

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

33129 Cole Grade Road
Pauma Valley, CA 92061
PHONE: (760) 742-1909 | FAX: (760) 742-1588

NOTICE OF REGULAR MEETING

DATE: Monday, January 26th, 2026
TIME: 10:00 AM – **Open Session**
VENUE: Board Room, Pauma Valley Community Services District
33129 Cole Grade Road, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment Period**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board of Directors from taking action on or engaging in extended deliberations concerning items of business which are not on the agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered.

Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

-- CONSENT ITEMS --

Items 5-9 appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.

5. Minutes of the Regular Board Meeting on December 15th, 2025

These minutes are the official permanent record of the District Board of Directors Regular Meeting held on December 15th, 2025.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 2-6

Approve and file the December 15th, 2025, Regular Meeting of the Board Minutes.

6. Review of Variance Report, Balance Sheet, Revenue and Expense Report

These reports disclose the financial statements and variances for the months of November and December of 2025.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 7-22

Receive and file the Financial Statements for the months of November and December of 2025.

7. Accounts Receivable Report

This report discloses the Accounts Receivable for the months of November and December of 2025.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 23-29

Receive and file the Accounts Receivable Report for the months of November and December of 2025.

8. Security Division Report

This report discloses the Security Division activity for the months of November and December of 2025.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 30-44

Receive and file the Security Division Report.

9. Employee Benefits Summary Update

This report discloses the District's Employee Benefits Summary for calendar year 2026.

Staff Recommendation:

SUPPLEMENTAL MATERIALS PAGES 45-46

Receive and file the District Employee Benefits Summary.

-- DISCUSSION ITEMS --

10. Strategic Plan Workshop One

MR. JEFF ARMSTRONG, PAGES 47-72

11. Rancho Pauma Mutual Water Company Ad-Hoc Committee Update and EDU Assignment

PRESIDENT NELSON

12. Local Agency Formation Commission (LAFCO) Update

GENERAL MANAGER STEINLICHT, SUPPLEMENTAL MATERIALS PAGES 73-82

13. Solar Project Update

GENERAL MANAGER STEINLICHT, SUPPLEMENTAL MATERIALS PAGE 83

14. Transition to Quarterly Financials

GENERAL MANAGER STEINLICHT

15. Pauma Valley Investors Limited Liability Corporation Indemnification Agreement

GENERAL MANAGER STEINLICHT, SUPPLEMENTAL MATERIALS PAGES 84-86

16. Pauma Valley Country Club Estates (PVCCE) Resident, Karen Keeley, Request for Board of Directors Consideration Concerning Ordinance Fifty-Five: Policies and Procedures for Gate Access within the PVCCE

GENERAL MANAGER STEINLICHT, SUPPLEMENTAL MATERIALS PAGES 87-91

17. Form 700: Statement of Economic Interests, Reminder to File

OFFICE MANAGER FEHLING

-- ACTION ITEMS --

18. Election of Officers for Calendar Year 2026

The Board of Directors will consider and subsequently vote on any Board officer positions for the year 2026.

Staff Recommendation:

PRESIDENT NELSON, PAGE 10

Discuss and take action as appropriate.

19. Year-End Service Recognition Pay

The Board of Directors will consider adopting a resolution approving a position-based end-of-year Service Recognition Pay, classified as reportable compensation under the California Public Employees' Retirement Law.

Staff Recommendation:

SECRETARY ESPARZA, PAGE 11

1. Approve Resolution Number 137 authorizing Year-End Service Recognition Pay.
2. Discuss and take other action as appropriate.

20. District Employee Handbook Policy Revisions

The Board of Directors will consider approving a series of updates to the District's Employee Handbook that primarily include schedule changes pertinent to District staff.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 12

1. Approve the revised Employee Handbook.
2. Discuss and take other action as appropriate.

21. Mid-Year Fiscal Year 2026 Budget Revision

The Board of Directors will consider approving a revised budget that considers new revenue generated via new rate increases resulting from the comprehensive Cost-of-Service Analysis which has been vetted by the District's Board Treasurer.

Staff Recommendation:

GENERAL MANAGER STEINLICHT, PAGE 13

1. Approve the Mid-Year Fiscal Year 2026 Budget Revision.
2. Discuss and take other action as appropriate.

-- INFORMATIONAL ITEMS --

22. General Manager's Report

GENERAL MANAGER STEINLICHT, PAGE 14

23. Miscellaneous Items

- A. Requested items for future agendas (**Directors and Staff Only**)
 - a) Salary and Total Compensation Study (Agendized)
 - b) Critical Spare Part Inventory/Replacement Program and Computerized Maintenance Management System (CMMS) (In Progress)
 - c) Employee Satisfaction Survey (Agendized)
- B. Board Comments
- C. Announcements
- D. **Next Regular Meeting of the Board:**
 - a) **Monday, March 23rd, 2026, at 10:00 AM**

-- CLOSED SESSION --

24. The Board of Directors will meet in a Closed Session to discuss:

A. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION

Title: General Manager

Authority: Government Code section 54957

B. PUBLIC EMPLOYEE APPOINTMENT

Title: General Manager

Authority: Government Code Section 54957

Conference with Labor Negotiator

District Representative: Board Secretary, Mike Esparza

Employee: General Manager

Authority: Government Code Section 54957.6

C. CONFERENCE WITH LEGAL COUNSEL

Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District
(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

D. CONFERENCE WITH LEGAL COUNSEL

Potential/Threatened/Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)

(Two (2) Matters)

25. Open Session

A. Reportable Actions.

26. Adjournment

Pursuant to California Government Code Section 54954.2, this agenda is published on the District's website and at the designated meeting location listed above. This posting occurs no less than seventy-two (72) hours prior to the specified date and time of the meeting, except in the case of a Special Meeting where the posting period is no less than twenty-four (24) hours. All public records relating to each agenda item, including those distributed earlier than the above posting timeframes, will be made accessible at the office of the District Secretary, located at 33129 Cole Grade Road, Pauma Valley, CA.

To request a disability-related modification or accommodation regarding agendas or attendance, please contact the District's Office Manager, Marissa Fehling, at Marissa.Fehling@PaumaValleyCSD.ca.gov at least forty-eight (48) hours in advance of the meeting.

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 10

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: **Strategic Plan Workshop One**

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Provide direction to consultant and staff regarding the development of the Strategic Plan.
2. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) seeks to develop its first Strategic Plan. The Strategic Plan will provide a framework for how the District will respond to current challenges and plan for future opportunities in fulfillment of its responsibilities to the community it serves. The goal is for the Strategic Plan to be developed and adopted over three public meetings in the first quarter of 2026. This meeting is the first of those meetings.

DISCUSSION

To accomplish the development of the Strategic Plan, the following process will be completed during public meetings to allow members of the community to observe and provide public comment.

- **Mission and Vision:** Review and update the District’s Mission and Vision to clearly define its purpose and long-term direction.
- **Guiding Principles:** Establish guiding principles that reflect the District’s core values and commitments in achieving its Mission.
- **Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis:** Conduct a Board of Directors-led SWOT analysis to identify the District’s strengths, weaknesses, opportunities, and challenges. The results inform the Strategic Priorities.
- **Strategic Priorities:** Identify key Strategic Priorities that guide the District’s focus and support long-term success.
- **Objectives and Tactics:** Identify an initial set of objectives and tactics designed to accomplish the Strategic Priorities. These represent actionable initiatives for the General Manager to implement.
- **Scorecard:** Develop a scorecard to track progress on the identified objectives and tactics. The scorecard will be used by the General Manager to monitor performance and report regularly on the status of the Strategic Plan initiatives.
- **Review and Updates:** Monitor progress regularly and adjust as needed. While the Strategic Plan is long-term in nature, progress will be shared with the Board, and the plan will typically be reviewed every two to three years.

This meeting will focus on the first of three agenda items: review of the Mission and Vision, review of the Guiding Principles, and completion of a SWOT Analysis. These activities will inform the subsequent phase of the process, which will include the development of Strategic Priorities, Objectives, and Tactics, as well as the creation of a Scorecard.

In preparation for this meeting, each Board member independently provided input to the facilitator regarding the District's Strengths, Weaknesses, Opportunities, and Threats. The consultant compiled this input, which is included as Attachment One. In addition, the consultant received SWOT input from the General Manager and District staff, which is included as Attachment Two.

The consultant consolidated all input into a condensed and summarized list of Strengths, Weaknesses, Opportunities, and Threats. This summarized list will be reviewed at this meeting to seek additional input and/or consensus from the Board. Members of the public are also encouraged to provide feedback during the meeting, with respect to the Board and its authority to limit comments for overall meeting efficiency. The following materials include the draft Guiding Principles and the draft summarized SWOT Analysis:

GUIDING PRINCIPLES

The District embraces excellence in all facets of its business. These principles will guide our actions in all that we do:

- **Community:** We engage with our community in an inclusive, accessible, and meaningful way.
- **Innovation:** We pursue creative, effective solutions to challenges and continuously strive to improve service delivery.
- **Integrity:** We conduct ourselves with honesty, ethics, and professionalism.
- **Respect:** We treat all individuals with consideration, empathy, and courtesy.
- **Responsibility:** We remain responsive and accountable to our customers, employees, and the community.
- **Safety:** We prioritize the safety of our employees and the public without compromise.
- **Transparency:** We share information openly, clearly, and in a timely manner to foster public trust.

SWOT ANALYSIS (DRAFT)

Conduct a Board-led SWOT analysis to identify the District's strengths, weaknesses, opportunities, and challenges. The results will inform the Strategic Priorities.

The following is a draft summary of the initial SWOT analysis and will be reviewed during the Board meeting.

Strengths

- The District benefits from a highly capable, dedicated, and hard-working staff, including strong leadership from the General Manager.
- The Board brings a broad range of experience in governance, personnel management, and problem-solving, works collaboratively, and demonstrates a willingness to make thoughtful and timely decisions.
- As the sole provider of essential services to the community, the District remains committed to delivering a high level of reliable, responsive customer service.
- The District uses cost-of-service studies to inform rate setting and ensure rates and charges are equitable, transparent, and financially sound.
- The District is actively pursuing alternative funding sources and has successfully secured its first grant to support District initiatives.
- The District demonstrates leadership in community communication by collaborating with the Roadway Association and Water Company to produce a joint newsletter that improves outreach and information sharing.

Weaknesses

- The District faces challenges in attracting and retaining experienced, well-trained staff due to turnover, geographic constraints, and a compensation structure that is not fully competitive.
- Board members have limited direct experience with the operational and business aspects of Community Services District functions.
- Current reserve levels are insufficient to fully support long-term operational needs, capital requirements, and risk management.
- Portions of the District's infrastructure are aging and at varying stages of their life cycle, and a comprehensive repair, replacement, and capital planning program has not yet been developed.
- Community awareness of the District's services, initiatives, and accomplishments remains limited.
- Several third-party disputes are ongoing and have not yet been fully resolved.
- A peer association has an incomplete understanding of the District's legal authority related to the provision of security services.

Opportunities

- Continue to invest in staff training and professional development to strengthen workforce capacity, institutional knowledge, and succession planning.
- Improve operational effectiveness by ensuring appropriate staffing levels, applying industry best practices, and enhancing internal communication and coordination.
- Increase organizational effectiveness and accountability through a clearer definition and shared understanding of the respective roles and responsibilities of the Board and the General Manager.
- Develop a long-range financial plan that aligns projected revenues, operating costs, reserves, and capital needs to support the District's long-term sustainability.
- Evaluate short- and long-term financing options and incorporate appropriate strategies into the District's financial planning framework.
- Create a comprehensive capital improvement plan that addresses new facilities, asset replacement, system upgrades, and long-term infrastructure needs.
- Implement a computerized maintenance management system (CMMS) to improve tracking, scheduling, and completion of preventive and corrective maintenance activities.
- Enhance community and stakeholder communications by clearly explaining District services, decisions, challenges, and accomplishments, and by establishing meaningful opportunities for public feedback.
- Evaluate and better understand the District's ultimate Sphere of Influence to support informed planning, service delivery, and growth considerations.
- Strengthen relationships and build trust with the community through consistent engagement, transparency, and responsiveness.

Threats

- Ongoing challenges in retaining qualified staff across all levels of the organization, which may affect service continuity and institutional knowledge.
- Uncertainty in the District's ability to adequately fund both planned capital investments and unanticipated emergency needs in a cost-effective manner.
- The absence of a fully developed strategy to address aging infrastructure, increasing the risk of service disruptions and higher long-term costs.
- Persistent negative community perceptions that may hinder public trust, engagement, and support for District initiatives.
- Unresolved and ongoing conflicts with third parties, which carry uncertain outcomes and divert financial and staff resources from higher-priority operational and strategic needs.

FISCAL IMPACT

Within Budget ✓

The cost of the Strategic Plan is a one-time fee of \$20,000.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Provide direction to consultant and staff regarding the development of the Strategic Plan.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Strategic Plan Presentation	47-65
2. Board SWOT Input	66-68
3. Staff SWOT Input	69-72

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 18

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: Election of Officers for Calendar Year 2026

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

BACKGROUND

The Pauma Valley Community Services District Board of Directors reviews Board officer positions at the beginning of each calendar year and makes adjustments as necessary.

DISCUSSION

The Board of Directors will discuss and consider whether any positional changes are necessary for any officer of the Board and subsequently vote should consensus not be established.

FISCAL IMPACT

No Impact 

There is no fiscal impact associated with this item.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

Discuss and take action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. N/A	N/A
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Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 19

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: Year-End Service Recognition Pay

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Resolution Number 137 authorizing Year-End Service Recognition Pay.
2. Discuss and take other action as appropriate.

BACKGROUND

Each year, the District Board of Directors explores responsible methods to recognize staff for their contributions, especially during periods of increased workload and operational demands. Staff evaluated several approaches and found that a one-time appreciation stipend is the most fiscally conservative and publicly transparent method, concluding the calendar year 2025. This one-time stipend was subsequently approved at the December 15th, 2025, Regular Meeting of the Board and subsequently provided to staff.

DISCUSSION

Since this approval, staff have worked with Mr. Michael Esparza, Secretary of the Board, to implement a more permanent and ongoing structure that would be classified as reportable income under the California Public Employees' Retirement System. The Resolution attached stipulates that this pay will apply uniformly to all employees, excluding the General Manager, based on each month employed at the District for that calendar year at forty dollars per month.

The purpose of this Resolution is to reward staff loyalty and enhance employee retention.

FISCAL IMPACT

The fiscal impact associated is forty dollars (\$40) per month, per full-time employee, or otherwise four hundred and eighty dollars (\$480) per employee, assuming the full-time employee was employed at the District for the entire calendar year. Fully staffed, excluding the General Manager, would be fourteen full-time employees and two part-time employees. Assuming full staffing with every full-time employee working throughout the calendar year, the maximum annual cost would total \$6,720.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve Resolution Number 137 authorizing Year-End Service Recognition Pay.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

1. Resolution Number 137

92-93

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 20

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: District Employee Handbook Policy Revisions

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the revised Employee Handbook.
2. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) periodically reviews and updates its Employee Handbook to ensure it remains compliant with California law and is reflective of District administration and operations. The Employee Handbook serves as the primary source for employee policies and benefits, as well as all Board of Directors and managerial workplace expectations.

DISCUSSION

District staff have reviewed the District Employee Handbook and made revisions as appropriate. Staff recommends approval of an updated version to enhance clarity, compliance with current California labor laws, and establish a revised office-hour schedule for administrative staff subordinate to the General Manager.

The key updates include clarification on staff work schedules:

- Implementation of a 9/80 schedule for Administration subordinate to the General Manager.
- Clarification of holiday staff eligibility and vacation interaction based on job classification.
- Updates on sick leave language.
- Clarification on timekeeping and wage-and-hour provisions.
- Formatting and material consistency updates were also made.

The updated 9/80 Administrative schedule will not interfere with District Office Hours and will provide an additional one hour of office staff productivity Monday through Thursday. This is cohesive with a 9/80 schedule typically found at local government agencies, enhancing work-life balance and enhancing staff retention. A 9/80 schedule is four 9-hour days per week, with one bi-weekly Friday off, with the other alternating Friday capped at 8 hours. This revised Employee Handbook includes all changes tracked under the attachment in this Board Letter for the Board of Directors review and consideration.

FISCAL IMPACT

There is no fiscal impact associated with this change.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the revised Employee Handbook.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

- | | |
|---|---------|
| 1. Employee Handbook with Tracked Changes | 94-134 |
| 2. Formerly Approved Employee Handbook | 135-176 |

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 21

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: Mid-Year Fiscal Year 2026 Budget Revision

STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Mid-Year Fiscal Year 2026 Budget Revision.
2. Discuss and take other action as appropriate.

BACKGROUND

The Pauma Valley Community Services District (District) concluded a comprehensive Cost-of-Service Analysis and subsequently authorized new rates across all District divisions following a Public Hearing at the Regular Meeting of the Board held on November 17th, 2025.

DISCUSSION

With the adoption of these new rates, it has become prudent to update the District Fiscal Year 2026 Budget via a Mid-Year Budget Review. Attached to this Board letter is a revised District Budget for the remainder of Fiscal Year 2026, which incorporates updated revenue projections based on the adopted rates following the completion of the comprehensive Cost-of-Service Analysis. This newly revised Fiscal Year 2026 Budget has been vetted by Mrs. Lois Levy, Board Treasurer, via multiple meetings with staff.

FISCAL IMPACT

All fiscal impacts are defined within the revised Fiscal Year 2026 Budget attached to this Board Letter.

THEREFORE, STAFF RECOMMENDS THE BOARD OF DIRECTORS:

1. Approve the Mid-Year Fiscal Year 2026 Budget Revision.
2. Discuss and take other action as appropriate.

Attachments

Supplemental Materials Packet Page Number/s

- | | | |
|----|---|---------|
| 1. | Revised Fiscal Year 2026 Budget | 177-178 |
| 2. | Mid-Year Budget Variance Report FY 2026 | 179-181 |

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Board Treasurer, Lois Levy and Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 22

Date: January 26th, 2026

From: Eric Steinlicht, General Manager

Issue: **General Manager’s Report**

BACKGROUND

The purpose of the General Manager’s Report is to provide an executive-level overview of operations, administrative activities, challenges, and improvements that have occurred as of the last Regular Meeting of the Pauma Valley Community Services District (District) Board of Directors.

DISCUSSION

Administrative Operational Report

The District recently hosted a Holiday Luncheon for all staff on December 17th, 2025. Employee of Year was awarded to Administrative Assistant, Maritza Chaloux. Most Dependable was awarded to Patrol Officer, German Collin. Finally, Innovation and Initiative was awarded to Patrol Officer, Zach Meyer. It was a fun event, and I appreciate all staff who took the time to attend and participate. I’d also like to congratulate Ms. Fehling, Office Manager, for successfully completing and obtaining her certification “Essential Leadership Skills” offered via the California Special District Association (CSDA)! Well done!

I will be attending the California Water Environment Association (CWEA) Annual Conference once again this year on April 6th through the 10th. As always, I will be available at any day or time via email or phone. As a Board Director for the San Diego Section, this is an excellent time to not only network, but learn about all relevant updates in the industry. I will also be attending the annual CWEA San Diego Section (SDS) Banquet to be sworn in as the Secretary of the Board of Directors. Lastly, administration sent out letters to the Pauma School, El Rey, Pauma Valley Country Club, and owners of the Pauma Building regarding all approved rates and Equivalent Dwelling Unit (EDU) calculations as approved by the Board of Directors following the Cost-of-Service Analysis rate recommendations.

Sanitation Operational Report

All District sanitation operations continue without service disruption. We continue collaborating with our contract operations team, Water Quality Specialists, for the Wastewater Treatment Plant (WWTP). Per Board direction, I am in ongoing discussions with Downstream to reduce costs for critical sewer collection system work and complete it in sections. As a reminder, “Sewer Line Maintenance” encompasses Sewer System Management Plan (SSMP) compliance and updates, system cleaning, Closed Circuit Television (CCTV) condition assessments, and rehabilitative efforts such as pipe lining (\$115 per foot, average length 200-300 feet), manhole rehabilitation, GIS updates, etc. These are mandated by the State Water Resources Control Board via the SSMP; historical budgets for this item have lagged significantly, as evidenced by condition assessments. The recent heavy cleaning is again, outside of budget.

Security Operational Report

All gates have had the Uninterruptible Power Supply Units replaced since it had been noticed they had failed. Other than this, minor issues have occurred and our go-to contractors have been responsive as well as capable of restoring service.

Supervisory Control and Data Acquisition (SCADA) and Information Technology (IT) Report

I have been spending ample time with the Grant Writer and SCADA technician to secure funding via the Cybersecurity Grant. This has proven challenging as we are still working towards satisfying the Project Manager. Progress continues, but it has proven difficult to ensure reimbursement will be provided.

Attachments

- 1. General Manager’s Prioritization Schedule
- 2. IT Cybersecurity Awareness Report (VC3)

Supportive Materials Packet Page Number/s

182-190
191

Prepared by: Eric Steinlicht, General Manager
Reviewed by: Marissa Fehling, Office Manager
Approved by: Eric Steinlicht, General Manager