20,130	60,390
PERS Retirement	3,425	4,555	83,247	88,557	124,997
Repairs & Maintenance	2,855	9,724	24,858	38,894	116,682
Salaries	46,115	52,946	190,283	211,783	635,350
Security Expense	294	453	2,663	1,810	5,430
Uniforms	252	267	1,573	1,067	3,200
Vehicles	947	756	4,181	3,025	9,076
Workers' Comp. Insurance	1,328	1,577	5,808	6,307	18,920
6560 ☐ Payroll Expenses	0		0		
701 ☐ Drainage	300	833	2,400	3,333	10,000
712.1 ☐ State Maint. Fee	0	0	0	0	24,420
730 ☐ Water Tests & Analysis	752	720	3,283	2,880	8,640
815 ☐ Fees	25	222	4,790	889	2,666
816 ☐ Engineering	875	542	5,175	2,167	6,500
818 ☐ Schools & Meetings	414	575	1,932	2,300	6,900
819 ☐ Accounting	0	0	10,500	10,000	10,000
820 ☐ Legal	3,019	2,500	10,503	10,000	30,000
821.2 ☐ SGMA Technical Study	0	0	0	0	50,000
921 ☐ Guard Houses /Roadway Lease	0	0	2	2	2
Total Expense	96,278	114,269	498,549	537,415	1,510,006
Net Ordinary Income	24,333	14,426	122,528	-22,635	34,333
Net Income	24,333	14,426	122,528	-22,635	34,333

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-001	0.00	-592.00	-592.00	-2,072.00	0.00	-3,256.00
CSD-002	0.00	0.00	-2,341.00	0.00	0.00	-2,341.00
CSD-003	0.00	-1,717.00	0.00	0.00	0.00	-1,717.00
CSD-004	0.00	-704.00	0.00	-524.23	0.00	-1,228.23
CSD-005	0.00	-1,184.00	0.00	0.00	0.00	-1,184.00
CSD-006	0.00	-578.00	-200.00	0.00	0.00	-778.00
CSD-007	0.00	-568.00	-109.00	0.00	0.00	-677.00
CSD-008	0.00	0.00	-587.00	0.00	0.00	-587.00
CSD-009	0.00	-571.00	0.00	0.00	0.00	-571.00
CSD-010	0.00	-571.00	0.00	0.00	0.00	-571.00
CSD-011	0.00	0.00	0.00	0.00	-567.00	-567.00
CSD-012	0.00	0.00	0.00	-552.00	0.00	-552.00
CSD-013	0.00	-543.00	0.00	0.00	0.00	-543.00
CSD-014	0.00	0.00	-408.00	0.00	0.00	-408.00
CSD-015	0.00	-396.00	0.00	0.00	0.00	-396.00
CSD-016	0.00	0.00	0.00	0.00	-312.00	-312.00
CSD-017	0.00	-310.00	0.00	0.00	0.00	-310.00
CSD-018	0.00	0.00	0.00	-308.00	0.00	-308.00
CSD-019	0.00	-298.00	0.00	0.00	0.00	-298.00
CSD-020	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-021	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-022	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-023	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-024	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-025	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-026	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-027	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-028	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-029	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-030	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-031	0.00	0.00	-296.00	0.00	0.00	-296.00
CSD-032	0.00	-292.54	0.00	0.00	0.00	-292.54
CSD-033	0.00	-275.00	0.00	0.00	0.00	-275.00
CSD-034	0.00	-202.00	0.00	0.00	0.00	-202.00
CSD-035	0.00	-198.00	0.00	0.00	0.00	-198.00
CSD-036	0.00	0.00	0.00	0.00	-112.00	-112.00
CSD-037	-85.00	0.00	0.00	0.00	0.00	-85.00
CSD-038	0.00	-25.00	0.00	0.00	0.00	-25.00
CSD-039	0.00	-10.00	0.00	0.00	0.00	-10.00
CSD-040	0.00	-7.00	0.00	0.00	0.00	-7.00
CSD-041	0.00	-3.00	0.00	0.00	0.00	-3.00
CSD-042	0.00	0.00	0.00	0.00	0.00	0.00
CSD-043	0.00	1.00	0.00	0.00	0.00	1.00
CSD-044	5.00	0.00	0.00	0.00	0.00	5.00
CSD-045	6.00	0.00	0.00	0.00	0.00	6.00

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-046	7.00	0.00	0.00	0.00	0.00	7.00
CSD-047	7.00	0.00	0.00	0.00	0.00	7.00
CSD-048	7.00	0.00	0.00	0.00	0.00	7.00
CSD-049	12.00	0.00	0.00	0.00	0.00	12.00
CSD-050	12.00	0.00	0.00	0.00	0.00	12.00
CSD-051	12.00	0.00	0.00	0.00	0.00	12.00
CSD-052	14.00	0.00	0.00	0.00	0.00	14.00
CSD-053	14.00	0.00	0.00	0.00	0.00	14.00
CSD-054	25.00	0.00	0.00	0.00	0.00	25.00
CSD-055	12.00	25.32	0.00	0.00	0.00	37.32
CSD-056	60.00	0.00	0.00	0.00	0.00	60.00
CSD-057	78.00	0.00	0.00	0.00	0.00	78.00
CSD-058	90.00	0.00	0.00	0.00	0.00	90.00
CSD-059	102.00	0.00	0.00	0.00	0.00	102.00
CSD-060	153.14	0.00	0.00	0.00	0.00	153.14
CSD-061	170.00	0.00	0.00	0.00	0.00	170.00
CSD-062	90.00	90.00	0.00	0.00	0.00	180.00
CSD-063	200.00	0.00	0.00	0.00	0.00	200.00
CSD-064	202.00	0.00	0.00	0.00	0.00	202.00
CSD-065	202.00	0.00	0.00	0.00	0.00	202.00
CSD-066	202.00	0.00	0.00	0.00	0.00	202.00
CSD-067	202.00	0.00	0.00	0.00	0.00	202.00
CSD-068	202.00	0.00	0.00	0.00	0.00	202.00
CSD-069	202.00	0.00	0.00	0.00	0.00	202.00
CSD-070	202.00	0.00	0.00	0.00	0.00	202.00
CSD-071	202.00	0.00	0.00	0.00	0.00	202.00
CSD-072	202.00	0.00	0.00	0.00	0.00	202.00
CSD-073	202.00	0.00	0.00	0.00	0.00	202.00
CSD-074	202.00	0.00	0.00	0.00	0.00	202.00
CSD-075	202.00	0.00	0.00	0.00	0.00	202.00
CSD-076	202.00	2.00	0.00	0.00	0.00	204.00
CSD-077	206.00	0.00	0.00	0.00	0.00	206.00
CSD-078	206.00	0.00	0.00	0.00	0.00	206.00
CSD-079	202.00	8.00	0.00	0.00	0.00	210.00
CSD-080	224.00	0.00	0.00	0.00	0.00	224.00
CSD-081	238.00	0.00	0.00	0.00	0.00	238.00
CSD-082	284.00	0.00	0.00	0.00	0.00	284.00
CSD-083	296.00	0.00	0.00	0.00	0.00	296.00
CSD-084	296.00	0.00	0.00	0.00	0.00	296.00
CSD-085	296.00	0.00	0.00	0.00	0.00	296.00
CSD-086	296.00	0.00	0.00	0.00	0.00	296.00
CSD-087	296.00	0.00	0.00	0.00	0.00	296.00
CSD-088	296.00	0.00	0.00	0.00	0.00	296.00
CSD-089	296.00	0.00	0.00	0.00	0.00	296.00
CSD-090	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-091	296.00	0.00	0.00	0.00	0.00	296.00
CSD-092	296.00	0.00	0.00	0.00	0.00	296.00
CSD-093	296.00	0.00	0.00	0.00	0.00	296.00
CSD-094	296.00	0.00	0.00	0.00	0.00	296.00
CSD-095	296.00	0.00	0.00	0.00	0.00	296.00
CSD-096	296.00	0.00	0.00	0.00	0.00	296.00
CSD-097	296.00	0.00	0.00	0.00	0.00	296.00
CSD-098	296.00	0.00	0.00	0.00	0.00	296.00
CSD-099	296.00	0.00	0.00	0.00	0.00	296.00
CSD-100	296.00	0.00	0.00	0.00	0.00	296.00
CSD-101	296.00	0.00	0.00	0.00	0.00	296.00
CSD-102	296.00	0.00	0.00	0.00	0.00	296.00
CSD-103	296.00	0.00	0.00	0.00	0.00	296.00
CSD-104	296.00	0.00	0.00	0.00	0.00	296.00
CSD-105	296.00	0.00	0.00	0.00	0.00	296.00
CSD-106	296.00	0.00	0.00	0.00	0.00	296.00
CSD-107	296.00	0.00	0.00	0.00	0.00	296.00
CSD-108	296.00	0.00	0.00	0.00	0.00	296.00
CSD-109	296.00	0.00	0.00	0.00	0.00	296.00
CSD-110	296.00	0.00	0.00	0.00	0.00	296.00
CSD-111	296.00	0.00	0.00	0.00	0.00	296.00
CSD-112	296.00	0.00	0.00	0.00	0.00	296.00
CSD-113	296.00	0.00	0.00	0.00	0.00	296.00
CSD-114	296.00	0.00	0.00	0.00	0.00	296.00
CSD-115	296.00	0.00	0.00	0.00	0.00	296.00
CSD-116	296.00	0.00	0.00	0.00	0.00	296.00
CSD-117	296.00	0.00	0.00	0.00	0.00	296.00
CSD-118	296.00	0.00	0.00	0.00	0.00	296.00
CSD-119	296.00	0.00	0.00	0.00	0.00	296.00
CSD-120	296.00	0.00	0.00	0.00	0.00	296.00
CSD-121	296.00	0.00	0.00	0.00	0.00	296.00
CSD-122	296.00	0.00	0.00	0.00	0.00	296.00
CSD-123	296.00	0.00	0.00	0.00	0.00	296.00
CSD-124	296.00	0.00	0.00	0.00	0.00	296.00
CSD-125	296.00	0.00	0.00	0.00	0.00	296.00
CSD-126	296.00	0.00	0.00	0.00	0.00	296.00
CSD-127	296.00	0.00	0.00	0.00	0.00	296.00
CSD-128	296.00	0.00	0.00	0.00	0.00	296.00
CSD-129	296.00	0.00	0.00	0.00	0.00	296.00
CSD-130	296.00	0.00	0.00	0.00	0.00	296.00
CSD-131	296.00	0.00	0.00	0.00	0.00	296.00
CSD-132	296.00	0.00	0.00	0.00	0.00	296.00
CSD-133	296.00	0.00	0.00	0.00	0.00	296.00
CSD-134	296.00	0.00	0.00	0.00	0.00	296.00
CSD-135	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-136	296.00	0.00	0.00	0.00	0.00	296.00
CSD-137	296.00	0.00	0.00	0.00	0.00	296.00
CSD-138	296.00	0.00	0.00	0.00	0.00	296.00
CSD-139	296.00	0.00	0.00	0.00	0.00	296.00
CSD-140	296.00	0.00	0.00	0.00	0.00	296.00
CSD-141	296.00	0.00	0.00	0.00	0.00	296.00
CSD-142	296.00	0.00	0.00	0.00	0.00	296.00
CSD-143	296.00	0.00	0.00	0.00	0.00	296.00
CSD-144	296.00	0.00	0.00	0.00	0.00	296.00
CSD-145	296.00	0.00	0.00	0.00	0.00	296.00
CSD-146	296.00	0.00	0.00	0.00	0.00	296.00
CSD-147	296.00	0.00	0.00	0.00	0.00	296.00
CSD-148	296.00	0.00	0.00	0.00	0.00	296.00
CSD-149	296.00	0.00	0.00	0.00	0.00	296.00
CSD-150	296.00	0.00	0.00	0.00	0.00	296.00
CSD-151	296.00	0.00	0.00	0.00	0.00	296.00
CSD-152	296.00	0.00	0.00	0.00	0.00	296.00
CSD-153	296.00	0.00	0.00	0.00	0.00	296.00
CSD-154	296.00	0.00	0.00	0.00	0.00	296.00
CSD-155	296.00	0.00	0.00	0.00	0.00	296.00
CSD-156	296.00	0.00	0.00	0.00	0.00	296.00
CSD-157	296.00	0.00	0.00	0.00	0.00	296.00
CSD-158	296.00	0.00	0.00	0.00	0.00	296.00
CSD-159	296.00	0.00	0.00	0.00	0.00	296.00
CSD-160	296.00	0.00	0.00	0.00	0.00	296.00
CSD-161	296.00	0.00	0.00	0.00	0.00	296.00
CSD-162	296.00	0.00	0.00	0.00	0.00	296.00
CSD-163	296.00	0.00	0.00	0.00	0.00	296.00
CSD-164	296.00	0.00	0.00	0.00	0.00	296.00
CSD-165	296.00	0.00	0.00	0.00	0.00	296.00
CSD-166	296.00	0.00	0.00	0.00	0.00	296.00
CSD-167	296.00	0.00	0.00	0.00	0.00	296.00
CSD-168	296.00	0.00	0.00	0.00	0.00	296.00
CSD-169	296.00	0.00	0.00	0.00	0.00	296.00
CSD-170	296.00	0.00	0.00	0.00	0.00	296.00
CSD-171	296.00	0.00	0.00	0.00	0.00	296.00
CSD-172	296.00	0.00	0.00	0.00	0.00	296.00
CSD-173	296.00	0.00	0.00	0.00	0.00	296.00
CSD-174	296.00	0.00	0.00	0.00	0.00	296.00
CSD-175	296.00	0.00	0.00	0.00	0.00	296.00
CSD-176	296.00	0.00	0.00	0.00	0.00	296.00
CSD-177	296.00	0.00	0.00	0.00	0.00	296.00
CSD-178	296.00	0.00	0.00	0.00	0.00	296.00
CSD-179	296.00	0.00	0.00	0.00	0.00	296.00
CSD-180	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-181	296.00	0.00	0.00	0.00	0.00	296.00
CSD-182	296.00	0.00	0.00	0.00	0.00	296.00
CSD-183	296.00	0.00	0.00	0.00	0.00	296.00
CSD-184	296.00	0.00	0.00	0.00	0.00	296.00
CSD-185	296.00	0.00	0.00	0.00	0.00	296.00
CSD-186	296.00	0.00	0.00	0.00	0.00	296.00
CSD-187	296.00	0.00	0.00	0.00	0.00	296.00
CSD-188	296.00	0.00	0.00	0.00	0.00	296.00
CSD-189	296.00	0.00	0.00	0.00	0.00	296.00
CSD-190	296.00	0.00	0.00	0.00	0.00	296.00
CSD-191	296.00	0.00	0.00	0.00	0.00	296.00
CSD-192	296.00	0.00	0.00	0.00	0.00	296.00
CSD-193	296.00	0.00	0.00	0.00	0.00	296.00
CSD-194	296.00	0.00	0.00	0.00	0.00	296.00
CSD-195	296.00	0.00	0.00	0.00	0.00	296.00
CSD-196	296.00	0.00	0.00	0.00	0.00	296.00
CSD-197	296.00	0.00	0.00	0.00	0.00	296.00
CSD-198	296.00	0.00	0.00	0.00	0.00	296.00
CSD-199	296.00	0.00	0.00	0.00	0.00	296.00
CSD-200	296.00	0.00	0.00	0.00	0.00	296.00
CSD-201	296.00	0.00	0.00	0.00	0.00	296.00
CSD-202	296.00	0.00	0.00	0.00	0.00	296.00
CSD-203	296.00	0.00	0.00	0.00	0.00	296.00
CSD-204	296.00	0.00	0.00	0.00	0.00	296.00
CSD-205	296.00	7.00	0.00	0.00	0.00	303.00
CSD-206	296.00	7.00	0.00	0.00	0.00	303.00
CSD-207	308.00	0.00	0.00	0.00	0.00	308.00
CSD-208	308.00	0.00	0.00	0.00	0.00	308.00
CSD-209	308.00	0.00	0.00	0.00	0.00	308.00
CSD-210	320.00	0.00	0.00	0.00	0.00	320.00
CSD-211	296.00	25.00	0.00	0.00	0.00	321.00
CSD-212	296.00	28.00	0.00	0.00	0.00	324.00
CSD-213	332.00	0.00	0.00	0.00	0.00	332.00
CSD-214	336.00	0.00	0.00	0.00	0.00	336.00
CSD-215	202.00	202.00	0.00	0.00	0.00	404.00
CSD-216	202.00	204.00	0.00	0.00	0.00	406.00
CSD-217	502.00	0.00	0.00	0.00	0.00	502.00
CSD-218	296.00	296.00	0.00	0.00	0.00	592.00
CSD-219	296.00	296.00	0.00	0.00	0.00	592.00
CSD-220	592.00	0.00	0.00	0.00	0.00	592.00
CSD-221	592.00	0.00	0.00	0.00	0.00	592.00
CSD-222	296.00	321.00	0.00	0.00	0.00	617.00
CSD-223	296.00	342.99	0.00	0.00	0.00	638.99
CSD-224	296.00	582.00	0.00	0.00	0.00	878.00
CSD-225	296.00	624.56	0.00	0.00	0.00	920.56

A/R Aging Summary

As of November 18, 2021

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-226	296.00	624.56	0.00	0.00	0.00	920.56
CSD-227	202.00	452.59	304.00	0.00	0.00	958.59
CSD-228	202.00	451.59	404.00	0.00	0.00	1,057.59
CSD-229	296.00	661.71	592.00	0.00	0.00	1,549.71
CSD-230	112.00	261.61	224.00	224.00	896.07	1,717.68
CSD-231	296.00	664.63	592.00	289.00	0.00	1,841.63
CSD-232	202.00	471.64	404.00	400.00	1,599.99	3,077.63
CSD-233	9,224.00	25.00	0.00	0.00	0.00	9,249.00
TOTAL	<u>58,881.14</u>	<u>-5,625.34</u>	<u>-2,013.00</u>	<u>-2,543.23</u>	<u>1,505.06</u>	<u>50,204.63</u>

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

October 15 2021 – November 15 2021

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Department Supervisor
Officer Nick Florez	1L3	Patrolman
Officer Bryan Chau	1L4	Patrolman
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman / Gate Attendant
Officer Gerardo Gonzalez	1L7	Patrolman / Gate Attendant
Matthew Carson	C1	Senior Gate Attendant
Hector Figueroa	C1	Gate Attendant
Kenneth Thielke	C1	Gate Attendant
Luis Orozco	C1	Gate Attendant

Vehicle Report

Both vehicles passed inspections and require no maintenance this monthly period.

- Tesla 01 (7,156) – Passed all inspection this month.
- Tesla 02 (6,669) – Passed all inspection this month.

German Colin, Vehicle Maintenance Officer

Gate Report

Cleaning and sanitary supplies continue to be coordinated and received from the District Office. A Pauma local has been hired as a Gate Attendant. Gate equipment has been operating well with very few malfunctions. Patrol continues actively watching and listening for any service or gardening noise violations during the restricted hours of Saturday and Sunday. Gate Attendants continue to work on advising all potential violators of these rules.

Matthew Carson, Gate Supervisor

HIGHLIGHTS

- **October 15th 2021 at 2334 – Other.** During routine patrol, Officer Colin came across a large tree branch in the middle of the road of Womsi Road and Pauma Valley Drive. Officer Colin laid out cones and informed Control One to contact Green's Maintenance in the morning.
- **October 16th 2021 at 0802 – Alarm.** Officer Florez responded to a call for an alarm at Saint Francis Church. Officer Florez checked the whole building but did not see any signs of forced entry. The cause of the alarm was unknown.
- **October 17th 2021 at 0050 – Public Assist.** Officer Colin responded to a guest staying at the Country Club cottages needing assistance finding their room. Officer Colin arrived on scene but the guest had already found their room.
- **October 17th 2021 at 0802 – Trespassing.** Officer Florez responded to a call at the Country Club for a resident walking their dog on the golf course. Officer Florez patrolled the area and did not see the reported resident in the area.
- **October 17th 2021 at 0835 – Other.** Officer Florez responded to a call for a water leak on Pauma Heights Road. Officer Florez located the leaking pipe and contacted Utility Staff.
- **October 18th 2021 at 1326 – Resident Concern.** Officer Florez responded to a call from a resident on Pauma Valley Drive reporting the US Postal Service was unable to deliver packages due to a paving company blocking the community mailboxes. Officer Florez spoke to the paving company and had them move their trucks out of the way.
- **October 19th 2021 at 0414 – Resident Concern.** Officer Albert responded to a call at the Pauma Building for an individual sleeping in their vehicle. Upon arrival, the individual was parked in the opposite lane of travel and close to the entrance near Highway 76. Officer Albert informed them that they are not allowed to park there as it is a hazard for any cars entering. The individual complied and drove off. Officer Albert was unable to get the vehicle information down as it had already left the area.
- **October 19th 2021 at 1956 – Lift Assist.** Officer Chau responded to a call for a lift assist on Pauma Valley Drive. The resident had weak knees and slid on the floor in the bathroom. Officer Chau successfully lifted the resident back up to their feet. The resident then started to walk towards their bed and went down to the floor again. CalFire was called as Officer Chau was unable to lift the resident back up a second time. CalFire successfully lifted the resident up and into bed with no injuries. Transportation was not needed.
- **October 20th 2021 at 1806 – Resident Concern.** Officer Chau responded to a call from a resident on Pauma Heights Road for a couple of individuals cutting down the resident's eucalyptus trees. The resident informed patrol that they had already kicked the individuals off the property but requested extra patrol overnight as they might come back to pick up the leaves left on the floor. Officer Chau patrolled the area overnight but saw no one attempting to pick the leaves up.
- **October 21st 2021 at 0232 – Notice Of Violation.** Officer Chau issued an NOV for street parking with no pass displayed on Luiseno Circle Drive.
- **October 21st 2021 at 1011 – Resident Concern.** Officer Easter responded to a call for construction materials on the side of Taupa Way. Officer Easter laid out several cones as the materials are not easily visible when driving.
- **October 22nd 2021 at 1348 – Medical.** Officer Easter responded to a medical call on Pauma Valley Drive for a resident who had fallen and was unable to get up. Paramedics transported the resident to the hospital.

- **October 25th 2021 at 0223 – Notice Of Violation.** Officer Chau issued an NOV for street parking exceeding seven days within a rolling thirty day period on Luiseno Circle Drive.
- **October 25th 2021 at 1856 – Other.** Officer Florez responded to Sheriffs entering through the Front Gate for reason unknown. Officer Florez followed them to Luiseno Circle Drive and asked if they needed assistance. Sheriffs denied patrol assistance and did not inform Officer Florez of the reason they were in the community.
- **October 27th 2021 at 0205 – Notice Of Violation.** Officer Albert issued an NOV for street parking with no pass displayed on El Tae Road.
- **October 27th 2021 at 0727 – Traffic Collision.** Officer Albert responded to a call for a traffic collision near the Front Gate. A dump truck had lost control and drove into the grass lawn in front of the market. The dump truck was already leaving as Officer Albert arrived and was unable to get the vehicle or driver information. Officer Albert cleared the road of any debris and talked to the Pauma Village Market employee who saw it happen.
- **October 27th 2021 at 0940 – Resident Concern.** Officer Albert spoke with a resident on Luiseno Circle Drive regarding a restraining order issued and what they would like patrol to do regarding it. Patrol will be checking the area and watching closely on Highway 76 for any vehicles parked alongside the white fence. Patrol will call the resident if we see any vehicles matching the description of the individual.
- **October 27th 2021 at 1630 – Fire Alarm.** Officer Easter responded to a fire alarm on Happy Hollow Lane. A fire had started in the closet but had been put out by CalFire. Paramedics treated the family.
- **October 28th 2021 at 0120 – Notice Of Violation.** Officer Albert issued an NOV for street parking with no pass displayed on Womsi.
- **October 28th 2021 at 1430 - Other.** Officer Easter responded to a call for a fallen tree on Womsi Lane. Greens Maintenance was called and Officer Easter laid out cones while the tree was cut and removed.
- **October 29th 2021 at 0720 – Process Server.** Officer Albert responded to a process server on Luiseno Circle Drive. Officer Albert escorted the agent to the address but was unable to make contact with the resident. The agent was then escorted out of the community.
- **October 29th 2021 at 1721 – Traffic Collision.** Officer Florez responded to a traffic collision on Highway 76 and Cole Grade Road. One of the drivers was injured and was being tended to by Pauma Police. Officer Florez directed traffic until paramedics arrived. Paramedics transported the individual to the hospital.
- **October 30th 2021 at 1804 – Other.** Officer Florez responded to a call for an individual sleeping in their car near the Pauma Building. Officer Florez made contact with the driver who said they did not need more time to sleep and was ready to leave. The driver left the area and Officer Florez logged the vehicle information.
- **November 1st 2021 at 1031 – Gate Runner.** Officer Florez responded to a gate runner through the Front Gate. Officer Florez patrolled the community but was unable to find any vehicles matching the description. Vehicle information was logged.
- **November 2nd 2021 at 0145 – Traffic Collision.** Officer Chau responded to a traffic collision on Highway 76. Pauma Police asked for patrol to direct traffic until Highway Patrol arrived. No one was injured or transported.
- **November 3rd 2021 at 1217 – Process Server.** Officer Easter responded to a process server on Luiseno Circle Drive. Officer Easter escorted the agent to the address but was unable to make contact with the resident. The agent was then escorted out of the community.
- **November 3rd 2021 at 1356 – Snake Call.** Officer Easter responded to a snake call on Pauma Valley Drive. Officer Easter successfully removed the snake.

- **November 3rd 2021 at 1600 – Suspicious Activity.** Officer Easter responded to a call for a homeless individual hanging around Pauma Village. The individual was already walking down Highway 76 when Officer Easter arrived.
- **November 3rd 2021 at 2130 – Medical.** Officer Chau responded to an unknown medical call on Pauma Valley Drive. Control One was unable to verify the address as the scanner cut out. Officer Chau followed paramedics through the gates and followed them to the Country Club cottages. A daughter of a guest had gotten her hand stuck in-between the car seat and center console and was unable to remove it as something sharp was poking her. Paramedics successfully removed the daughter's hand from the vehicle with no injuries. Transportation was not needed.
- **November 4th 2021 at 1123 – Process Server.** Officer Easter responded to a process server on Luiseno Circle Drive. Officer Easter escorted the agent to the address but was unable to make contact with the resident. The agent was then escorted out of the community.
- **November 6th 2021 at 1053 – Process Server.** Officer Florez responded to a process server on Luiseno Circle Drive. Officer Florez escorted the agent to the address but was unable to make contact with the resident. The agent was then escorted out of the community.
- **November 6th 2021 at 1532 – Suspicious Activity.** During routine patrol, Officer Florez noticed a vehicle parked in the lot of Saint Francis Church. Officer Florez made contact with the driver and informed them they were not allowed to be there. The driver complied and left the area. Officer Florez logged the vehicle information.
- **November 7th 2021 at 0928 – Resident Concern.** Officer Florez responded to a call for a suspicious vehicle on Pauma Heights Road. Officer Florez made contact with the resident who reported the vehicle and was informed the vehicle had already left the area.
- **November 7th 2021 at 1458 – Other.** During routine patrol, Officer Florez noticed a vehicle parked at the Pauma Building that belongs to someone that has an active restraining order with a resident. Officer Florez made contact with the resident who stated the individual was not on the property.
- **November 10th 2021 at 1450 – Process Server.** Officer Easter responded to a process server on Luiseno Circle Drive. Officer Easter successfully escorted the agent to the address and out the community with no complications. The agent was able to make contact with the resident.
- **November 11th 2021 at 0228 – Notice Of Violation.** Officer Chau issued an NOV for parking with no pass displayed on Tukwut Court.
- **November 12th 2021 at 1806 – Fire Alarm.** Officer Easter responded to CalFire heading towards Happy Hollow Lane for a vegetation fire. CalFire had everything under control and patrol assistance was not needed.
- **November 14th 2021 at 1229 – Resident Concern.** Officer Florez responded to a call on Luiseno Circle Drive for a neighbor stealing plants off another neighbor's property. Officer Florez made contact with the neighbor who said they actually left a plant but did not take anything. The caller also stated the same neighbor took a package left from their property. The neighbor opened the package and assembled the table for them without being asked to. Officer Florez informed them that they are not allowed to take other people's packages and needs to stay on their own property.
- **November 14th 2021 at 1311 – Medical.** Officer Florez responded to a medical call on Cole Grade Road and Spring Valley Road. CalFire arrived to the helipad of the District Office and is awaiting Mercy Air. Paramedics transported one individual from a traffic collision near Pala to the hospital via helicopter.
- **November 14th 2021 at 1904 – Suspicious Activity.** During routine patrol, Officer Chau and Officer Gonzalez noticed a truck parked near the Post Office garage door. Officer Chau made contact with the driver

who stated they were there to help fix their friend's truck earlier and is now just on his phone. Officer Gonzalez logged the vehicle information and the driver left the area. Both officers checked the building and did not find anything unusual.

- **November 14th 2021 at 2141 – Resident Concern.** Officer Chau and Officer Gonzalez responded to a call for a light shining down from the Center Gate. A truck was parked on the side of the road and the driver stated they were just enjoying the view. Officer Gonzalez logged the vehicle information.
- **November 14th 2021 at 2228 – Trespassing.** Officer Chau, Officer Colin, and Officer Gonzalez responded to a call on Pauma Valley Drive for an individual on a resident's property. All officer's checked the whole house and guest house but did not see any signs of people trespassing. The resident stated the individual was lying on his roof and a female individual was calling to him in the distance. Patrol advised them to make a report with the Sheriff and consider setting up a camera system for any future incidents.
- **November 15th 2021 at 0117 – Trespassing.** Officer Chau, Officer Colin, and Officer Gonzalez responded to a call on Pauma Valley Drive for an individual possibly breaking into a guest house. The resident stated they might have left the lights on from the earlier call but wanted patrol to check around as they also heard some noises coming from the roof. The resident had a shotgun lying on the floor and Officer Chau advised them not to leave it around as someone can come up and take it while they are distracted. All officers checked the property but did not find any signs of forced entry nor anything suspicious. Patrol informed the resident to call back if they heard or saw anything again.
- **November 15th 2021 at 1053 – Resident Concern.** Officer Florez responded to a call on Luiseno Circle Drive for some missing packages. The resident stated they were marked as delivered but not found. The resident also stated they called a neighbor who they suspected of taking the packages but did not get a straightforward answer out of them. As Officer Florez arrived on scene, the package was left outside of the gate but had been opened. Officer Florez made contact with the resident who said it was okay to leave it with another neighbor as they were not home at the time.
- **November 15th 2021 at 1800 – Medical.** Officer Florez responded to an unknown medical call at El Rey's Restaurant. A resident had an altercation with their parents and was kicked out of the house. The individual walked to the Pauma Village to contact paramedics as they wanted to be evaluated. Paramedics transported the individual to the hospital.
- **November 15th 2021 at 1817 – Lift Assist.** Officer Florez responded to a call for a lift assist within the community. Control One was unable to get an address through the scanner. Officer Florez followed CalFire through the Front Gate to an address on Pauma Valley Drive. CalFire did not need assistance and no medical attention was required.

RFID Entries					
Front Gate		Center Gate		Back Gate	
6,542		538		3,744	
Dispatch By Location					
Inside PVCCE	Oak Tree	School	Business Dist.	PVCC	HWY 76
31	2	0	9	3	2
Highlights by Shift Periods					
A: 2200-0600		B: 0600-1400		C: 1400-2200	
8		21		17	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	6			43
Gravel Yard(GY)	3			14
Saint Francis(SF)			1	64
Pauma School(PS)				21
Pauma Building(PB)				27
Airport Hangars(AH)				
Treatment Plant(TP)				11
Pauma Village(PV)				21
Residential Houses/Other	1	2		

PVCSD SECURITY REPORT October 15, 2021 – November 15, 2021

Patrol Activity				Gate Activity	
				Activity/Malfunctions	Totals
Medicals	4	Resident Concern	9		
Welfare Checks		Suspicious Activity	3	Unresponsive	2
Lift Assist	2	Noise Complaint		Will Not Close	2
Domestic Dispute		Process Server	5	False Read	
Traffic Collisions	3	911 Hang up Call		Loss of Controls	
Gate Runner/ Gate Crashers	1	Loose Dogs		Video Loss	3
Public Assists	1	Snake Call	1	Device Entries	10,824
Jump Start		Trespassing	3	Passes Issued	2,440
Notice of Violation	5	Other	6	Pass Entries	3,815

Acronym Legend			
Acronym	Definition	Acronym	Description
459	Burglary penal code	AFA	Asian Female Adult
AMA	Against Medical Advise	AMA	Asian Male Adult
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile
CHP	California Highway Patrol	AMJ	Asian Male Juvenile
DOB	Date of Birth	BFA	Black Female Adult
DL	Driver License	BMA	Black Male Adult
DV	Domestic Violence	BFJ	Black Female Juvenile
EB	East Bound	BMJ	Black Male Juvenile
FU	Follow Up	HFA	Hispanic Female Adult
IVO	In Vicinity Of	HMA	Hispanic Male Adult
LP	License Plate	HFJ	Hispanic Female Juvenile
LCD	Luiseno Circle Drive	HMJ	Hispanic Male Juvenile
NB	North Bound	MFA	Mexican Female Adult
NLT	No Later Than	MMA	Mexican Male Adult
PERT	Psychiatric Emergency Response Team	MFJ	Mexican Female Juvenile
PT	Patient	MMJ	Mexican Male Juvenile
PVD	Pauma Valley Drive	NAFA	Native American Female Adult
PVRA	Pauma Valley Roadway Association	NAMA	Native American Male Adult
ROTR	Rules of the Road	NAFJ	Native American Female Juvenile
RP	Reporting Party	NAMJ	Native American Male Juvenile
SB	South Bound	WFA	White Female Adult
S/O	Sheriff's Office	WMA	White Male Adult
SR 76	State Route 76/ Highway 76	WFJ	White Female Juvenile
TC	Traffic Collision	WMJ	White Male Juvenile
UTL	Unable to Locate		
WB	West Bound		
WWE	Wiskon Way East		
WWW	Wiskon Way West		
YOA	Years of Age		
Unresponsive	the gate does not open for an RFID		
Will Not Close	the gate does not close when it is supposed to		
False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

Gate Damages

Key:	New	Payments	Disputing
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Date of incident:	Time:	Location:	Name:	1st (warning)	2nd Offense:	3rd Offense:	Paid:	Bal. Due:
1/3/2020	11:45 AM	Rear	Wanda Bye	X				\$0.00
1/3/2020	3:43 PM	Rear	Dan MacMurray	X				\$0.00
2/20/2020	2:28 PM	Rear	Sergio Resa	X				\$0.00
2/29/2020	2:56 PM	Rear	Julio Camarena	X				\$0.00
3/17/2020	9:55 AM	Rear	Cesar E. Tunchez	X				\$0.00
5/12/2020	11:53 AM	Rear	Miguel H. Guerrero	X				\$0.00
5/18/2020	10:47 AM	Rear	Zachary V. Noonan	X				\$0.00
6/5/2020	12:53 PM	Front	Charles Sale	X				\$0.00
6/19/2020	10:10 AM	Front	Julia Lovern	X				\$0.00
7/28/2020	3:59 PM	Rear	Ronald W. Miller	X				\$0.00
8/4/2020	8:45 AM	Rear	Martin Becerra	X				\$0.00
8/21/2020	3:15 PM	Rear	Felix Olmeda	X				\$0.00
8/21/2020	5:13 PM	Rear	Patricia Lockhart	X				\$0.00
8/25/2020	8:45 AM	Rear	Edgar Hernandez	X				\$0.00
8/27/2020	8:05 AM	Rear	Dominick Panameno	X				\$0.00
9/29/2020	8:30 AM	Rear	Henri Josue Merinocara	X				\$0.00
10/24/2020	12:26 PM	Front	Howard Morrow	X				\$0.00
11/23/2020	9:16 AM	Front	Mario Orozco	X				\$0.00
2/9/2021	2:35 PM	Front	James R. Price	X				\$0.00
3/2/2021	7:43 AM	Rear	Salvador Pantoja (Sunny Slope Trees)	X				\$0.00
3/22/2021	9:12 AM	Rear	Joel E. Hernandez-Centeno	X				\$0.00
3/23/2021	11:03 AM	Front	Teresa Prestwood	X				\$0.00
3/26/2021	1:35 PM	Rear	Robert E. Dorsey	X				\$0.00
3/31/2021	12:33 PM	Rear	James Sullivan	X				\$0.00
5/10/2021	2:45 PM	Front	Kent Heyl	X				\$0.00
5/25/2021	9:25 AM	Front	Eric Gibson	X				\$0.00
6/10/2021	10:19 AM	Rear	Honey Do Service Truck	X				\$0.00
6/15/2021	12:54 PM	Rear	Steve Appel	X				\$0.00
8/19/2021	6:05 PM	Front	White Saturn Sedan- 4U0D632					\$0.00

Gate Runners

Key:	New	Payments	Disputing
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Date of incident:	Time:	Location:	Name:	1st (warning)	2nd Offense:	3rd Offense:	Paid:	Bal. Due:
3/15/2020	8:17 AM	Front	Erik Michael Gloff	X				\$0.00
8/10/2020	9:22 AM	Front	Julia Ann Menas	X				\$0.00
2/20/2021		Rear	Blk Tyta RAV 4- 3WLV158					\$0.00
11/1/2021	10:31 AM	Front	Gold BMW SUV 7RHP949					\$0.00

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

General Manager's Report

November 22, 2021

Bobby Graziano, General Manager

Cash Flow

The table below shows a projection of the District's cash position.

Cash Projection

	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY2022-23	FY2023-24	FY2024-25
Total Revenue	\$128,695	\$128,695	\$128,695	\$128,695	\$128,695	\$128,695	\$128,695	\$128,695	\$1,575,226	\$1,606,730	\$1,638,865
Depreciation Add Back	\$10,091	\$10,091	\$10,091	\$10,091	\$10,091	\$10,091	\$10,091	\$10,091			
Annual SDG&E Savings									\$17,500	\$17,500	\$17,500
Annual UAL (Savings from Paying Off)									\$86,331	\$92,272	\$96,132
Total Expenses	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$1,432,084	-\$1,475,047	-\$1,519,298
Solar Project		-\$111,500	-\$44,600	-\$21,300							
Balance on Charging Stations			-\$13,537								
SGMA				-\$50,000							
Sewer Line Cleaning and Video		-\$37,296	-\$18,648						-\$10,000	-\$10,000	-\$10,000
Cash	\$278,399	\$301,321	\$175,447	\$121,584	\$73,205	\$96,127	\$119,049	\$141,971	\$164,893	\$401,865	\$633,321
Total Cash	\$301,321	\$175,447	\$121,584	\$73,205	\$96,127	\$119,049	\$141,971	\$164,893	\$401,865	\$633,321	\$856,520

EDU Audit

Resident Andy Mathews suggested the District perform a sewer EDU audit to determine if the amount assigned to each commercial operation is still accurate. The board agreed and authorized staff to contract with Housen & Associates for \$2,000. There are 4 commercial properties and 1 school. Site inspections were conducted by Housen & Associates on November 15. A summary of the findings and recommendations will be presented at a later meeting once compiled and reviewed by staff.

Solar Project

Staff reached out to SDG&E directly and received a note back from the Project Planner on November 17 saying the following:

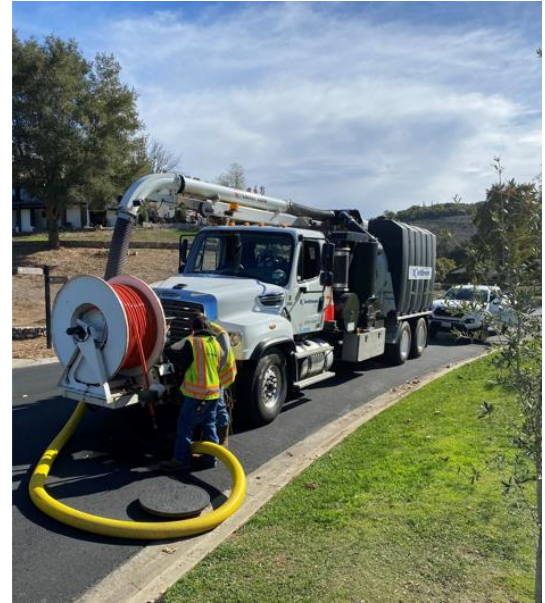
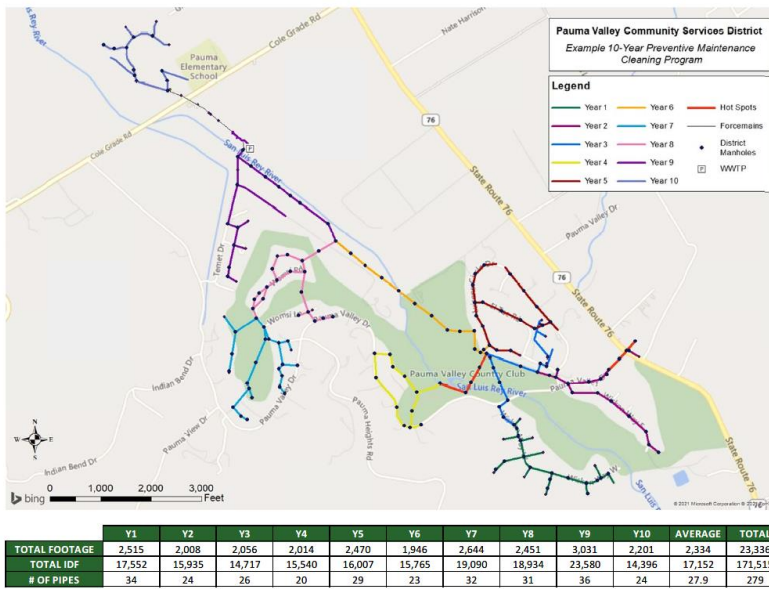
"I am finalizing my design and putting the package together to get sent out to you. You should be receiving it sometime next week."

Century will be mobilizing hardware, and beginning installation work in December.

Date	Milestone	Amount	Check No
8/17/2021	Down payment per Proposal	\$1,000	38168
8/17/2021	20% Upon Commencement per Proposal	\$44,600	38168
	Due upon delivery of equipment	\$111,500	
	Due at installation commencement	\$44,600	
	Due upon completion	\$21,300	
		\$223,000	

Sewer System

In September the Board authorized the cleaning and videoing of the entire sewer system to comply with the Sewer System Management Plan. Downstream Inc., began work on November 8th. The utility crew has been doing a great job assisting Downstream in performing their scope of work.



Downstream brought to our attention there are differences between the actual length of sewer line segments versus what is in our Geographical Information System (GIS) which was used to create the map above. Since Downstream priced their bid on linear feet they will not complete a full cleaning of the entire system by the end of their period of performance.

I will be meeting with the Program Manager on Nov 23 to review all information and determine a path forward. In accordance with our Purchasing Policy I will either authorize or bring forth a new proposal for Board approval to finish the work.

Human Resources

Patrol: Fully staffed with 5, 1 patrol officer gave notice and will leave district March 2022, 1 patrol officer gave notice November 8 and will leave Nov 28.

Gates: Fully staffed with 5, vacancy for temp worker

Utility: Fully staffed with 3

Admin: Fully staffed with 4